

### **CALL TO ORDER**

The Snohomish County Public Hospital District #1 Board of Commissioners (“SCPHD#1”) meeting was called to order by Commissioner Alice Cabe at 5:00 pm in the Godard Room at EvergreenHealth Monroe (“EHM”). Present from EvergreenHealth Monroe were Commissioner and Chair Alice Cabe; Commissioner; Dr. Charles Strub, Commissioner & Secretary; Steve Matuschak, Commissioner; Greg Accetturo, Commissioner; Karen Gahm, Commissioner; Lisa LaPlante, EHM Chief Administrator and District Superintendent; Dr. Midori Larrabee, EHM Chief Medical & Quality Officer; John Green, Chief Financial Officer and Melissa Gray, Sr. Executive Assistant and Recording Secretary for the Board. Guests included John Dwight and John Gepford.

### **OATH OF OFFICE**

Mr. Steve Matuschak and Ms. Karen Gahm were selected by the voters of the District to serve a 6-year term each. The appointed Commissioners took their Oath of Office and were welcomed to the Board of Commissioners.

### **PUBLIC COMMENT**

No one from the public wished to comment.

### **CONSENT AGENDA**

#### **Consent Agenda**

Commissioner Cabe presented the Consent Agenda which included the December 3, 2019 SCPHD#1 minutes.

There being no questions, Commissioner Cabe called for a motion to approve the consent agenda items and the minutes.

**Motion:** Commissioner Accetturo moved to approve the Consent Agenda which included which included the December 3, 2019 minutes. Commissioner Strub seconded the motion. ***The motion carried unanimously.***

### **INFORMATION SERVICES & CYBERSECURITY REPORT**

Mr. Gepford and Mr. Dwight presented the Information Services & Cybersecurity annual report to the board. Included in the report were the 2019 project highlights, initiatives and outcomes, email security dashboard, 2020 initiatives and projects. Discussion ensued

### **CAO REPORT**

CAO LaPlante referred to the CAO report included in board materials. Highlights included Top Performer Awarded to EHM, CNO Candidates, Art of Caring, New Strategic Planning and Project Manager role, Provider meetings and the MRI / CT Open House. Discussion ensued.

### **COMMUNITY GROUPS & SPEAKING POINTS**

CAO LaPlante noted the speaking points handout regarding the new MRI / CT suite. Speaking points are being provided to the commissioners for them to have the most current information available about the hospital and its services while in the community. Discussion ensued.

### **BOARD COMMITTEE REPORTS**

Commissioner Cabe noted for 2020 the commissioners attending board committees will be expected to provide a brief report to the board when applicable. Commissioner Strub provided comments regarding board rounding in the Laboratory that occurred prior to the board meeting. Discussion ensued.

**SCPHD#1 BUSINESS**

**BOARD PORTAL DEMO**

Ms. Gray provided a brief overview, proposal and pre-recorded demo of the board portal solution BoardVantage which is owned and operated by NASDAQ Governance Solutions. Ms. Gray noted that by establishing a board portal it will provide a comprehensive solution improving Board communications and effectiveness. Discussion ensued with a unanimous agreement to proceed establishing a team space with EvergreenHealth's existing contract.

**2020 GOVERNANCE EDUCATION OPPORTUNITIES**

CAO LaPlante noted the information included in the board materials for governance education opportunities. This program was established by WSHA will help increase knowledge and understanding of hospital governance in Washington State. Discussion ensued.

**CAC CHARTER**

CAO LaPlante noted the Community Advisors Committee (CAC) charter included in the board materials for approval consideration. Edits included minor content changes and formatting. Discussion ensued.

There being no further questions, Commissioner Cabe called for a motion to approve the CAC charter as presented.

**Motion:** Commissioner Accetturo moved to approve the CAC Charter as presented. Commissioner Strub seconded the motion. ***The motion carried unanimously.***

**PROPOSED 2020 MEETING SCHEDULE**

Commissioner Cabe opened a discussion regarding the 2020 regular meeting dates. Discussion ensued.

There being no further questions, Commissioner Cabe called for a motion to approve the 2020 regular meeting scheduled with the noted correction for April meeting to be March 31.

**Motion:** Commissioner Accetturo moved to approve the 2020 regular meeting schedule as presented with the noted correction. Commissioner Strub seconded the motion. ***The motion carried unanimously.***

**ADJOURN**

There being no further business, Commissioner Cabe adjourned the SCPHD#1 Board of Commissioners meeting at 7:29 p.m.

**ATTEST: SCPHD#1 BOARD OF COMMISSIONERS**

  
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Melissa Gray, Recording Secretary

  
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Charles Strub, Commissioner & Board Secretary