

King County Public Hospital District No. 2  
d/b/a EvergreenHealth  
Board of Commissioners Meeting  
EvergreenHealth Medical Center, Kirkland, WA  
September 15, 2020  
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: M. Sean Kincaid, MD

Others Present: Chris Bredeson, Jeff Friedman, Monique Gablehouse, Tina Mycroft, Ettore Palazzo, MD, Bob Sampson, Candace Scairpon, Mary Shepler, Kay Taylor, Jeff Tomlin, MD, Juan Aragon, Garrett Buckingham, Elle Busch, Jessika Groce, Joy Hanson, Jack Peters, Scott Stuart, MD, Trisha West

Legal Counsel: Kevin Hansen

Guests: Dave Kelly (**Exhibit A**)

**PUBLIC MEETING AND EXECUTIVE SESSION**

Comm. McLaughlin called the September 15, 2020 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would adjourn at approximately 6:30 p.m. and that the open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. The Executive Session was concluded at 6:20 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:34 p.m. and welcoming those present.

**Order of Business** There were two changes to the agenda, Action Item 1d Surplus Report and Action Item 7 CNM Privileges Form.

**Public Comment** Dave Kelly, Redmond resident, expressed concern regarding the information shared with Blackbaud which recently suffered a data

breach potentially affecting EvergreenHealth Foundation donors and prospective donors. Mr. Kelly has reached out to the Foundation and felt their response was very technical in nature. Dr. Tomlin informed Mr. Kelly that we are very sorry for the issue that has occurred and that we will follow up with him with additional information.

## **Presentations**

### **MHA Intern Report**

Elle Busch, MHA Intern, provided an overview of her background and the work she completed during her internship this summer, which included the remote work initiative, capacity utilization in the DeYoung Pavilion, meeting with members of the executive leadership team, shadowing an ED charge nurse, observing budget season and observing the Evergreen response to COVID. She also reviewed lessons learned, which include how decision making is done at a high level, how communication trickles down, and how to lead with kindness. She noted that she is impressed by the high level of thinking in the organization, and now has an idea of where she wants to be in the future. Ms. Busch thanked Evergreen for allowing her to join us for the summer. Ms. Busch responded to questions from the Board throughout.

### **Strategic Planning Update**

Trisha West, Director of Strategic Planning, and Chris Bredeson, Chief Operating Officer, spoke to the Strategic Planning update. Ms. West noted COVID has had a major impact on the strategic plan, reviewed 2020 measures for success, meaningful and sustainable growth, service and experiences, care transformation, draft 2021 implementation plan and timeline, and annual strategic planning cycle. Ms. West and Mr. Bredeson responded to questions from the Board throughout.

### **Quarterly Hospital Quality Dashboard**

Ettore Palazzo, MD, Chief Medical and Quality Officer, reviewed the Quarterly Hospital Quality Dashboard, which includes a variety of inpatient and ambulatory metrics. Dr. Palazzo noted that there is improvement in new opiate prescription supply, readmission metrics are performing well, and that excess days was impacted by COVID-19. Dr. Palazzo responded to questions from the Board throughout.

### **The Governance Institute Observations and Recommendations**

Comm. Butler and Jeff Tomlin, MD, CEO, presented The Governance Institute's (TGI) observations and recommendations, noting that Evergreen has the second highest number of Board meetings in the country. TGI states that the Board should be spending 50% of their time on strategic planning and encourage the use of the consent agenda and reliance on Committees for their thoughtful work. The Governance Committee will study the July, August and September Board meetings to determine what improvements could be made. The Committee wants to streamline how much time the Board and AC spends preparing for

meetings and the number of times data is presented. Additionally, Ms. Scairpon reviewed the timing of material preparation. Comm. Butler and the Governance Committee responded to questions from the Board.

## Action Items

### **Consent Agenda**

Comm. DeYoung made a motion to approve the Consent Agenda.

#### The Consent Agenda included:

- A) Board Minutes
  - Regular Meeting - August 18, 2020
  - Board Educational - August 21, 2020
  - Study Session September 1, 2020
  
- B) Voucher No. 581 August, 2020, totaling \$51,017,564 (**Exhibit B**)
  
- C) Contractor Pay Requests
  - EHMC Aging Infrastructure & Seismic Improvements
    - o Lease Crutcher Lewis \$0
  - EHMC Silver 1 & 2 Enabling Projects
    - o Lease Crutcher Lewis \$109,132.77
  - EHMC Pharmacy USP 800 Upgrade
    - o Duotec \$0
  - EHMC FMC & OB Renovation
    - o Aldrich + Associates \$14,020.89
  - EHMC Rainier Enhanced Privacy Rooms Remodel
    - o Regency NW Construction, Inc. \$91,073.62
  - EHMC Critical Care Unit to 3-Silver
    - o Aldrich + Associates \$207,976.19
  
  - Total Contractor Pay Requests: \$422,203.47
  
- D) Disposal of Surplus Equipment (as identified in **Exhibit C**)

Comm. Edwards seconded the motion.

