

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
May 18, 2021
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: Sean Kincaid, MD, Chad Bentsen, MD

Others Present: Jeff Friedman, Monique Gablehouse, Jessika Groce, Richard Meeks, Tina Mycroft, Ettore Palazzo, MD, Kae Peterson, Candace Scairpon, Mary Shepler, Kay Taylor, Jeff Tomlin, MD, Jason Wood

Legal Counsel: Kevin Hansen

Guests: None present (**Exhibit A**)

**PUBLIC
MEETING AND
EXECUTIVE
SESSION**

Comm. McLaughlin called the May 18, 2021 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. At 6:30 p.m., Ms. Scairpon made a public announcement that the Board of Commissioners would arrive in approx. 5 minutes. The Executive Session was concluded at 6:30 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:35 p.m. and welcoming those present.

Order of Business There were no changes to the agenda.

Public Comment There were no members of the public present that wished to provide comment at this time.

Presentations**Quarterly Financial Report**

Tina Mycroft, CFO, reviewed the Quarterly Financial Report which included key service line drivers, the consolidated operational summary, EH YTD NOI waterfall, 2021 vs. 2019 financial variance drivers, quarterly trending, capital spend, days cash on hand, etc. Ms. Mycroft responded to questions from the Board throughout.

Professional Liability & Other Insurance Requirements & Reserves

Ms. Mycroft reviewed the Professional Liability and Other Insurance Requirements and Reserves Report which included a review of the reserves as of 12/31/2020 and responded to questions from the Board throughout.

Action Items**Consent Agenda**

Comm. Butler made a motion to approve the Consent Agenda with the following exceptions:

- Update the April 20, 2021 minutes as discussed
- All of D) Medical Staff except for one individual as discussed in Executive Session

The Consent Agenda included:

A) Board Minutes

- Regular Meeting - April 20, 2021
- Board Educational - May 7, 2021

B) Voucher No. 589 April 2021, totaling \$72,219,724 (Exhibit B)C) Contractor Pay Requests

- EHMC Silver 1 & 2 Enabling Projects
 - o Lease Crutcher Lewis \$0
- EHMC FMC & OB Renovation
 - o Aldrich + Associates \$31,919.71
- EHMC Rainier Enhanced Privacy Rooms Remodel
 - o Regency NW Construction, Inc. \$0
- EHMC Critical Care Unit to 3-Silver
 - o Aldrich + Associates \$2,109,744.97
- EHMC Imaging Replacement Projects
 - o BNBuilders Inc. \$172,853.70
- Total Contractor Pay Requests: \$2,314,518.38

D) Medical Staff

- New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in Exhibit C and Delineation of

Privileges

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Hospital Plan of
Care & Annual
Nursing Report**

Discussion

Mary Shepler, CNO, noted she has never been more proud of our nursing and physician team and would like to recognize her colleagues throughout the organization. She reviewed the report specifically the provision of care changes, staffing effectiveness, nursing sensitive indicators, and focus areas for 2021. The Board thanked Ms. Shepler for focusing on the care of the nursing staff and for a great report.

Comm. DeYoung made a motion to approve the 2020 Nursing Annual Report and the 2021 Provision of Care document.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**2021 Quality and
Absolute Safety
Plan**

Discussion

Ettore Palazzo, MD, Chief Medical and Quality Officer, reviewed changes to the 2021 Quality and Absolute Safety Plan which included the addition of a Joint Diversity, Equity and Inclusion dashboard and decrease hospital acquired conditions. Dr. Palazzo thanked Dawn Barr for her work on this and other quality work during her time with the organization. He responded to questions from the Board.

Comm. Hirt made a motion to confirm that EvergreenHealth has thoroughly completed their review of the Annual 2021 Quality and Absolutely Safety Plan and to approve all sections of the plan including, the purpose, objectives, updated 2021 goals, scope, and methodology.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**Clinical Contracts
Annual Review**

Discussion

Dr. Palazzo reviewed the highlights of the report and responded to questions from the Board throughout.

