

King County Public Hospital District No. 2  
d/b/a EvergreenHealth  
Board of Commissioners Meeting  
EvergreenHealth Medical Center, Kirkland, WA  
March 16, 2021  
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: Sean Kincaid, MD

Others Present: Chris Bredeson, Jeff Friedman, Monique Gablehouse, Richard Meeks, Aileen Mickey, MD, Tina Mycroft, Ettore Palazzo, MD, Candace Scairpon, Mary Shepler, Kay Taylor, Jeff Tomlin, MD, Jason Wood, Garrett Buckingham

Legal Counsel: Kevin Hansen

Guests: John Tiscornia, Vicky Marxen (**Exhibit A**)

**PUBLIC  
MEETING AND  
EXECUTIVE  
SESSION**

Comm. McLaughlin called the March 16, 2021 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. At 6:30 p.m., Ms. Scairpon made a public announcement that the Board of Commissioners would arrive in approx. 10 minutes. The Executive Session was concluded at 6:35 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:42 p.m. and welcoming those present.

**Order of Business** There were no changes to the agenda.

**Public Comment** There were no members of the public present that wished to provide comment at this time.

**Presentations****Quarterly Finance Report**

Tina Mycroft, CFO, presented the Quarterly Finance Report which included a review of the key observations for the consolidated operational summary, year over year margin analysis, year over year median change comparison to national metrics, EH Quarterly trending, etc. Ms. Mycroft responded to questions from the Board throughout.

**Quarterly Quality Dashboard**

Ettore Palazzo, MD, Chief Medical and Quality Officer, presented the Quarterly Quality Dashboard which covered the 10 primary metrics including a brief discussion regarding the controlling high blood pressure metric. Dr. Palazzo responded to questions from the Board throughout.

**Action Items****Consent Agenda**

Comm. Butler made a motion to approve the Consent Agenda.

The Consent Agenda included:

- A) Board Minutes
  - i. Regular Meeting - February 16, 2021
  - ii. Board Educational - March 5, 2021
- B) Voucher No. 587 February, 2021, totaling \$58,049,402 (Exhibit B)
- C) Contractor Pay Requests
  - i. EHMC Aging Infrastructure & Seismic Improvements
    - o Lease Crutcher Lewis \$0
  - ii. EHMC Silver 1 & 2 Enabling Projects
    - o Lease Crutcher Lewis \$0
  - iii. EHMC FMC & OB Renovation
    - o Aldrich + Associates \$44,288.66
  - iv. EHMC Rainier Enhanced Privacy Rooms Remodel
    - o Regency NW Construction, Inc. \$0
  - v. EHMC Critical Care Unit to 3-Silver
    - o Aldrich + Associates \$1,701,874.55
  - vi. Total Contractor Pay Requests: \$1,746,163.21
- D) Medical Staff
  - i. New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in Exhibit C and Delineation of Privileges
  - ii. OB/GYN Privilege Form
  - iii. PA-C Surgery Privilege Form – Revised
  - iv. Pediatric Cardiology Privilege Form – Revised

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**Hospice Roof Replacement**

**Discussion:**

The project was previously approved by the Board and tonight's request is to approve the apparent low bidder.

Comm. Pilcher made a motion to:

- Accept the base bid and alternates from Best Contracting Services, Inc. in the amount of \$476,410
- Delegate authority to the CEO to direct hospital staff to:
  - Negotiate and sign a construction contract with Best Contracting Services, Inc.
  - Issue a formal "Notice to Proceed"
  - Review and approve change orders in conformity with the project budget
  - Review and approve all pay requests and costs in conformity with the project budget not to exceed the approved bid amount

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Banking Transition**

**Discussion:**

Ms. Mycroft reviewed the key highlights of the request to change banking services to JP Morgan.

**Community Benefit:**

This change saves the organization \$108K annually in banking fees for current scope of services and the District has the opportunity to create efficiencies by eliminating manual work and increasing automation.

