

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
December 21, 2021
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: Sean Kincaid, MD, Chad Bentsen, MD, Dave Likosky, MD

Others Present: Chris Bredeson, Jeff Friedman, Jessika Groce, Richard Meeks, Tina Mycroft, Ettore Palazzo, MD, Kae Peterson, Candace Scairpon, Mary Shepler, Jeff Tomlin, MD, Jason Wood, Holly Baker, Garrett Buckingham, Carly Gilham, Sandy Gott, Stephanie Lizza, Lexi Overa, Meg Powers, Kim Stone,

Legal Counsel: Kevin Hansen

Guests: See Exhibit A Below

**PUBLIC
MEETING AND
EXECUTIVE
SESSION**

Comm. McLaughlin called the December 21, 2021 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. At 6:28 p.m., Ms. Scairpon made a public announcement that the Board of Commissioners would arrive in approx. 15 minutes. The Executive Session was concluded at 6:43 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:52 p.m. and welcoming those present.

Order of Business Comm. McLaughlin apologized for the delayed start and thanked those staff who are joining the meeting while on vacation.

Public Comment

Sandy Gott, RN, read a letter to the Board which was written by Theresa Blazer, RN. The letter expressed concerns about staffing, workload, lack of respect from patients for the nursing staff, desires for retention bonus, etc. Comm. McLaughlin thanked the guests for their time.

Comm. McLaughlin announced that Kae Peterson, VP Foundation, is retiring soon and on behalf of the Board shared their appreciation for her efforts on behalf of the Foundation and EvergreenHealth and wished her the best on her next adventures.

Ms. Peterson thanked Comm. McLaughlin, the Board and medical staff for their time and support noting it has been a privilege and an honor to work on behalf of the organization. Dr. Tomlin and individual Commissioners thanked her as well and wished her the best.

Presentations

HR Semi-Annual Report

Jessika Groce, Chief Human Resources Officer, presented the HR semi-annual report through 3rd quarter which included a review of recruitment and retention, turnover, diversity, the employee assistance fund, leadership training, COVID Vaccine mandate update, etc. Ms. Groce responded to questions from the Board throughout.

Quarterly Quality Dashboard

Ettore Palazzo, MD, Chief Medical and Quality Officer, presented the quarterly Quality dashboard which includes metrics for controlling high blood pressure, antimicrobial stewardship, opiate prescription supply, readmissions, overall length of stay, etc. Dr. Palazzo responded to questions from the Board throughout.

Community Advisors Annual Report

Stephanie Lizza, Director of Community Engagement, presented the Community Advisors Annual Report which included an overview of the meetings for the year, the planning and recruitment Committee, the process for recruiting community advisors, etc. She responded to questions from the Commissioners throughout.

Action Items

Consent Agenda

Comm. Edwards made a motion to approve the Consent Agenda.

The Consent Agenda included:

A) Board Minutes

- Regular Meeting - November 15, 2021
- Board Educational – December 3, 2021

B) Voucher No. 596 November, 2021, totaling 63,125,762 (Exhibit B)

C) Contractor Pay Requests

- EHMC Silver 1 & 2 Enabling Projects
 - o Lease Crutcher Lewis \$0
- EHMC FMC & OB Renovation
 - o Aldrich + Associates \$2,249,950.75
- EHMC Imaging Replacement Projects
 - o BNBuilders Inc. \$0
- EH Hospice ReRoof
 - o Best Contracting Services Inc. \$0

- Total Contractor Pay Requests: \$2,249,950.75

- D) Medical Staff
 - New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in **Exhibit C** and Delineation of Privileges

- E) Disposal of Surplus Equipment (as identified in **Exhibit D**)

Comm. Butler seconded the motion.

The motion carried unanimously.

Executive Compensation Policy Update

Comm. Butler made a motion to approve the revised Executive Compensation Policy as written.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

Community Advisors Planning and Recruitment Committee Membership & new Community Advisors members Appointments

Comm. Snyder made a motion to approve the Planning and Recruitment Committee members and the new Community Advisors Member appointments as presented.