Comm. Pilcher made a motion to confirm that EvergreenHealth has thoroughly completed their annual review of the 2020 Annual Clinical Contracts and to approve all sections of the contract summary including, Fully Endorsed Contracts, Recommendation to Terminate when a suitable replacement service is available, Services not utilized, and Discontinued Contracts.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**Policy Update –
Policy on Policies**

Discussion

Richard Meeks, Chief Compliance Officer, reviewed the key changes to the policy and noted that they are intended to make this policy easier to use and more streamlined. The Commissioners requested a point of clarification regarding oversight of Board policies and Mr. Meeks made a recommendation to address this and responded to questions from the Board.

Comm. Edwards made a motion to approve the Management of EvergreenHealth Policies and Related Documents Board policy with the above noted change. This policy supersedes the previous Policy on Policies Board policy.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

Board Bylaws

Discussion

Comm. McLaughlin and Comm. Butler provided an overview of the Bylaws changes which include cleaning up language throughout, removing reference to the Study Session, updated language regarding final action, etc. The Board engaged in discussion throughout.

Comm. Pilcher made a motion to adopt the 2021 revised Board Bylaws with the noted edit.

Comm. Edwards seconded the motion.

The motion carried unanimously.

**Board Delegation
of Authority**

Discussion

Comm. Butler reviewed the highlights of the changes including removing the list of reports and moving them to a separate document, cleaning up language throughout, and updating the Policy on Policies reference. The Board engaged in discussion throughout.

Comm. Pilcher made a motion to adopt the revised Board Delegation of Authority for 2021.

Comm. Snyder seconded the motion.

The motion carried unanimously.

Written Reports
IT and IT Security Report

Jason Wood, Chief Information Officer, provided a brief IT update which included a review of the budget and driving factors behind it, cybersecurity activities, data analytics and population health, etc., and responded to questions from the Board throughout.

Discussion Items
Rolling Agenda

Ms. Scairpon presented the rolling agenda for the months of June, July, August 2021.

Medical Staff Update

Sean Kincaid, MD, Medical Staff President, noted the section chief nominations have been completed and elections will follow.

CEO/Administrative Update

Jeff Tomlin, MD, CEO, discussed the following:

- Kae Peterson, VP Foundation, announced the intensive care unit will be known as Lee Johnson Family Intensive Care. Additionally, the Monroe Urgent Care will be known as Lee Johnson Family Emergency Department at EvergreenHealth Monroe.
- The Gala raised \$1.2M benefiting the Neonatal Intensive Care Unit.
- Acknowledged all the nursing staff at EvergreenHealth and the important care they provide.

Commissioner Reports

Comm. Butler – Sending absolute thank you and gratitude to the nurses. I also want to thank the physicians and remind them they are an important asset to the organization and I hope to always have good communication with them.

Comm. Edwards – Thank you to the people in the room and the staff who put the materials together for the Board. You work hard to put these together in a way that is easy to understand.

Comm. DeYoung – Thank you to Kae Peterson for the support with the Foundation and supporting Monroe, I am glad to hear about the naming for the Lee Johnson Family.

Comm. Pilcher – I echo Comm. DeYoung's comments about the naming of the ER in Monroe. I am also glad to hear that EHMG physicians will have better access to their patient experience reports as referenced in Dr. Tomlin's report.

Comm. Hirt – Thank you to Mary Shepler for what she has done for our nursing staff and all the hard work during this past year and a half. Your ideas for support of staff are very good.

Comm. Snyder – Presentations were really good tonight, great information. I applaud the nursing team and thank Ms. Shepler for

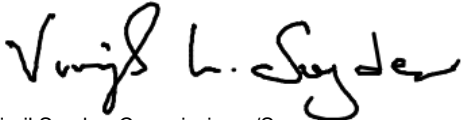
the information. I also second Comm. Butler relative to the physicians. Thank you to Dr. Tomlin for escorting us through a tour of the ICU and around the hospital. Finally, great to hear about the naming recognition for the Lee Johnson family.

McLaughlin – I agree with all the other comments tonight. Dr. Tomlin, thank you to you and your staff for everything they have done.

Adjourn

The May 18, 2021 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 9:07 p.m.

ATTEST:

A handwritten signature in black ink that reads "Virgil L. Snyder". The signature is written in a cursive style with a large initial "V".