The motion was approved 6-1.

**Utilization  
Management Plan**

Comm. Snyder made a motion to approve the 2020 Utilization Management Plan as presented.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**NICU Monitors**

Comm. Hirt made a motion to approve capital dollars for 2020 to replace current non-supported Alaris pumps to be returned to capital contingency in order to support the NICU patient monitoring upgrade.

Comm. Butler seconded the motion.

The motion carried unanimously.

**Infection Control  
Medical Director  
Appointment**

Comm. DeYoung made a motion to confirm that EvergreenHealth is compliant with the Joint Commissions Infection Control standard IC. 01.01.01, EP 6, which states the individual who leads the Infection Prevention and Control program is appointed by the governing body based on recommendations from medical staff leadership and nursing leadership.

Comm. Edwards seconded the motion.

The motion carried unanimously.

Comm. Pilcher made a motion to name Francis Riedo, MD the Infection Control Medical Director.

Comm. Edwards seconded the motion.

The motion carried unanimously.

**SEIU Contracts**

Comm. Edwards made a motion to approve the SEIU Service Workers and SEIU Social Workers/Chaplains Bargaining agreements as presented.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Medical Staff –  
EHMC – New  
Appointments,  
Reappointments,  
Status Changes  
and Privileges**

Comm. Butler made a motion to accept the MEC recommendations for New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in **Exhibit D** and Delineation of Privileges.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**CNM Privilege  
Form**

Comm. Pilcher made a motion to approve the revised CNM Privilege form.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**Reports**

**Capital Budget and  
Construction  
Quarterly Review**

Tina Mycroft, CFO, and Garrett Buckingham, Director, Construction and Design Management, responded to questions from the Board and noted that the amended budget is presented here as a result of COVID and that progress is being made on Master Facility Plan 2.

**Discussion Items**

**Rolling Agenda**

Ms. Scairpon presented the rolling agenda for the months of October, November, and December 2020. She noted that the October educational has moved to 10/30 and the current OPMA proclamation from the State expires at 11:59pm on 10/1, so the location of the October meetings is TBD at this time.

**Medical Staff  
Update**

Dr. Kincaid gave notice of the following:

- The Medical Staff Bylaws are complete and the attorneys are reviewing now. The timing for Board review is to be determined.
- The Annual Medical Staff Dinner has been streamlined and will now be a virtual event. The revised date remains to be determined.
- There continues to be a vacancy in the Surgery Department for section chief.

**CEO/Administrative  
Update**

Dr. Tomlin gave notice of the following:

- Urgent Care at Totem Lake has had high volumes in its early weeks.
- Kirkland Shelter for Women and Families and Evergreen are looking forward to continuing to work together.

- Stephanie Lizza has been talking with Legislators, and noted they are complimentary of Evergreen.
- He and Chris Bredeson visited the Healthline Call Center and noted they are very busy.
- Reviewed the Payroll Tax Deferral of Social Security Taxes

Dr. Tomlin responded to questions from the Board.

**Commissioner Reports**

Comm. Snyder – Community Advisors have a PARC committee for recruitment of new advisors. We need to do interviews for new members, however current members are concerned about in person interviews. I would like to do virtual interviews vs. in person, the Board expressed no concerns.

Comm. Edwards – No report

Comm. DeYoung – Thank you to the staff for the quality care and everything they do to run the hospital. Without them we can't do this. Thank you to Bob Sampson and team for work on union contracts.

Comm. Pilcher – Fills us all with pride when we are able to overcome obstacles well. Very proud of the staff.

Comm. Hirt – I echo Comm. Pilcher's statements.

Comm. Butler – No report

Comm. McLaughlin – Echo what others have said.

**Adjourn**

The September 15, 2020 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 8:36 p.m.