Comm. Hirt seconded the motion.

The motion carried unanimously.

2021 Audit Engagement

Community Benefit Statement
 Completing an annual external audit, provides an objective, independent review of the financial statements which ensures transparency and increases confidence in the integrity of management and the financial processes of the organization. This allows the community to know that the organization is operating in a transparent and ethical manner.

Comm. DeYoung made a motion to approve the 2021 external auditor, audit fees and the 2020 single audit as written.

Comm. Edwards seconded the motion.

The motion carried unanimously.

**2021 Remaining
Levy Funds**

Community Benefit Statement

Levy Programs provide a variety of services directly to the community through the use of levy dollars paid to the district and are intended to improve the health and wellness of the community we serve by meeting the needs of the community.

Comm. DeYoung made a motion to approve carrying over 100% of the remaining 2021 Levy funds into 2022.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**Board Bylaws
Update**

Community Benefit Statement

By having clear, complete, and accurate Bylaws, the Board can ensure they are honoring all laws and regulations and are transparent and accountable to the Community we serve.

Comm. Edwards made a motion to approve the updated Board Bylaws as written.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**Board Delegation
Policy Update**

Community Benefit Statement

By having a clear, detailed, and thorough Board Delegation Policy the Board ensures that it is clear which tasks the Board and CEO are each responsible for. This ensures that funding provided by the Community is used appropriately and is within the best interest of the Community.

Comm. Hirt made a motion to approve the updated Board Delegation Policy as written.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Board Committee
Charters Update**

Community Benefit Statement

By having clear, complete, and accurate Committee charters, the Board can ensure Committees have a clear understanding of the work the Board is requesting of them as well as the reporting requirements

to the Board. This is a best practice and helps ensure the Board is honoring all laws and regulations and are transparent and accountable to the Community we serve.

Comm. Hirt made a motion to approve the updated Board Committee Charters as written.

Comm. Snyder seconded the motion.

The motion carried unanimously.

Written Reports
Quarterly Capital and Construction Report

Garett Buckingham, Director of Design and Construction, gave updates on the Master Facility Plan work and responded to questions from the Board.

Governance Committee Annual Report

Comm. Butler and the Governance Committee responded to questions from the Board regarding the 2021 Governance Committee Annual Report.

Rolling Agenda

Ms. Scairpon noted that we are moving the Rolling Agenda from a Discussion Item to a Written Report and calling out highlights and responding to questions from the Board. As part of this new format, she reminded everyone that the January Educational date has changed to January 14th.

Discussion Items
Annual Board Officer Declaration of Intent

Comm. McLaughlin requested Commissioners declare their intent for Board Officer positions for 2022:

- Comm. McLaughlin stated that he is willing to serve as Chair for one additional year.
 - Comm. Pilcher noted that he is impressed with Comm. McLaughlin's work as Chair.
 - Comm. Butler thanked Comm. McLaughlin for serving as Board Chair for the last two years and supports his continued leadership.
 - Comm. Hirt echoes this.
- Comm. Snyder – Stated that he would like to continue the work of the Secretary again next year noting that he and Ms. Scairpon are working together to make improvements in processes for the Secretary role and that he is working more on projects with the Board chair.

Medical Staff Update

Dr. Kincaid expressed his gratitude for the recently opened pre-op clinic noting the waiting room is patient centric and noted that Medical Staff leadership is working with physicians to get their malpractice insurance limits to the Board approved level by the January 1, 2022 deadline. Dr. Kincaid thanked the Board for their support over his

tenure as VP and President. The Board thanked him for his work and valuable opinion. He responded to questions from the Board throughout.

Additionally, Dr. Bentsen reviewed the selection process for the Vice President and announced that Michael Mena, MD will be the new VP as of January 1, 2022.

CEO/Administrative Update

Jeff Tomlin, MD, CEO, discussed the following:

- Thanked Dr. Kincaid for his service as VP and President especially during the pandemic.
- EHA Updates
- Update on COVID specifically the Omicron variant
- Staffing
- Surgical case status

Additionally, Comm. McLaughlin requested the Commissioners send in their comments about the upcoming retreat to Dr. Tomlin.

