

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
December 15, 2020
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: M. Sean Kincaid, MD, Chad Bentsen, MD

Others Present: Chris Bredeson, Jeff Friedman, Monique Gablehouse, Richard Meeks, Aileen Mickey, MD, Tina Mycroft, Ettore Palazzo, MD, Bob Sampson, Candace Scairpon, Mary Shepler, Kay Taylor, Jeff Tomlin, MD, Garrett Buckingham, Jack Peters

Legal Counsel: Kevin Hansen

Guests: None present (**Exhibit A**)

**PUBLIC
MEETING AND
EXECUTIVE
SESSION**

Comm. McLaughlin called the December 15, 2020 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:00 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. At 6:00 p.m., Ms. Scairpon made a public announcement that the Board of Commissioners would arrive in approx. 10 minutes. The Executive Session was concluded at 6:05 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:10 p.m. and welcoming those present.

Order of Business

Comm. McLaughlin gave notice of the following updates to the agenda:

- Add action items 10, 11, 12 – Privileging form updates
- Remove action item 1d Surplus Report

Public Comment

There were no members of the public present that wished to provide comment at this time.

Presentations**Community
Advisors Annual
Report**

Comm. Snyder and Kay Taylor, Chief Communications and Customer Engagement Officer, presented the Annual Community Advisors Report. Ms. Taylor thanked Comm. Snyder and Comm. Edwards for their support as well as Stephanie Lizza, Director of Community Engagement. The report included a review of meeting topics throughout the year, feedback received, the staff supporting the group, etc. Ms. Taylor also reviewed the Planning and Recruitment Committee (PARC) activities for the year and noted the Committee is recommending one person to be a new Community Advisor in 2021. Ms. Taylor gave a brief overview of the candidate and noted he has no conflict of interest with the organization. Ms. Taylor responded to questions from the Board throughout.

Comm. McLaughlin thanked Ms. Taylor, Comm. Snyder and Comm. Edwards for their work on this.

**Quarterly Hospital
Quality Dashboard**

Ettore Palazzo, MD, Chief Medical and Quality Officer, reviewed the dashboard, noting that of the ten quality and patient safety indicators, five have met their target, two are within 5% of goal, and three metrics negatively exceed goal. He also noted that overall length of stay and excess days are trending down. Dr. Palazzo responded to questions from the Board throughout.

**Action Items
Consent Agenda**

Comm. DeYoung made a motion to approve the Consent Agenda.

The Consent Agenda included:

- A) Board Minutes
 - Special Meeting and Budget Hearing - November 13, 2020
 - Regular Meeting - November 17, 2020
 - Study Session & Special Meeting - December 1, 2020
- B) Voucher No. 584 November, 2020, totaling \$59,585,433
(Exhibit B)
- C) Contractor Pay Requests
 - EHMC Pharmacy USP 800 Upgrade
 - o Duotec \$89,039.15
 - EHMC Aging Infrastructure & Seismic Improvements

- o Lease Crutcher Lewis \$0
- EHMC Silver 1 & 2 Enabling Projects
 - o Lease Crutcher Lewis \$0
- EHMC FMC & OB Renovation
 - o Aldrich + Associates \$ 65,211.80
- EHMC Rainier Enhanced Privacy Rooms Remodel
 - o Regency NW Construction, Inc. \$0
- EHMC Critical Care Unit to 3-Silver
 - o Aldrich + Associates \$777,817.79
- Total Contractor Pay Requests: \$932,068.74

Comm. Butler seconded the motion.

The motion carried unanimously.

Da Vinci Robots

Comm. Hirt made a motion to approve the 2021 Threshold Capital to replace both Da Vinci Si robots with Da Vinci Xi models, including necessary instrument purchases and OR table upgrades, and to finance the replacement through a five-year cancellable capital lease.

Comm. Snyder seconded the motion.

The motion carried unanimously.

Neurosurgery Capital Request

Comm. McLaughlin noted that this item has been accelerated due to timing constraints and noted that the proposal has been reviewed at the Audit, Finance and Compliance Committee. Jeff Friedman, VP of Operations, provided an overview of the new equipment noting it is for a new provider who is starting in February. He noted this equipment very likely would have been purchased at some point in the future regardless of the provider using the equipment, and that one of the two pieces can be used by other physicians on staff. Mr. Friedman reviewed the funding sources, and responded questions from the Board.