Comm. Butler made a motion to approve the transition of primary banking services for EvergreenHealth from Wells Fargo Bank & Commerce Bank to JP Morgan.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**Capital Request –  
Monroe Urgent  
Care**

**Discussion:**

Mary Shepler, CNO, gave a brief overview of the Monroe Urgent Care Capital request, noting this would be the only Urgent care on the west side of Stevens Pass and would provide telehealth in addition to Urgent Care services, etc. Ms. Shepler responded to questions from the Board throughout.

**Community Benefit:**

By adding an Urgent Care location in Monroe, EvergreenHealth will deliver care to patients with medical conditions that require prompt attention but not an emergency room visit. This will improve care delivery, add value to new and existing patients and improve the patient experience by providing close and convenient care.

Comm. Edwards made a motion to approve the \$825k investment to expand Urgent Care operations by adding a new facility located in Monroe (Sky River Building), WA.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**2021 CEO Goals and Leader At Risk Compensation (LARC)**

Comm. DeYoung made a motion to approve the 2021 CEO Goals and Leader at Risk Compensation (LARC).

Comm. Edwards seconded the motion.

The motion carried unanimously.

**2021 CEO Compensation**

Comm. Pilcher made a motion to approve a merit and market adjustment to the CEO Base Salary compensation, effective May 16, 2021, and authorizing the Board Chair to execute the memorandum to the Chief Human Resources Officer detailing the basis for and amount of the adjustment and payment.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**Written Reports  
Capital Budget and Construction Report**

Garett Buckingham, Director, Design and Construction, provided a brief overview of the report, noting that Master Facility Plan Phase 1 came in under budget. Mr. Buckingham responded to questions from the Board.

**Discussion Items  
Rolling Agenda**

Ms. Scairpon presented the rolling agenda for the months of April, May and June 2021.

**Medical Staff Update**

No Report

**CEO/Administrative Update**

Dr. Tomlin reviewed the following:

- COVID Update

- Jeff Friedman, VP Operations gave a COVID vaccine update, noting we have now administered all three different kinds of vaccine, we are following the guidance of the county, etc. Dr. Tomlin gave a shout out to the Communications team for all of their hard work to get patients scheduled for their vaccines. The team noted that case counts are have been going down and are starting to plateau.
  - OB is seeing an increase in patients
  - Physician recruitment has had some great success

Dr. Tomlin responded to questions from the Board throughout.

**Governance  
Changes Check-in**

Comm. McLaughlin requested Commissioner feedback regarding the Governance changes that were made. Comm. Pilcher indicated he thinks it's working really well and appreciated the well documented discussion of the Monroe Urgent Care, and stated that the quality of the Committee minutes makes a big difference.

**Commissioner  
Reports**

Comm. Snyder – I appreciated seeing the construction renderings in the Capital Budget and Construction Report. I also want to thank Al for his work, I believe the Committee Chair transition is going well and David is doing well with the Community Advisors Planning and Recruitment Committee. I am also appreciative of the project value statement being added to the minutes, so we can show our Community how the work we're doing benefits them.

Comm. Edwards – Thank you to Kay Taylor and her team for working with the Community, being on the phone all day is tough. They are the face of the organization right now and doing great work.

Comm. DeYoung – I second David's comments. This really speaks to the Community, the job that Kay, Jeff and the teams are doing is remarkable. Thank you for all you're doing.

Comm. Pilcher – I agree with David and Al. Thank you for the discussion tonight, looking forward to the learnings to come.

Comm. Hirt – Many people are spending many hours trying to find a vaccine, our program is personalized on the phone instead of filling out form online. Thank you to the team.

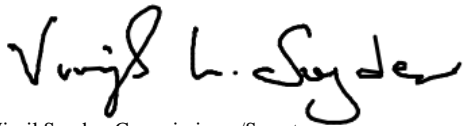
Comm. Butler – Thank you to Jeff, Tim, and Candace, I know that the three of you do thoughtful agenda planning. Tim, you run a very efficient meeting, everyone has input, no one feels cut off. I also have concerns about a recent patient experience in two clinics that I will discuss with Dr. Tomlin and Dr. Mickey offline.

Comm. McLaughlin– Would like to acknowledge Bob Sampson. Thank you Bob, we are appreciative of your contributions to the organization and wish you the best of luck in the future.