ATTEST:

*Minerva Butler, Secretary/Commissioner*

Minerva Butler, Commissioner/Secretary  
Oct 22, 2020 10:01 AM PDT

**Exhibit A – Guests**

<b>Name</b>	<b>Residence</b>
Dave Kelly	Redmond

**Exhibit B - Monthly Voucher Summary**

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2  
 dba EVERGREENHEALTH  
 VOUCHER SUMMARY #581  
 August 2020

	CURRENT MONTH	6-MONTH ROLLING AVERAGE
PATIENT & INSURANCE REFUNDS	349,775	275,500
ACCOUNTS PAYABLE - Warrants/Refunds	18,513,331	20,559,153
ACCOUNTS PAYABLE - Wire Transfers	4,602,756	6,547,357
RISK MANAGEMENT CLAIMS - ACH	19,553	19,450
WORKERS COMPENSATION CLAIMS *	477,388	204,816
FIRST CHOICE PPO CLAIMS	1,098,882	1,203,893
PAYROLL - Warrants	264,489	214,789
PAYROLL - Direct Deposit	19,407,407	21,111,765
PAYROLL TAXES	5,705,848	6,895,714
B & O TAXES	578,136	547,968
	51,017,564	57,580,405



**Exhibit C – Surplus Equipment**

Description	Ref #	Quantity	Expiration (Month/Year)	Location
L8000	10B039324	1	N/A	7020
30L High Flow Insufflator	0107CE366	1	N/A	7020
CORE Powered Instrument Driver	812000783	1	N/A	7020
CORE Powered Instrument Driver	1012601083	1	N/A	7020
CORE Powered Instrument Driver	806500703	1	N/A	7020
Stryker 40L High Flow Insufflator	0610CE131	1		7020
Stryker 40L High Flow Insufflator	0610CE132	1		7020
Stryker 40L High Flow Insufflator	0610CE147	1		7020
Stryker 40L High Flow Insufflator	0610CE169	1		7020
Stryker 40L High Flow Insufflator	0610CE138	1		7020
ATS 4000	401502190019	1		7020
ATS 4000	401502190016	1		7020
ATS 4000	401502190001	1		7020
ATS 4000	401502190020	1		7020
ATS 4000	401502190003	1		7020

**Exhibit D ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice**

<b>INITIAL APPOINTMENTS:</b> The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
<b>NAME</b>	<b>SPECIALTY/DEPT.</b>	<b>STATUS REQ.</b>	<b>REQUESTED APT. PERIOD</b>
<b>Chimes, Gary, MD</b>	PM&R / Surgery	Courtesy	09/15/2020 - 08/31/2022
<b>Dunham, Matthew, MD</b>	OB/GYN Hospitalist / W&C	Active	09/15/2020 - 08/31/2022
<b>Eisen, Eric, MD</b>	ENT / Surgery	Active	09/15/2020 - 08/31/2022
<b>Gianutsos, Louis, MD</b>	Addiction Med / PC	Courtesy	09/15/2020 - 08/31/2022
<b>Hyman, Garrett, MD</b>	PM&R / Surgery	Courtesy	09/15/2020 - 08/31/2022
<b>Johnson, David, MD</b>	Diag. Radiology / Hosp. Med.	Telemedicine	09/15/2020 - 08/31/2022
<b>Lau, Emily, ARNP</b>	Nurse Practitioner / Hosp. Med.	AHP	09/15/2020 - 08/31/2022
<b>McLoughlin, Jaclyn, MD</b>	Adult Hospitalist / Hosp. Med.	Active	09/15/2020 - 08/31/2022
<b>Mehta, Radha, MD</b>	Cardiovascular Disease / Med.	Active	09/15/2020 - 08/31/2022
<b>Pamer, Jeremiah, DO</b>	Family Medicine / PC	Active	09/15/2020 - 08/31/2022
<b>Price, Chelsea, DO</b>	OB/GYN / W&C	Active	09/15/2020 - 08/31/2022
<b>Shaddy, Sophia, MD</b>	Pathology / Hosp. Med.	Active	09/15/2020 - 08/31/2022
<b>Shnol, Helen, DPM</b>	Podiatry / Surgery	Active	09/15/2020 - 08/31/2022
<b>Studer, Matthew, MD</b>	Pediatric Cardiology / Med.	Courtesy	09/15/2020 - 08/31/2022
<b>Thayer, Mary Kathryn, MD</b>	Orthopedic Surgery / Surgery	Active	09/15/2020 - 08/31/2022
<b>Young, Michael, PA-C</b>	Physician Asst. / Surgery	AHP	09/15/2020 - 08/31/2022