Virgil Snyder, Commissioner/Secretary
Jun 29, 2021 11:15 AM PDT

Exhibit A – Guests

Name	Residence
None	

Exhibit B - Monthly Voucher Summary

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
 dba EVERGREENHEALTH
 VOUCHER SUMMARY #589
 April 2021

	CURRENT MONTH	6-MONTH ROLLING AVERAGE
PATIENT & INSURANCE REFUNDS *	456,771	322,284
ACCOUNTS PAYABLE - Warrants/Refunds *	27,078,629	24,642,928
ACCOUNTS PAYABLE - EFT **	10,617,008	6,710,329
RISK MANAGEMENT CLAIMS - ACH	5,833	20,536
WORKERS COMPENSATION CLAIMS	142,394	142,010
FIRST CHOICE PPO CLAIMS ***	2,559,317	1,936,069
PAYROLL - Warrants	181,264	310,578
PAYROLL - Direct Deposit	21,468,333	22,901,792
PAYROLL TAXES	8,931,851	8,355,035
B & O TAXES	778,324	706,974
	<u>72,219,724</u>	<u>66,048,534</u>

Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Bosler, Amie, ST	Surgical Tech. / Surgery	AHP	05/18/2021 – 04/30/2023
Freelen, Christopher, PA-C	Physician Asst. / Hosp. Med.	AHP	05/18/2021 – 04/30/2023
Keller, Laura, DO	Neonatology / W&C	Active	05/18/2021 – 04/30/2023
Nguyen, Thao, PharmD	Pharmacist / Primary Care	AHP	05/18/2021 – 04/30/2023

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Agarwal, Pinky, MD	Neurology/Med Dept	Active	05/18/2021 – 04/30/2023
Andrade, Kristine, MD	Diag Radio/Hosp Med	Telemedicine	05/18/2021 – 04/30/2023
Angermeier, Fred, C. MD	Emergency Med/Hosp Med	Active	05/18/2021 – 04/30/2023
Arya, Bhawna, MD	Peds Cardiology/Med Dept	Courtesy	05/18/2021 – 04/30/2023
Ashwell, Zachary R, MD	Diag Radio/Hosp Med	Active	05/18/2021 – 04/30/2023
Babuisis, Benis P., MD	Diag Radio/Hosp Med	Courtesy	05/18/2021 – 04/30/2023
Balawi, Tariq, H., MD	Diag Radio/Hosp Med	Telemedicine	05/18/2021 – 04/30/2023
Barry, Darcy R., MD	MFM/W&C	Active	05/18/2021 – 04/30/2023
Benda, Peter M., MD	Pathology/Hosp Med	Active	05/18/2021 – 04/30/2023
Boboc, Georgiana, MD	Family Med/Primary Care	Active	05/18/2021 – 04/30/2023
Bonsell, Katherine C., MD	Neurology/Med Dept.	Active	05/18/2021 – 04/30/2023
Borjeson, Jonathan C., DO	Gen Surg/Surgery	Active	05/18/2021 – 04/30/2023
Bork, David B., MD	Diag Radio/Hosp Med	Telemedicine	05/18/2021 – 04/30/2023
Bowen, Meath M., MD	Adult Hosp/Hosp Med	Active	05/18/2021 – 04/30/2023
Boyer, Jason J., MD	Ortho/Surgery	Active	05/18/2021 – 04/30/2023
Bui, Thuy-Linh, PA-C	Urgent Care/Hosp Med	AHP	05/18/2021 – 04/30/2023
Burdick, Daniel J., MD	Neurology/Med Dept.	Active	05/18/2021 – 04/30/2023
Carlos, Timothy M., MD	Heme/Onc/Med Dept.	Active	05/18/2021 – 04/30/2023
Carlson, Kara L., MD	Mammo/Hosp Med	Active	05/18/2021 – 04/30/2023
Chavez, Tanya R., MD	PM&R(ARU)/Hosp Med	Active	05/18/2021 – 04/30/2023
Chien, Angela J., MD	OB/Gyn/W&C	Active	05/18/2021 – 04/30/2023
Cho, Michele, MD	Infertility/W&C	Active	05/18/2021 – 04/30/2023
Choi, Ellie, E., MD	Neurology/Med Dept	Active	05/18/2021 – 04/30/2023
Connelly, Steven N., MD	Emergency Med/Hosp Med	Active	05/18/2021 – 04/30/2023
Connolly, Dominic, MD	Emergency Med/Hosp Med	Active	05/18/2021 – 04/30/2023
Corey, Katharine A., MD	Pediatrics/PC	Courtesy	05/18/2021 – 04/30/2023
Crews, Jennie R., MD	Heme/Onc/Med Dept	Courtesy	05/18/2021 – 04/30/2023
Dawson, Steven M., MD	ENT/Surgery	Active	05/18/2021 – 04/30/2023
Duong, Trac M., MD	ENT/Surgery	Courtesy	05/18/2021 – 04/30/2023
Hall, Katherine J., PA-C	Ortho/Surgery	AHP	05/18/2021 – 04/30/2023
Hall, Kelly J., DPM	Podiatry/Surgery	Active	05/18/2021 – 04/30/2023
Hastreiter, Dawn M., MD	Diag Radio/Hosp Med	Active	05/18/2021 – 04/30/2023