**Adjourn**

The March 16, 2021 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 8:44 p.m.

ATTEST:

A handwritten signature in black ink that reads "Virgil L. Snyder". The signature is written in a cursive style with a large initial 'V' and a long, sweeping underline.

Virgil Snyder, Commissioner/Secretary  
Apr 21, 2021 5:17 PM PDT

**Exhibit A – Guests**

<b>Name</b>	<b>Residence</b>
John Tiscornia	Unknown
Vicky Marxen	Unknown

**Exhibit B - Monthly Voucher Summary**

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2  
 dba EVERGREENHEALTH  
 VOUCHER SUMMARY #587  
 February 2021

	CURRENT MONTH	6-MONTH ROLLING AVERAGE
PATIENT & INSURANCE REFUNDS	250,976	276,664
ACCOUNTS PAYABLE - Warrants/Refunds	21,396,427	22,462,401
ACCOUNTS PAYABLE - EFT	3,613,995	5,536,167
RISK MANAGEMENT CLAIMS - ACH	23,885	25,768
WORKERS COMPENSATION CLAIMS	130,634	364,513
FIRST CHOICE PPO CLAIMS	1,560,581	1,586,401
PAYROLL - Warrants	346,857	313,663
PAYROLL - Direct Deposit	21,053,294	22,524,056
PAYROLL TAXES *	8,996,113	7,431,718
B & O TAXES	676,639	652,642
	<u>58,049,402</u>	<u>61,173,994</u>

\* Current month higher than average due to no longer deferring (employer OASDI) tax per IRS Cares Act in 2021



**Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice**

<b>INITIAL APPOINTMENTS:</b> The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
<b>NAME</b>	<b>SPECIALTY/DEPT.</b>	<b>STATUS REQ.</b>	<b>REQUESTED APT. PERIOD</b>
DePasquale, Susan, ARNP	Nurse Practitioner / Medicine	AHP	03/16/2021 – 02/28/2023
Fleming, Matthew, PA-C	Physician Asst. / Hosp. Med.	AHP	03/16/2021 – 02/28/2023
Jares, Joseph, MD	Neurology / Medicine	Telemedicine	03/16/2021 – 02/28/2023
Krause, Katie, MD, PhD	Neurosurgery / Surgery	Active	03/16/2021 – 02/28/2023
Martin, Jennifer, PA-C	Physician Asst. / Hosp. Med.	AHP	03/16/2021 – 02/28/2023
Naidu, Erin, PA-C	Physician Asst. / Hosp. Med.	AHP	03/16/2021 – 02/28/2023
Pelton, James, MD	Rad Onc / Medicine	Active	03/16/2021 – 02/28/2023
Toppin, Sara, PA-C	Physician Asst. / Hosp. Med.	AHP	03/16/2021 – 02/28/2023
Valdiconza, Chelsea, MD	Anesthesiology / Surgery	Active	03/16/2021 – 02/28/2023