<b>REAPPOINTMENTS:</b> The following practitioners are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
<b>NAME</b>	<b>SPECIALTY/DEPT.</b>	<b>STATUS REQ.</b>	<b>REQUESTED APT. PERIOD</b>
<b>Anderson, Mark T., MD</b>	Family Med/PC	Active	09/15/2020-08/31/2022
<b>Arbon, Kate, MD</b>	Peds/Hosp Med	Courtesy	09/15/2020-08/31/2022
<b>Arjal, Russ R., MD</b>	Gastroenterology/Med Dept	Active	09/15/2020-08/31/2022
<b>Avila, Juan A., MD</b>	Psychiatry/Med Dept	Active	09/15/2020-08/31/2022
<b>Badger, David S., MD</b>	Ortho/Surgery	Active	09/15/2020-08/31/2022
<b>Battaglia, Michael J., MD</b>	Ortho/Surgery	Active	09/15/2020-08/31/2022
<b>Belarmino, Jervis J., MD</b>	Peds/PC	Active	09/15/2020-08/31/2022
<b>Bernstein, Keith, MD</b>	Diag Radio/Hosp Med Dept	Telemedicine	09/15/2020-08/31/2022
<b>Brinkman, William J., MD</b>	Diag Radio/Hosp Med Dept	Telemedicine	09/15/2020-08/31/2022
<b>Browder, Elizabeth, MD</b>	Peds/PC	Active	09/15/2020-08/31/2022
<b>Brumfiel, Mary N., MD</b>	GYN/W&C	Active	09/15/2020-08/31/2022

<b>Bundesmann, Michael M., MD</b>	Pulmonary/CC/Hosp Med Dept	Active	09/15/2020-08/31/2022
<b>Chaput, Debra M., MD</b>	Family Med/PC	Active	09/15/2020-08/31/2022
<b>Ch'en, Ian Y., MD</b>	Diag Radio/Hosp Med Dept	Active	09/15/2020-08/31/2022
<b>Chowdhary, Abhineet, MD</b>	Neurosurgery/Surgery	Active	09/15/2020-08/31/2022
<b>Colquhoun, James S., MD</b>	Adult Hospitalist/Hosp Med Dept	Active	09/15/2020-08/31/2022
<b>Currin, Erin-Siobhain R., MD</b>	Heme/Onc/Hosp Med Dept	Active	09/15/2020-08/31/2022
<b>Davis, Kent S., MD</b>	OBG Hosp/W&C	Active	09/15/2020-08/31/2022
<b>Dawson, Thomas S., DO</b>	Family Medicine/PC	Active	09/15/2020-08/31/2022
<b>Ebisu, John S., MD</b>	General Surgery/Surgery	Active	09/15/2020-08/31/2022
<b>Ericson Jr., William B., MD</b>	Hand Surgery/Surgery	Active	09/15/2020-08/31/2022
<b>Fader, Darrell J., MD</b>	Dermatology/Med Dept	Courtesy	09/15/2020-08/31/2022
<b>Flake, Brenda L., MD</b>	OB/GYN/W&C	Active	09/15/2020-08/31/2022
<b>Freeborn, Mark A., MD</b>	Ortho-Spine/Surgery	Active	09/15/2020-08/31/2022
<b>Fuchs, Robin, MD</b>	Ortho/Surgery	Active	09/15/2020-08/31/2022
<b>Gupta, Ruchi, MD</b>	Peds Hosp/PC	Active	09/15/2020-08/31/2022
<b>Hanson, Kevin M., MD</b>	ED/Hosp Med Dept	Active	09/15/2020-08/31/2022
<b>Haraden , Jamie J., ARNP</b>	Endocrine/Med Dept	AHP	09/15/2020-08/31/2022
<b>Harmon, Ben H., MD</b>	Diag Radio/Hosp Med Dept	Courtesy	09/15/2020-08/31/2022
<b>Hebert, Kenneth J., MD</b>	Diag Radio/Hosp Med Dept	Telemedicine	09/15/2020-08/31/2022
<b>Heidar, Krista A., MD</b>	Ophthalmology/Surgery	Courtesy	09/15/2020-08/31/2022
<b>Jackson, Michele A., CNM</b>	Midwifery/W&C	AHP	09/15/2020-08/31/2022
<b>Johnson, Miriam D., MD</b>	Sports Medicine/Surgery	Active	09/15/2020-08/31/2022
<b>Joo, Misook, ARNP</b>	Family Med/PC	AHP	09/15/2020-08/31/2022
<b>Josafat, Alice B., MD</b>	Diag Radio/Hosp Med Dept	Telemedicine	09/15/2020-08/31/2022
<b>Kline, Carolyn R., MD</b>	MFM/W&C	Active	09/15/2020-08/31/2022
<b>Lallas, Peter J., DPM</b>	Podiatry/Surgery	Active	09/15/2020-08/31/2022
<b>Lee, James M., MD</b>	Family Med/PC	Active	09/15/2020-08/31/2022
<b>Leonetti, Randi A., ARNP</b>	Sleep Med/Med Dept	AHP	09/15/2020-08/31/2022
<b>Liu, Brandon Y., MD</b>	Diag Radio/Hosp Med Dept	Active	09/15/2020-08/31/2022
<b>Lopez de Castilla Koster, Diego, MD</b>	Infectious Disease/Hosp Med Dept	Active	09/15/2020-08/31/2022
<b>Lorimer, Lyle K., DPM</b>	Podiatry/Surgery	Active	09/15/2020-08/31/2022

