

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
February 16, 2021
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: Sean Kincaid, MD

Others Present: Chris Bredeson, Jeff Friedman, Monique Gablehouse, Richard Meeks, Aileen Mickey, MD, Tina Mycroft, Ettore Palazzo, MD, Bob Sampson, Candace Scairpon, Mary Shepler, Kay Taylor, Jeff Tomlin, MD, Jessika Groce, Nancy Hamilton, Jack Peters, Kim Stone

Legal Counsel: Kevin Hansen

Guests: John Tiscornia **(Exhibit A)**

**PUBLIC
MEETING AND
EXECUTIVE
SESSION**

Comm. McLaughlin called the February 16, 2021 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. At 6:28 p.m., Ms. Scairpon made a public announcement that the Board of Commissioners would be delayed approximately 15 minutes. The Executive Session was concluded at 6:40 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:46 p.m. and welcoming those present.

Order of Business There were no changes to the agenda.

Public Comment There were no members of the public present that wished to provide comment at this time.

Presentations

**HR Quarterly
Report + 2020 Year
End Report Out**

Bob Sampson, Chief Human Resources Officer, Nancy Hamilton, Director of Employment and Recruitment, Kim Stone, Director of Compensation and Benefits, and Jessika Groce, Director of Employee and Labor Relations, presented the HR quarterly report which included a review of talent, demographics, compensation and benefits, risk, training and development, and employee support programs. The team responded to questions from the Board throughout.

Mr. Sampson and members of the leadership team then reviewed the 2020 year-end report on Organizational, Hospital, EvergreenHealth Medical Group and Homecare goals. The team responded to questions from the Board throughout.

Action Items

Consent Agenda

Comm. Butler made a motion to approve the Consent Agenda.

The Consent Agenda included:

A) Board Minutes

- Board Educational - January 15, 2021
- Regular Meeting - January 19, 2021
- Board Educational - February 5, 2021

B) Voucher No. 586 January 2021, totaling \$ 64,148,311
(Exhibit B)

C) Contractor Pay Requests

- EHMC Aging Infrastructure & Seismic Improvements
 - o Lease Crutcher Lewis \$17,940.57
- EHMC Silver 1 & 2 Enabling Projects
 - o Lease Crutcher Lewis \$0
- EHMC FMC & OB Renovation
 - o Aldrich + Associates \$56,960.36
- EHMC Rainier Enhanced Privacy Rooms Remodel
 - o Regency NW Construction, Inc. \$0
- EHMC Critical Care Unit to 3-Silver
 - o Aldrich + Associates \$1,522,867.78
- Total Contractor Pay Requests: \$1,597,768.71

D) Medical Staff

- New Appointments, Reappointments, Status Changes, and

Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in Exhibit C and Delineation of Privileges

Comm. Pilcher seconded the motion.

The motion carried unanimously.

2021 Leader at Risk Compensation (Reward and Recognition Program)

Discussion:

Mr. Sampson, leadership and the Board discussed the 2021 Leader at Risk Compensation (formerly Reward and Recognition Program) goals and metrics.

Comm. DeYoung made a motion to approve the 2021 Leader at Risk Compensation Program (Reward and Recognition) with the edits discussed.

Comm. Pilcher seconded the motion.

There were six affirmative votes, zero negative votes and one abstention. The motion carried.

Audit, Finance and Compliance Committee Charter Update

Discussion:

Comm. Butler reviewed the changes to the charter which include allowing the Committee to provide recommendations to the Board for approval, a reference to retirement plan matters due to the sunseting of the Retirement Plan Committee, etc.

Comm. Edwards made a motion to approve the changes to the Audit, Finance and Compliance Committee charter as documented in the Board packet.

Comm. Snyder seconded the motion.

The motion carried unanimously.

Ortho Robots Capital Request

Discussion:

Comm. Butler noted that the Audit, Finance & Compliance Committee had a robust conversation about this topic and Tina Mycroft, CFO, responded to questions from the Board.