Comm. Butler made a motion to approve a capital expenditure of \$1,134,073 to proceed with acquisition of the advanced imaging and robotic guidance systems as described in the memo provided to the Board.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

Imaging Equipment Replacement Project Bid

Mr. Friedman and Garrett Buckingham, Director of Design and Construction Management, noted the funding for the replacement imaging equipment was approved in October by the Board and that this is here this evening to approve the final bid. They noted that the chosen bid was significantly lower than others, and the team has confirmed with the vendor the reasons for the low bid. The team responded to questions from the Board throughout.

Comm. Edwards made a motion to:

- Accept the Base Bid and Alternate #1 from BNBuilders in the amount of \$358,043
- Delegate authority to the CEO to direct hospital staff to:
 - Negotiate and sign a construction contract with BNBuilders.
 - Issue a formal "Notice to Proceed".
 - Review and approve change orders in conformity with the project budget.
 - Review and approve all pay requests and costs in conformity with the project budget not to exceed the approved bid amount.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

Warrants Outstanding Annual Review/Cancelation

Comm. Snyder made a motion to accept the warrants outstanding annual review/cancelation.

Comm. Hirt seconded the motion.

The motion carried unanimously.

Community Advisors Appointment

Comm. Butler made a motion to approve the applicant for Community Advisors.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

Governance Committee Proposal 2 – Reports and Presentations

The Board discussed the proposal and the two memo examples that were provided.

Comm. Butler made a motion to approve Governance Committee Proposal 2 – Reports and Presentations.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**Medical Staff –
EHMC – New
Appointments,
Reappointments,
Status Changes
and Privileges**

Comm. Edwards made a motion to accept the MEC recommendations for New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in **Exhibit C** and Delineation of Privileges.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Pharmacy USP 800
Upgrade**

Comm. DeYoung made a motion to accept the Pharmacy USP 800 Upgrade Completion of Work.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**General Surgery
Robotics
Privileging Form
Update**

Comm. Pilcher made a motion to approve the General Surgery Robotics Privileging form update.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**Ob/GYN Robotics
Privileging Form
Update**

Comm. Pilcher made a motion to approve the OB/GYN Robotics Privileging form update.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Urology Robotics
Privileging Form
Update**

Comm. Pilcher made a motion to approve the Urology Robotics Privileging form update.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

Written Report

**Capital Budget and
Construction
Report**

This is a written report and there were no questions from the Board.

**Discussion Items
Rolling Agenda**

Ms. Scairpon presented the rolling agenda for the months of January, February and March 2021 and noted that with tonight's approval of Proposal 2 – Reports and Presentations, that this information will be updated to meet the new guidelines.

Medical Staff Update

Thank you to Mary Shepler for finding beds for patients and moving patients along, we have not had to cancel surgery during this busy time of year because of her and her team's hard work. We are working on enrolling physicians who prescribe controlled substances in EPCS training, thank you to the team for organizing all of this.

CEO/Administrative Update

Dr. Tomlin provided information on the following:

- Dr. Palazzo provided an update on COVID and the status of the vaccine

Dr. Tomlin responded to questions from the Board

Commissioner Reports

Comm. Snyder – Things seem to be going well around the hospital with PPE measures. Happy Holidays.

Comm. Edwards – This completes my first year, thank you to my fellow Commissioners and staff for getting me up to speed.

Comm. DeYoung – Have happy and safe holidays, take care and listen to Dr. Palazzo.

Comm. Pilcher – Looking forward to 2021.

Comm. Hirt – I had the idea that it would be nice for the Board to put something in the Monday Memo to show appreciation for staff, and would like Commissioner feedback on what they would like to include, please email me. Stay safe through the holidays.

Comm. Butler – It's been a year. Thank you to everyone on the Evergreen team who has executed the mission and Jeff for being at the helm. I am proud to serve Evergreen and this team of Commissioners, we are all playing a really important part. I'm also proud to work with Candace as she works to help us navigate everything in 2021.

Comm. McLaughlin – Would like to thank everyone. It has been an incredible year and in many ways a successful year. There is great dedication and resilience here. Thank you Jeff and senior staff. Thank you to everyone in the organization, on the frontlines, in Administration and beyond.

