King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
August 4, 2020
Study Session Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and
                  Snyder

Medical Staff   M. Sean Kincaid, MD
Leadership:

Others Present: Monique Gablehouse, Richard Meeks, Tina Mycroft, Ettore
                  Palazzo, MD, Bob Sampson, Candace Scairpon, Mary Shepler,
                  Kay Taylor, Jeff Tomlin, MD
Legal Counsel: Kevin Hansen

Guests: None present (Exhibit A)
Location: This meeting took place by phone, no in person location

PUBLIC MEETING AND   Comm. McLaughlin called the August 4, 2020 Study
EXECUTIVE SESSION   Session Meeting of the Board of Commissioners of King
                                County Public Hospital District No. 2 to order at 4:30 p.m.
                                Comm. McLaughlin announced that the Board would
                                immediately adjourn into Executive Session to consider
                                and discuss matters allowed in executive session
                                pursuant to RCW 42.30.110, including but not limited to
                                discussion of pending and potential litigation with legal
                                counsel. Comm. McLaughlin further announced that the
                                Executive Session would adjourn at approximately 5:30
                                p.m. and that the open Public Meeting would reconvene
                                at that time.

                                The Executive Session commenced at 4:31 p.m. At 5:29
                                p.m. Ms. Scairpon announced a 15-minute delay. At 5:47
                                p.m. Ms. Scairpon announced a further delay of approx.
                                10 minutes. The Executive Session was concluded at
                                5:55 p.m., at which time a short recess was taken.

                                Comm. McLaughlin reconvened the Public Meeting,
                                calling it to order at 5:59 p.m. and welcoming those
                                present.

Order of Business   There were no changes to the agenda.

Presentations

HR Quarterly Report
Bob Sampson, Chief Human Resources Officer, reviewed the HR Quarterly report which includes a review of turnover and vacancy rate, employee demographic review including generation, gender, tenure, a compensation and benefits review including medical benefits, retirement plans, retirement loans and distributions, employee financial assistance program, and tuition assistance. The report also includes risk such as OSHA total recordable incidence rate. Mr. Sampson responded to questions from the Board throughout.

Quarterly Audit, Finance and Compliance Report
Tina Mycroft, CFO, reviewed the Quarterly Audit, Finance and Compliance Committee Report which includes environmental trends impacting committee work, committee topics, highlights of the investment report including investment portfolio profiles, the insurance program key themes, collection practices report which includes bad debt, aged AR trend, charity care, collection agency recovery trends, and uncompensated care. Additionally, the committee report includes future committee topics, and a committee report format update and example. Ms. Mycroft responded to questions from the Board throughout.

Discussion Items

Medical Staff Update
Dr. Kincaid noted the Medical staff dinner/annual meeting will not likely be feasible this year due to COVID-19 so it may need to be a virtual meeting as it is a requirement to update the medical staff on the status of the group.

CEO/Administrative Update
Dr. Tomlin gave notice and updates on the following:
- Cyber security breach with Blackbaud
- COVID-19 Update, noting our census is stable, and King County is going down slowly
- July's results show we have solid indicators, surgery has come back strong, Primary Care, ED and UC are slowly climbing
- Quality results are showing positive results
- SCCA updates
- Meeting with SCPHD#1
- August 21 educational is being organized now, more details to come.

Additionally, Ms. Scairpon gave notice of the following:
1. Board portal issue

2. Microsoft Teams is replacing WebEx as of 8/18/2020.

Adjourn   The August 4, 2020 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 7:31 p.m.

ATTEST:

Minerva Butler, Secretary/Commissioner

Minerva Butler, Secretary/Commissioner
Sep 1, 2020 9:16 AM PDT

Exhibit A – Guests

Name	Residence
None	