Value Statement:

This proposal adds a ligament-sparing knee replacement and offers the preferred implant for metal sensitive patients, which allows us to offer a diverse range of services for the community.

Comm. Edwards made a motion to approve the Ortho Robots Capital Request as submitted in the Board packet.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**EvergreenHealth
Monroe Paycheck
Protection Program
Loan – Resolution
No. 917-21**

Discussion:

Comm. McLaughlin reviewed Resolution Number 917-21 - EvergreenHealth Monroe Paycheck Protection Program (PPP) loan, noting in Q2 of 2020 Monroe was able to secure a PPP loan and another opportunity came through in January 2021 for another PPP loan for organizations meeting a specific set of criteria. The Alliance Governance Board (AGB) and Snohomish County Public Hospital District #1 (SCPHD#1) Boards reviewed and approved this in early February. Comm. McLaughlin and Ms. Mycroft responded to questions from the Board. Concern was raised that finance processes need tightening to ensure that EvergreenHealth Monroe pursues indebtedness only upon receiving Board approval to do so.

Comm. Hirt made a motion to approve the issuance by Snohomish County Public Hospital District No. 1 of a \$2,000,000 principal amount promissory note (the “Note”) to Coastal Community Bank to pay all or a portion of the District/EHM’s payroll and other costs under the Paycheck Protection Program of the U.S. Small Business Administration’s 7(a) Loan Program; and authorizing acceptance of the Note.

Comm. DeYoung seconded the motion.

There were six affirmative votes, one negative vote and zero abstentions. The motion carried.

**EvergreenHealth
Monroe Line of
Credit – Resolution
No. 918-21**

Discussion:

Comm. McLaughlin and Ms. Mycroft reviewed Resolution No. 918-21 - Monroe Line of Credit, noting there was a desire for Monroe to secure a line of credit that would be used for operating and capital expenses as needed; if not needed, they would not have to use it. Comm. McLaughlin and Ms. Mycroft responded to questions from the Board.

Comm. Edwards made a motion to approve the issuance by Snohomish County Public Hospital District No. 1 of a note to exceed \$2,000,000 principal amount Tax Anticipation Note 2021 (Taxable Line of Credit) to Coastal Community Bank for the purpose of paying District/EHM’s operating and capital expenses pending the receipt by the District/EHM of regular property taxes in 2021.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**Provider
Recruitment
Support Policy
Update**

Discussion:

Jeff Friedman, VP Operations, provided a brief overview of the Provider Requirement Support Policy, including its history, and noted the current changes are intended to provide overarching guidance while bringing the details of recruitment agreements to the Provider Compensation Committee. Mr. Friedman responded to questions from the Board.

Comm. Butler made a motion to approve the revised Provider Recruitment Support Policy as written in the Board materials.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**2021
Commissioner
Board Committee
Assignments**

Discussion:

Comm. McLaughlin reviewed the 2021 Commissioner Board Committee assignment changes which include: Comm. Snyder becoming chair of the Strategic Planning and Construction Committee, and Comm. Edwards becoming chair of the Levy Funded and Sponsorship Programs Committee and the Community Advisors Planning and Recruitment Committee.

Comm. Butler made a motion to approve the 2021 Commissioner Board Committee assignments as documented in the February 16, 2021 Board Regular Meeting packet.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**Board Quality and
Safety Committee
Charter Update**

Discussion:

Ettore Palazzo, MD, Chief Medical and Quality Officer, reviewed the changes to the Board Quality and Safety Committee charter which were primarily grammatical updates, and a few specific adjustments regarding investigations, making recommendations to the Board, etc.

Comm. Butler made a motion to approve the changes to the Board Quality and Safety Committee charter as documented in the Board packet.

Comm. Edwards seconded the motion.

The motion carried unanimously.

**Written Report
Vendor Semi-
Annual Report**

Ms. Mycroft responded to questions from the Board.