Board Officers Declaration of Intent

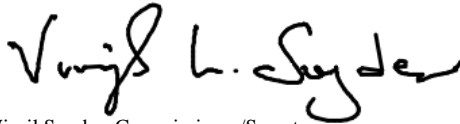
Comm. McLaughlin asked fellow Commissioners to declare their interest or intent regarding serving in Board Officer positions for 2021.

- Comm. Snyder – I will put forward my intent to offer my services for the Secretary position.
- Comm. Pilcher, thank you Comm. McLaughlin for your work as Chair this year.
- Comm. McLaughlin, I am willing to serve as Board Chair for 2021.
- Comm. Butler – Comm. McLaughlin, thank you for your work and for stepping into this role as Board Chair. Thank you Comm. Snyder for your willingness to step forward for the Secretary position.
- Comm. Hirt – I second Comm. Butler's comments.

Adjourn

The December 15, 2020 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 8:20 p.m.

ATTEST:

A handwritten signature in black ink that reads "Virgil L. Snyder". The signature is written in a cursive style with a large initial 'V' and a long, sweeping underline.

Virgil Snyder, Commissioner/Secretary
Jan 27, 2021 3:40 PM PST

Exhibit A – Guests

Name	Residence
None	

Exhibit B - Monthly Voucher Summary

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
 dba EVERGREENHEALTH
 VOUCHER SUMMARY #584
 November 2020

	CURRENT MONTH	6-MONTH ROLLING AVERAGE
PATIENT & INSURANCE REFUNDS	193,539	255,741
ACCOUNTS PAYABLE - Warrants/Refunds *	23,926,830	21,878,743
ACCOUNTS PAYABLE - Wire Transfers	3,897,969	6,521,644
RISK MANAGEMENT CLAIMS - ACH	60,771	25,885
WORKERS COMPENSATION CLAIMS	116,734	363,298
FIRST CHOICE PPO CLAIMS	1,429,825	1,376,774
PAYROLL - Warrants **	291,972	245,285
PAYROLL - Direct Deposit **	22,091,805	21,993,677
PAYROLL TAXES **	6,816,735	6,660,166
B & O TAXES	759,254	611,021
	59,585,433	59,932,235

Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Burcheci, Ana, ARNP	Nurse Practitioner / PC	AHP	12/15/2020 – 11/30/2022
Clark, Vanessa, PA-C	Physician Asst. / Surgery	AHP	12/15/2020 – 11/30/2022
Escalera, Miguel, PA-C	Physician Asst. / Surgery	AHP	12/15/2020 – 11/30/2022
Haley, Samantha, MD	Pediatrics / PC	Active	12/15/2020 – 11/30/2022
Henderson, Danielle, DO	OB/GYN / W&C	Active	12/15/2020 – 11/30/2022
Sampson, Topaz, MD	Psychiatry / Medicine	Telemedicine	12/15/2020 – 11/30/2022
Sharotri, Vikas, MD	Cardiology / Medicine	Active	12/15/2020 – 11/30/2022
Watkins, Brad, MD	Bariatrics / Surgery	Active	12/15/2020 – 11/30/2022
Witt, Jennifer, MD	Neurology / Medicine	Active	12/15/2020 – 11/30/2022

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Ahir, Nisha, MD	Peds/PC	Active	12/15/2020 – 11/30/2022
Barlam, Ilona, DPM	Podiatry/Surgery	Active	12/15/2020 – 11/30/2022
Barlam, Serge, DPM	Podiatry/Surgery	Active	12/15/2020 – 11/30/2022
Beaulieu, Cassandra, MD	Peds/PC	Courtesy	12/15/2020 – 11/30/2022
Benda, Sara K., MD	Peds/PC	Courtesy	12/15/2020 – 11/30/2022
Billett, Kurt, MD	Family Medicine/PC	Active	12/15/2020 – 11/30/2022
Billing, Peter S., MD	Bariatrics/Surgery	Active	12/15/2020 – 11/30/2022
Bouse, Meagan K., MD	Anesthesiology/Surgery	Active	12/15/2020 – 11/30/2022
Brown-Chang, Janelle, MD	Gastroenterology/Med	Active	12/15/2020 – 11/30/2022
Chesnutis, Edward J., DPM	Podiatry/Surgery	Active	12/15/2020 – 11/30/2022
Chibambo, Heather D., MD	Family Medicine/PC	Active	12/15/2020 – 11/30/2022
Chung, Philip H., MD	Psychiatry/Med	Active	12/15/2020 – 11/30/2022
Criniti, Amy R., MD	Infertility/W&C	Courtesy	12/15/2020 – 11/30/2022
Cruzada, Matthew C., ST	Vascular Surgery/Surgery	AHP	12/15/2020 – 11/30/2022
Dise, Amanda, MD	OB-Gyn/W&C	Active	12/15/2020 – 11/30/2022
Evans, Temperance, PsyD	Mental Health/Med	AHP	12/15/2020 – 11/30/2022
Farnham, Mary M., ARNP	Vascular Surgery/Surgery	AHP	12/15/2020 – 11/30/2022
Ginsberg, Holly, MD	Peds/PC	Active	12/15/2020 – 11/30/2022
Graesser, Daniel T., MD	Adult Hosp/Hosp Med	Active	12/15/2020 – 11/30/2022
Harris, Krista L., RPh	Pharmacy/PC	AHP	12/15/2020 – 11/30/2022
Higginson, Michael J., PharmD	Pharmacy/PC	AHP	12/15/2020 – 11/30/2022