Higginbotham, David A., DO	Family Med / Primary Care	Active	05/18/2021 – 04/30/2023
Hoing, Amy N., MD	Family Med / Primary Care	Active	05/18/2021 – 04/30/2023
Johnson, Christopher L., MD	Pediatrics/PC	Active	05/18/2021 – 04/30/2023
Kelly-Hedrick Heather, MD	Adult Hosp/Hosp Med	Active	05/18/2021 – 04/30/2023
Kim, Harim K., MD	PM&R(ARU)/Hosp Med	Active	05/18/2021 – 04/30/2023
Klauff, Lindy S., MD	Pulmonary/CC/Hosp Med	Active	05/18/2021 – 04/30/2023
Klos, Julian W., MD	Anesthesia/Surgery	Active	05/18/2021 – 04/30/2023
Kringel, Janelle R., MD	Ped Hosp/PC	Active	05/18/2021 – 04/30/2023
Larsen, Janet L., MD	Family Med / Primary Care	Active	05/18/2021 – 04/30/2023
Lee, David H., MD	Gastro/Med Dept	Active	05/18/2021 – 04/30/2023
Lee, Melissa D., MD	Pulmonary/CC/Hosp Med	Active	05/18/2021 – 04/30/2023
Lin, Shin-E, MD	Anesthesia/Surgery	Active	05/18/2021 – 04/30/2023
McQuinn, Garland, MD	Diag Radio/Hosp Med	Telemedicine	05/18/2021 – 04/30/2023
Meek, Jessee L., DO	Family Med / Primary Care	Active	05/18/2021 – 04/30/2023
Oh, Kirstine Y., MD	Anatomic Path/Hosp Med	Active	05/18/2021 – 04/30/2023
Parikh, Rikesh T., MD	Plastics/Surgery	Active	05/18/2021 – 04/30/2023
Pelley, Joshua R., MD	Adult Hosp/Hosp Med	Active	05/18/2021 – 04/30/2023
Sahi, Gurinder P., MD	Internal Med/Primary Care	Active	05/18/2021 – 04/30/2023
Tsoi, Veda S., MD	Anesthesia/Surgery	Active	05/18/2021 – 04/30/2023
Weber, Scott D., MD	Family Med / Primary Care	Active	05/18/2021 – 04/30/2023
Zaleski, Christopher G., MD	Diag Radio/Hosp Med	Telemedicine	05/18/2021 – 04/30/2023

RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.

NAME	SPECIALTY/DEPT	STATUS
Babu, Tara M., MD	Infectious Disease	Active
Brezak, Robert, MD	Diagnostic Radiology	Active
Hansen, E. Kai, MD	Internal Medicine	Active
Hayes, Elizabeth, MD	Diagnostic Radiology	Telemedicine
Kesava, Prabhakar, MD	Diagnostic Radiology	Telemedicine
Stewart, Kurtis A., MD	Bariatrics/Surgery	Leave
Towbin, Michael, MD	General Surgery/Surgery	Active