<b>Manuel, Severiano L., ARNP</b>	Family Med/PC	AHP	09/15/2020-08/31/2022
<b>Price, Matthew G., MD</b>	Family Med/PC	Courtesy	09/15/2020-08/31/2022
<b>Purandare, Amar Y., MD</b>	Diag Radio/Hosp Med Dept	Telemedicine	09/15/2020-08/31/2022
<b>Reid, Jean P., MD</b>	Family Med/PC	Active	09/15/2020-08/31/2022
<b>Rice, Briana L., ARNP</b>	Family Med/PC	AHP	09/15/2020-08/31/2022
<b>Shah, Akhil B., MD</b>	Infertility/W&C	Active	09/15/2020-08/31/2022
<b>Stursova-Wolff, Katerina, MD</b>	Peds/PC	Leave	09/15/2020-08/31/2022
<b>Truong, Anh Q., MD</b>	ENT/Surgery	Courtesy	09/15/2020-08/31/2022
<b>Urdaneta-Moncada, Alfonso R., MD</b>	Diag Radio/Hosp Med Dept	Active	09/15/2020-08/31/2022
<b>Weigel, Emilie, MD</b>	Peds/PC	Active	09/15/2020-08/31/2022
<b>Whittington, John S., MD</b>	Anesthesiology/Surgery	Active	09/15/2020-08/31/2022
<b>Young, Luciana T., MD</b>	Peds Cardiology/Med Dept	Telemedicine	09/15/2020-08/31/2022
<b>Zammit, Michael, MD</b>	Vascular/Surgery	Active	09/15/2020-08/31/2022

**REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE:** The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

<b>NAME</b>	<b>SPECIALTY/DEPT</b>	<b>STATUS</b>	<b>PRIVILEGE(S)/STATUS REQUESTED/CHANGE</b>
<b>Doty, Curt, PA-C</b>	Phys Asst/Surg	AHP	Requesting additional privileges to write orders & surgical asst.
<b>Golden, Jane, B., MD</b>	Heme/Onc/Med Dept	Active	Requesting two months of LOA
<b>Nicholson, Lisa, MD</b>	OBGYN/W&C	Active	Requesting additional privileges to include Core OB& Core GYN
<b>Padgett, Ryan G., MD</b>	ED/Hopt Med Dept	LOA	Return from LOA to Active status
<b>Skanse, Laura, PA-C</b>	Neurosurgery/Surgery	AHP	Updated to PA-C Surgery form
<b>Wittman, Mary, MD</b>	OBGYN/W&C	LOA	Requesting 6 months extension of LOA

**RESIGNATIONS:** The following resignations from the Medical Staff or AHP's are accepted and approved.

<b>NAME</b>	<b>SPECIALTY/DEPT</b>	<b>STATUS</b>
<b>Dy, Grace T., MD</b>	UC/Hopt Med Dept	Active
<b>Levine, Andrew, MD</b>	Diag Radio/Hospt Med Dept	Active
<b>McKee, William, MD</b>	Family Med/PC	Active
<b>Migita, Darren S., MD</b>	Peds Hosp/PC	Active
<b>Pastor, Craig J., MD</b>	Plastics/Surgery	Courtesy

<b>Stein, Matthew A., MD</b>	Diag Radio/Hospt Med Dept	Active
<b>Snyder, Becca, ARNP</b>	Hospice/PC	AHP