Commissioner Reports

Comm. Butler – It has been a year and I am hopeful for a calmer 2022, am very appreciative of my fellow Commissioners, and management, we're working together to get to the right place. Thank you to all!

Comm. Edwards – This wraps up two years for me on the Board, and I hope to be in person one day. Thank you to everyone for the work they do.

Comm. DeYoung – I wish staff a Merry Christmas, I know it's a lot of work. We feel for the people making their comments tonight and want to thank them for all the work they do for EvergreenHealth and wish them the best.

Comm. Pilcher – I echo Comm. DeYoung's statements, I'm impressed by the quality of the nursing presentation tonight. We all understand where they are, and we appreciate them. It's touching how hard these people are working and how committed they are to the patients. Thank you to the marketing department for their work on the current Monitor, it's an excellent report with patients being the focus and the doctors and nurse are in support of them. I also want to thank the quality team, Kristen Krebs, Greta Gillette, and the rest of the Quality team, it's because of them we do so well. We have a great team and I'm looking forward to next year. Have a Happy Holiday!

Comm. Hirt – Thank you everyone for what you've said, it's been a rocky few years. I applaud everyone for their work for

EvergreenHealth. Merry Christmas and thank you for all you have done and how far we have gone this year.

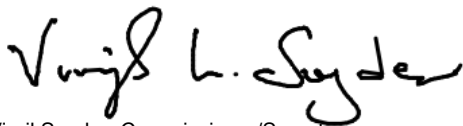
Comm. Snyder – I had a unique experience of seeing another hospital in another part of the country. It's interesting to see the differences between the facilities, people are very dedicated to the patients. I enjoyed the committees this year and the work in Strategic Planning and Construction Committee and Digital Health and Consumer Innovation, etc. Thank you to the staff, the nursing staff, physicians, EVS, food services, etc., they are all doing great work in an adverse time. Merry Christmas!

Comm. McLaughlin – Thank you to Dr. Tomlin and your staff and all the people in the organization. This year was another tough year, COVID fatigue has weighed on everyone. It was a successful year, metrics for quality, finance, and service are all looking positive despite the challenging times. Please express our appreciation to staff on behalf of the Board.

Adjourn

The December 21, 2021 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 9:08 p.m.

ATTEST:

A handwritten signature in black ink that reads "Virgil H. Snyder". The signature is written in a cursive, flowing style.

Virgil Snyder, Commissioner/Secretary
Feb 1, 2022 2:44 PM PST

Exhibit A – Guests

Name	Residence
Bert Percival – WSNA	Unknown
Tara Barnes – WSNA	Unknown

Exhibit B - Monthly Voucher Summary

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
 dba EVERGREENHEALTH
 VOUCHER SUMMARY #596
 November 2021

	CURRENT MONTH	6-MONTH ROLLING AVERAGE
PATIENT & INSURANCE REFUNDS *	196,654	331,658
ACCOUNTS PAYABLE - Warrants/Refunds **	22,198,815	24,377,609
ACCOUNTS PAYABLE - EFT ***	3,902,347	12,576,909
RISK MANAGEMENT CLAIMS - ACH ****	186,901	83,645
WORKERS COMPENSATION CLAIMS	182,382	174,530
FIRST CHOICE PPO CLAIMS	1,416,356	1,863,748
PAYROLL - Warrants	361,929	347,266
PAYROLL - Direct Deposit	24,333,312	24,159,478
PAYROLL TAXES	9,526,510	9,310,720
B & O TAXES	820,556	702,033
	63,125,762	73,927,596

Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Bologan, Ana-Irina, ARNP	Urology / Surgery	AHP	12/21/2021 – 11/30/2023
Castro, Joseph, PA-C	Neurosurgery / Surgery	AHP	12/21/2021 – 11/30/2023
Craig, Paul, MD	Diagnostic Radiology	Telemedicine	12/21/2021 – 11/30/2023
Day, Kristopher, MD	Plastics / Surgery	Active	12/21/2021 – 11/30/2023
Ellis, Jimmy Scott, DO	OBG Hospitalist / W&C	Active	12/21/2021 – 11/30/2023
Fazl, Arash, MD	Neurology / Medicine	Active	12/21/2021 – 11/30/2023
Khairy, Raniah, MD	OB/GYN / W&C	Active	12/21/2021 – 11/30/2023

