

King County Public Hospital District No. 2  
d/b/a EvergreenHealth  
Board of Commissioners Meeting  
EvergreenHealth Medical Center, Kirkland, WA  
February 21, 2020  
Educational Session Minutes

Comms. Present: Comms. Butler, Edwards, Hirt, McLaughlin, Pilcher, and Snyder  
Excused: Comm. DeYoung  
SCPHD#1 Comms. Cabe, Gahm, Matuschak  
Medical Staff Leadership: M. Sean Kincaid, MD, Jim O'Callaghan, MD, Scott Burks, MD  
Others Present: Linda Jeppesen, Lisa LaPlante, Richard Meeks, Aileen Mickey, MD, Tian Mycroft, Ettore Palazzo, MD, Bob Sampson, Candace Scairpon, Kay Taylor, Jeff Tomlin, MD, Sarah Macht  
Legal Counsel:  
Guests: Art de Vaux – Hall Render, Matt Jackson – Protiviti, Alex Robison - Protiviti (Exhibit A)

**LEADERSHIP  
EDUCATIONAL  
SESSION**

Comm. McLaughlin called the February 21, 2020 Education Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 7:02 a.m. and welcomed those present.

**PRESENTATIONS and DISCUSSION**

**Compliance  
Program**

Jeff Tomlin, MD, CEO introduced Art de Vaux, General Counsel, and noted he is grateful to have Mr. de Vaux and Hall Renders assistance and expertise. Mr. de Vaux reviewed the role of the hospital board, Office of the Inspector General's (OIG's) guidance for Board's compliance oversight and noted the Board's job is to determine what we have, what we're doing, are we being proactive, are we emphasizing compliance properly, among many other tasks. He noted that it is expected that issues will come up, and we need to address them appropriately and learn from them. The Board sets the culture, formulates policy, establishes priorities and monitors how the policy and plans are carried out, and assures accountability of management. Richard Meeks, Chief Compliance Officer, reviewed compliance program elements which consist of eight items including: governance, policy and procedures, education and outreach, hotline and reporting mechanisms to receive complaints, among others. He reviewed the policy & procedures, education and outreach, hotline and reporting mechanisms to receive complaints, investigation and corrective actions, external and internal audits, phishing, remediation of identified problems, and risk assessment and plan. Throughout the

presentation, the presenters engaged in dialogue and answered questions from the Board.

**Provide  
Compensation  
Policy**

Mr. Meeks reviewed the provider compensation policy, noting the current policy needs to be revised. Mr. de Vaux noted the team tried to streamline the policy and provide additional flexibility. The previous policy hardwired specific tasks which made it hard to get work done. The goal will be to provide the Board with high level detail. Mr. Meeks and Mr. de Vaux responded to questions from the Board throughout the presentation.

**Internal Audit**

Mr. Meeks introduced the topic noting that Protiviti is our partner on internal audits, and introduced Alex Robison, of Protiviti. Mr. Robison, noted that they are independent and have no bias on the outcomes of the audits. He reviewed the audit process, noted the survey is strictly confidential, and that we can ask about specific projects and have them dive into specific items of interest or concern to the organization. He reviewed the nationwide top five healthcare risks for 2020, discussed privacy & security, presented the Office of Civil Rights Continuing Enforcement Issues, discussed resistance to change operations, and digital transformation and competition. Mr. Robison responded to questions from the Board throughout the presentation.

Dr. Tomlin is grateful for the presenters and the work they have done.

**Adjourn**

The February 21, 2020 Meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 9:05 a.m.

ATTEST:



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Minerva Butler, Secretary/Commissioner

**Exhibit A – Guests**

<b><u>Name</u></b>	<b><u>Residence</u></b>
<b><u>Alex Robison</u></b>	<b><u>Protiviti</u></b>
<b><u>Matt Jackson</u></b>	<b><u>Protiviti</u></b>
<b><u>Art de Vaux</u></b>	<b><u>Hall Render</u></b>