Hori, Kevin M., MD	ED/Hosp Med	Active	12/15/2020 – 11/30/2022
Hou, Clifford C., MD	Ortho/Surgery	Courtesy	12/15/2020 – 11/30/2022
Jungels, Julie L., MD	Internal Medicine/PC	Active	12/15/2020 – 11/30/2022
LaBorde, Pamela L., MD	Peds/PC	Courtesy	12/15/2020 – 11/30/2022
Le, Dong-Xuan T., PharmD	Pharmacy/PC	AHP	12/15/2020 – 11/30/2022
Lewin, Mark B., MD	Peds Cardiology/Med	Courtesy	12/15/2020 – 11/30/2022
Liao, Sarah A., ARNP	Cardiology/Med	AHP	12/15/2020 – 11/30/2022
Lin, Kenneth C., MD	Ortho/Surgery	Courtesy	12/15/2020 – 11/30/2022
Low, Sarah M., PharmD	Pharmacy/PC	AHP	12/15/2020 – 11/30/2022
O'Callaghan, James J., MD	Peds Hosp/PC	Active	12/15/2020 – 11/30/2022
Price, Mary C., ARNP	Infec Disease/Med	AHP	12/15/2020 – 11/30/2022
Ruiz, Jose A., PA-C	Interv Radio/Hosp Med	AHP	12/15/2020 – 11/30/2022
Siddiqui, Abdul R., MD	Infec Disease/Med	Active	12/15/2020 – 11/30/2022
Smeback, Michelle K., ARNP	Vascular Surgery/Surgery	AHP	12/15/2020 – 11/30/2022
Smith, Brandon E., ARNP	Family Medicine/PC	AHP	12/15/2020 – 11/30/2022
Tham, Irene M., MD	Peds/PC	Courtesy	12/15/2020 – 11/30/2022
Turnbow, Rebecca, PA-C	ENT/Surgery	AHP	12/15/2020 – 11/30/2022

RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.		
NAME	SPECIALTY/DEPT	STATUS
Albright, Bridget B., PA-C	UC/Hosp Med	AHP
Bender, Leila, MD	Diagnostic Rad/Hosp Med	Telemedicine
Biggers, Oliver, MD	Colon/Rectal Surgery	Courtesy
Catalina, Thomas, PA-C	UC/Hosp Med	AHP
Chatilo, Alexandr I., MD	PM&R(ARU)Hosp Med	Courtesy
Codding, Jason L. MD	Ortho/Surgery	Courtesy
Davis, Alicyn, ARNP	Hem/Onc/Medicine	AHP
Elise, Nicole, ARNP	Hospice/PC	AHP
Lee, Jennifer, J MD	Ophthalmology/Surgery	Active
Lee, Johny, PA-C	UC/Hosp Med	AHP
Mahoney, Sarah, MD, PhD	Peds Hosp/PC	Active
Mills, Shelby, ST	Ortho/Surgery	AHP
Narayanan, Rajnikanth, MD	Nephrology/Medicine	Active
Seale, Allison, MD	Family Med/PC	Active
Vasilas, Georgianna, PA-C	Vascular/Surgery	AHP
Wolter, William, ARNP	UC/Hosp Med	AHP