Discussion Items

Rolling Agenda

Ms. Scairpon presented the rolling agenda for the months of March, April and May 2021.

Medical Staff Update

Dr. Kincaid stated that he had no major report tonight, but clinical staff are excited about the Ortho Robots being approved this evening.

CEO/Administrative Update

Dr. Tomlin invited Dr. Palazzo to provide an update on the COVID vaccine. Dr. Palazzo noted we have shifted our vaccination efforts to the Microsoft campus, have administered over 16,000 doses, and are now getting more doses allocated to support the Microsoft site. Dr. Tomlin responded to questions from the Board.

Commissioner Reports

Comm. Snyder – I'm looking forward to leading the strategic planning and construction committee and will start to work that leadership transition.

Comm. Edwards – I am also looking forward to the Committee leadership transition. I also want to acknowledge that we are continuing to serve our community in the best way possible as shown here tonight.

Comm. DeYoung – The Microsoft vaccination site was well run, people were very friendly, it was one big happy family, good signage, a well-run operation. Thank you!

Comm. Pilcher – I echo Comm. DeYoung's response regarding the Microsoft vaccination site. Additionally, I find I don't miss the study sessions, the amount of time that it takes to prepare for the meeting is much less, though the regular meeting is a little longer.

Comm. Hirt – I had my second COVID shot at Microsoft and agree with what Comm. DeYoung and Comm. Pilcher said. There was one sign that wasn't obvious, but otherwise it was great.

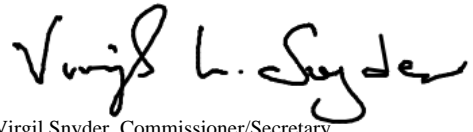
Comm. Butler – Comm. McLaughlin did a phenomenal job tonight moving us through the action items. Comm. Pilcher, thank you for your feedback about the meetings.

Comm. McLaughlin – I want to recognize Comm. Edwards for his educational accomplishment of completing the Washington State Hospital Association (WSHA) and Association of Washington Public Hospital Districts (AWPHD) Health Care Governance Education program.

Adjourn

The February 16, 2021 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 9:09 p.m.

ATTEST:

A handwritten signature in black ink that reads "Virgil H. Snyder". The signature is written in a cursive style with a large initial "V" and a distinct "S" at the end.

Virgil Snyder, Commissioner/Secretary
Mar 19, 2021 9:54 AM PDT

Exhibit A – Guests

Name	Residence
John Tiscornia	Unknown

Exhibit B - Monthly Voucher Summary

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
 dba EVERGREENHEALTH
 VOUCHER SUMMARY #586
 January 2021

	<u>CURRENT MONTH</u>	<u>6-MONTH ROLLING AVERAGE</u>
PATIENT & INSURANCE REFUNDS	252,028	276,840
ACCOUNTS PAYABLE - Warrants/Refunds	21,495,356	22,478,890
ACCOUNTS PAYABLE - Wire Transfers *	9,380,695	6,497,284
RISK MANAGEMENT CLAIMS - ACH	5,833	22,760
WORKERS COMPENSATION CLAIMS	150,121	367,761
FIRST CHOICE PPO CLAIMS	1,153,622	1,518,574
PAYROLL - Warrants	180,777	285,983
PAYROLL - Direct Deposit	21,399,351	22,581,732
PAYROLL TAXES **	9,353,571	7,491,294
B & O TAXES ***	776,957	669,362
	<u>64,148,311</u>	<u>62,190,479</u>

Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Brennan, Ryan, MD	Neurosurgery / Surgery	Active	02/16/2021 – 01/31/2023
Coughlin, Daniel, MD	Neurosurgery / Surgery	Active	02/16/2021 – 01/31/2023
Eshetu, Tadesse, MD	Diag. Rad / Hosp. Med.	Telemedicine	02/16/2021 – 01/31/2023
Farrell, David, DO	Family Medicine / PC	Active	02/16/2021 – 01/31/2023
Grazko, Marybeth, MD	Neurology / Medicine	Active	02/16/2021 – 01/31/2023
Harper, Daiana, MD	Psychiatry / Medicine	Active	02/16/2021 – 01/31/2023
Leveque, Jean-Christophe, MD	Neurosurgery / Surgery	Active	02/16/2021 – 01/31/2023
Nemani, Venu, MD	MSK/Spine / Surgery	Active	02/16/2021 – 01/31/2023
Stakhnyuk, Viktor, PA-C	Physician Asst. / Surgery	AHP	02/16/2021 – 01/31/2023

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Abbot, Sarah C., DO	Family Med/PC	Active	02/16/2021-01/31/2023
Arendt, Kathryn L., MD	GYN/W&C	Active	02/16/2021-01/31/2023
Baker-Hall, Victoria A., MD	Family Med/PC	Active	02/16/2021-01/31/2023
Beck, John D., MD	Ortho/Surgery	Active	02/16/2021-01/31/2023
Beckstrom, Andrew C., MD	Neonatology/W&C	Active	02/16/2021-01/31/2023
Beesley, Ronald D., MD	Infertility/W&C	Active	02/16/2021-01/31/2023
Bradford, Heather M., CNM	Midwifery/W&C	AHP	02/16/2021-01/31/2023
Burns, Douglas M., MD	PM&R/Surgery	Active	02/16/2021-01/31/2023
BurnsVatter, Roxanne C., RNFA	Gen Surg/Surgery	AHP	02/16/2021-01/31/2023
Chhabra, Mona A., MD	Peds/PC	Active	02/16/2021-01/31/2023
Chabra, Tamuna, MD, PhD	Diag Radio/Hosp Med	Active	02/16/2021-01/31/2023
Clinton, Camille M., MD	Ortho/Surgery	Active	02/16/2021-01/31/2023
Crosby, Ruth, MD	Peds/PC	Active	02/16/2021-01/31/2023
Eckert, Buckley A., MD	Peds/PC	Active	02/16/2021-01/31/2023
El-Ghazzawy, Adel G., MD	Gen Surgery/Surgery	Courtesy	02/16/2021-01/31/2023
Eng, Sue C., MD	Gastroenterology/Med	Active	02/16/2021-01/31/2023
Epley, K. David, MD	Ophthalmology/Surgery	Courtesy	02/16/2021-01/31/2023
Fields, Jack M., MD	Diag Radio/Hosp Med	Telemedicine	02/16/2021-01/31/2023
George, Michael D., MD	Peds/PC	Active	02/16/2021-01/31/2023
Go, Greta T., MD	Diag Radio/Hosp Med	Telemedicine	02/16/2021-01/31/2023
Hall, Jonathan S., MD	Ortho/Surgery	Active	02/16/2021-01/31/2023
Hall, Joseph N., DPM	Podiatry/Surgery	Active	02/16/2021-01/31/2023
Hashisaki, Peter A., MD	Infectious Disease/Med	Courtesy	02/16/2021-01/31/2023
Heffron, Charles H., MD	OB-GYN/W&C	Active	02/16/2021-01/31/2023