<b>REAPPOINTMENTS:</b> The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
<b>NAME</b>	<b>SPECIALTY/DEPT.</b>	<b>STATUS REQ.</b>	<b>REQUESTED APT. PERIOD</b>
Aeschliman, Gregory D., MD	Family Med/PC	Active	03/16/2021- 02/28/2023
Boone, Christopher R., MD	Orthopedics/Surgery	Active	03/16/2021- 02/28/2023
Borromeo, Raul V., MD	Emergency Med/Hosp Med	Active	03/16/2021- 02/28/2023
Chan, Wilson, MD	Family Med/PC	Active	03/16/2021- 02/28/2023
Cook, Cara M., ARNP	Ortho-Spine/Surgery	AHP	03/16/2021- 02/28/2023
Coulter, Amy H., MD	Vascular/ Surgery	Active	03/16/2021- 02/28/2023
Cuplin, Stephen R., MD	Anesthesiology/Surgery	Active	03/16/2021- 02/28/2023
Daly, Charles P., MD	Interv Radio/Hosp Med	Courtesy	03/16/2021- 02/28/2023
deRegt, Roberta H., MD	MFM/W&C	Active	03/16/2021- 02/28/2023
Eickerman, Michael S., MD	General Surg/Surgery	Active	03/16/2021- 02/28/2023
Fettig, Adam C., DMD	Oral/Maxillo/ Surgery	Active	03/16/2021- 02/28/2023
Golden, Jane B., MD	Heme/Onc/Medicine	Active	03/16/2021- 02/28/2023
Good, Cameron R., ARNP, MPT	Emergency Med/Hosp Med	AHP	03/16/2021- 02/28/2023
Gulati, Kavita, MD	Diag Radio/Hosp Med	Telemedicine	03/16/2021- 02/28/2023
Guyette, Todd M., MD	Hand Surgery/Surgery	Active	03/16/2021- 02/28/2023
Halamay, Kate E., MD	Pediatrics/PC	Courtesy	03/16/2021- 02/28/2023
Han, Wou Sang, MD	Psychiatry/Medicine	Courtesy	03/16/2021- 02/28/2023
Heidorn-Nelson, Gretchen E., PA-C	Emergency Med/Hosp Med	AHP	03/16/2021- 02/28/2023
Hoffman, Stuart N., DO	Neurology/Medicine	Telemedicine	03/16/2021- 02/28/2023
Kahn, Harry A., MD	Colon/Rectal/ Surgery	Active	03/16/2021- 02/28/2023
Koo, Samuel S., MD	Orthopedics/Surgery	Courtesy	03/16/2021- 02/28/2023
Landerholm, Robert W., MD	Bariatrics/Surgery	Active	03/16/2021- 02/28/2023
Larson, Timothy L., MD	Diag Radio/Hosp Med	Active	03/16/2021- 02/28/2023
Lee, Samson, MD	ENT/Surgery	Courtesy	03/16/2021- 02/28/2023
Limb, Terence, AUD	Audiology/PC	AHP	03/16/2021- 02/28/2023
Lugo-Camann, Denise M., MD	Ophthalmology/Surgery	Active	03/16/2021- 02/28/2023
McGuire, Sean T., MD	Dermatology/Medicine	Active	03/16/2021- 02/28/2023

<b>Muni, Sarah Anne M., MD</b>	Pulmo/CC/Hosp Med	Active	03/16/2021- 02/28/2023
<b>Nelson, Holly A., DO</b>	Anesthesiology/Surgery	Active	03/16/2021- 02/28/2023
<b>Neubauer, Nancy J., MD</b>	Diag Radio/Hosp Med	Active	03/16/2021- 02/28/2023
<b>Palomino, Rossana C., MD</b>	Pediatrics/PC	Active	03/16/2021- 02/28/2023
<b>Reuter, David G., MD</b>	Pediatrics/PC	Active	03/16/2021- 02/28/2023
<b>Saenz, Adam J., MD</b>	Anatomic/Clinical Pathology/Hosp Med	Active	03/16/2021- 02/28/2023
<b>Shaw, Hillary L., MD</b>	Diag Radio/Hosp Med	Active	03/16/2021- 02/28/2023
<b>Siegal, Justin A., MD</b>	Diag Radio/Hosp Med	Active	03/16/2021- 02/28/2023
<b>Veljovich, Dan S., MD</b>	Gyn Oncology/W&C	Active	03/16/2021- 02/28/2023
<b>Villari, Craig R., MD</b>	ENT/Surgery	Active	03/16/2021- 02/28/2023

<b>RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.</b>		
<b>NAME</b>	<b>SPECIALTY/DEPT</b>	<b>STATUS</b>
<b>Cermak, Marie, RPh</b>	Primary Care/Pharmacy	AHP
<b>Dragotti, Robert, DO</b>	General Surg/Surgery	Courtesy
<b>Everingham, Bentley R., RNFA</b>	General Surg/Surgery	AHP
<b>Melissa Payson, PA-C</b>	Ortho-Spine/Surgery	AHP
<b>Rohany, Mehdi, MD</b>	Diag Radio/Hosp Med	Telemedicine
<b>Tran, Duong H., PA-C</b>	Orthopedics/Surgery	AHP