

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
November 3, 2020
Study Session Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: M. Sean Kincaid, MD

Others Present: Jeff Friedman, Monique Gablehouse, Richard Meeks, Aileen Mickey, MD, Tina Mycroft, Ettore Palazzo, MD, Kae Peterson, Bob Sampson, Candace Scairpon, Mary Shepler, Kay Taylor, Jeff Tomlin, MD, Jack Peters, Jessika Groce, Kristen Krebs, Nancy Hamilton

Legal Counsel: Kevin Hansen

Guests: None present (Exhibit A)

Location: This meeting took place by phone, no in person location

PUBLIC MEETING AND EXECUTIVE SESSION

Comm. McLaughlin called the November 3, 2020 Study Session Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 4:30 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of pending and potential litigation with legal counsel. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 5:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 4:31 p.m. The Executive Session was concluded at 5:40 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 5:45 p.m. and welcoming those present.

Order of Business

There were no changes to the agenda.

Presentations**HR Quarterly Report**

Bob Sampson, Chief Human Resources Officer, Jessika Groce, Director, Employee and Labor Relations, and Nancy Hamilton, Director, Employment and Recruitment, presented the HR Quarterly Report which included turnover rate, employee demographics, compensation and benefits including a brief update on the open enrollment process and updates, training and development, employee support programs, and risk management. The team responded to questions from the Board throughout.

Quarterly Finance Report and Audit, Finance and Compliance Report

Tina Mycroft, CFO, reviewed the quarterly finance report and Audit, Finance and Compliance Committee report which included a review of financial recovery efforts, waterfall, and quarterly trending. Additionally, she reviewed future committee topics and topics the Committee has discussed over the last quarter which include financial planning, Foundation financial overview, compliance and internal audit reports, etc. Richard Meeks, Chief Compliance Officer, also reviewed current cyber security threats. Ms. Mycroft responded to questions from the Board throughout.

Discussion Items for Proposed Action on November 17, 2020**Culture of Patient Safety Report**

Ettore Palazzo, MD, Chief Medical and Quality Officer and Kristen Krebs, RN, Patient Safety Officer, reviewed the Culture of Patient Safety Report, noting that the Report is a Joint Commission requirement. Ms. Krebs reviewed the survey questions, how the survey is organized, the high level results, themes from each of the functional areas, and next steps. Ms. Krebs responded to questions from the Board throughout.

Board Committee Appointment – Digital Health & Consumer Innovation Committee

Comm. Snyder and Kay Taylor, Chief Marketing, Communications & Customer Engagement Officer, presented Jon Fleming as a candidate for the Digital Health & Consumer Innovation Committee.

Reports**Medical Staff Update**

Dr. Kincaid gave a reminder that the Annual Medical Staff meeting is on Thursday, November 5, 2020.

CEO/Administrative Update

Dr. Tomlin gave notice of the following:

- COVID-19 Vaccine
- Friends of WSHA Award

- Rounding Schedule

Adjourn

The November 3, 2020 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 7:32 p.m.

ATTEST:

Minerva Butler, Secretary/Commissioner

Minerva Butler, Commissioner/Secretary
Dec 1, 2020 4:25 PM PST

Exhibit A – Guests

Name	Residence
None	