Hill, Carter D., MD	Emergency Med/Hosp Med	Active	02/16/2021-01/31/2023
Hunter, Michael A., MD	Rad Onc/Med	Active	02/16/2021-01/31/2023
Island, David L., PA-C	Emergency Med/Hosp Med	AHP	02/16/2021-01/31/2023
Jacoby, Karny, MD, FPMRS	Urology/Surgery	Active	02/16/2021-01/31/2023
Johnson, Laura S., MD	Palliative Care/PC	Active	02/16/2021-01/31/2023
Keys, Shaunie L., MD	OB-GYN/W&C	Active	02/16/2021-01/31/2023
Koenig, Marc G., MD	Diag Radio/Hosp Med	Telemedicine	02/16/2021-01/31/2023
Koreishi, Aashiyana F., MD	Ana/Clinical Pathology /Hosp Med	Active	02/16/2021-01/31/2023
Koss, Katherine J., MD	Peds/PC	Active	02/16/2021-01/31/2023
Lampe, Ellen K., MD	Peds/PC	Courtesy	02/16/2021-01/31/2023
Laohaprasit, Varun, MD	Neurosurgery/Surgery	Active	02/16/2021-05/31/2021
Lee, Steve N., MD	Anesthesiology/Surgery	Active	02/16/2021-01/31/2023
Leonard II, Edward E., MD	Infectious Disease/Med	Active	02/16/2021-01/31/2023
Lin, Yu Yu J., MD	Family Med/PC	Active	02/16/2021-01/31/2023
McCullough, Brendan J., MD, PhD	Diag Radio/Hosp Med	Active	02/16/2021-01/31/2023
Mohr, Brandt C., MD	Diag Radio/Hosp Med	Active	02/16/2021-01/31/2023
Morrison, Laura K., MD	Dermatology/Med	Courtesy	02/16/2021-01/31/2023
Nason, Laura K., MD	Diag Radio/Hosp Med	Active	02/16/2021-01/31/2023
Newman, Katherine C., PharmD	Pharmacy/PC	AHP	02/16/2021-01/31/2023
Overland, Alison W., MD	PM&R (ARU)/Hosp Med	Active	02/16/2021-01/31/2023
Padilla, Ann O., ARNP, DNP	Psychiatry/Med	AHP	02/16/2021-01/31/2023
Pfleger, Mark J., MD	Diag Radio/Hosp Med	Active	02/16/2021-01/31/2023
Saly, Monirath, MD	Anesthesiology/Surgery	Active	02/16/2021-01/31/2023
Stone, Vivian V., MD	Rheumatology/Med	Active	02/16/2021-01/31/2023
Tagavilla, Anthony F., MD	OB-GYN/W&C	Active	02/16/2021-01/31/2023
Weaver, Kelly B., MD	PM&R/Surgery	Active	02/16/2021-01/31/2023
Whipple, Stephen J., DO	Diag Radio/Hosp Med	Telemedicine	02/16/2021-01/31/2023
Yi, Ju Yon "Sophie", DDS, MD	Oral/Maxillofacial Surgery	Active	02/16/2021-01/31/2023
Yore, Liam, MD	Emergency Med/Hosp Med	Active	02/16/2021-01/31/2023
Zeitler, Daniel M., MD	ENT/Surgery	Active	02/16/2021-01/31/2023

REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE:

The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY/DEPT	STATUS	PRIVILEGE(S)/STATUS REQUESTED/CHANGE
Calvin, Jones, MD, MPH	Preventive Med/PC	Active	Requesting twelve months of Leave of Absence.

Karimi, Nassim, MD	Gastro/Hosp Med	Active	Requesting twelve months of Leave of Absence.
Porter, Jennifer, MD	OB-GYN/W&C	LOA	Return from LOA to Active

RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.

NAME	SPECIALTY/DEPT	STATUS
Ahmed, Khalid, MD	Psychiatry/Med	Courtesy
Cahn, Mitchell, MD	Vascular Surgery	Active
Cardwell, Maura W., MD	OB-GYN/W&C	Active
Fullmer, Daniel, MD	Diag Radiology/Hosp Med	Telemedicine
Hagan, Adrian M., PA-C	Thoracic Surgery	AHP
Hassan, Zainab, PA-C	Thoracic Surgery	AHP
Jennings, Rebecca, MD	Peds/PC	Active
Michaelis, Stacie, DO	Anesthesiology/Surgery	Suspension
Minkin, Stuart, MD	Peds/PC	Courtesy
Mu, Saw H., MD	Nephrology/Med	Active
Odunsi, Oluwatosin, MD	OBG hospitalist/W&C	Active
Wadda, Sainabou, ARNP	Family Med/PC	AHP