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Chang, Yoon Hee A., MD	Sleep Medicine/Medicine	Active	12/21/2021 – 11/30/2023
Donovan, Stacey M., RNFA	General Surgery / Surgery	AHP	12/21/2021 – 11/30/2023
Engelbrecht, Diane E., MD	Diag. Radiology/Hosp Med	Active	12/21/2021 – 11/30/2023
Grimm, Amy E., MD	Pediatrics/Primary Care	Courtesy	12/21/2021 – 11/30/2023
Jordan, Lisbeth M., MD	OBG Hospitalist / W&C	Active	12/21/2021 – 11/30/2023
Kim, Daniel J., MD	Rheumatology/Medicine	Active	12/21/2021 – 11/30/2023
Lin, Jen-Liang, MD	Cardiology/Medicine	Active	12/21/2021 – 11/30/2023
Marion, Dominique E., MD	Pediatrics/Primary Care	Active	12/21/2021 – 11/30/2023
Mickelson, Dayne T., MD	Orthopedics / Surgery	Courtesy	12/21/2021 – 11/30/2023
Sahs, Jean A., MD	Pediatrics/Primary Care	Courtesy	12/21/2021 – 11/30/2023
Sailer, Michael J., MD	Orthopedics / Surgery	Courtesy	12/21/2021 – 11/30/2023
Seaver, Gwen E., MD	Pediatrics/Primary Care	Courtesy	12/21/2021 – 11/30/2023
Slack, Stephen F., MD	OBG Hospitalist / W&C	Active	12/21/2021 – 11/30/2023
Taylor, Lindsay S., PA-C	Urgent Care / Hosp. Med.	AHP	12/21/2021 – 11/30/2023
Tiburcio, Tania, ARNP	OB/GYN / W&C	AHP	12/21/2021 – 11/30/2023
Tsuang, Mary W., MD	OB/GYN / W&C	Active	12/21/2021 – 11/30/2023
Tyson, Brad T., PsyD	Mental Health/Medicine	AHP	12/21/2021 – 11/30/2023
van Haelst, Carol M., MD	Heme/Onc/Medicine	Active	12/21/2021 – 11/30/2023
Vasavada, Aekta H., PharmD	Pharmacy/Primary Care	AHP	12/21/2021 – 11/30/2023
Warner, Katherine I., DO	Vascular Surgery/Surgery	Active	12/21/2021 – 11/30/2023
Zichella, Mario, DO	Neonatology / W&C	Active	12/21/2021 – 11/30/2023

REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE: The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY/DEPT	STATUS	PRIVILEGE(S)/STATUS REQUESTED/CHANGE
Crews, Jennie R., MD	Heme/Onc/Med	Courtesy	Requesting Active status
Dumke, Sarah, ARNP	Gen Surgery/Surgery	AHP	Requesting Core and Therapeutic Med privileges

RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.

NAME	SPECIALTY/DEPT	STATUS
Castle Jr., Thomas H., MD	Orthopedics/surgery	courtesy
Crenshaw, William B., MD	Diag. Radiology/Hosp Med	Telemedicine
Justus, Peter G., MD	Gastroenterology/Medicine	Active/Honorary
Karlapalem, Srujana, PA-C	UC/Hosp Med Dept	AHP
LaFleur, James, PA-C	Orthopedics/Surgery	AHP
Maginnis, Paul, PA-C	Orthopedics/surgery	AHP
Musa, Fernanda B., MD	Gyn Oncology/W&C	Active
Norrell, Nelly, MD	Neuroscience/Medicine	Telemedicine
Peterson, Loryn W., MD	Hand Surgery/Surgery	Active
Rizvi, Rabab, MD	Psychiatry/Med Dept	Telemedicine
Schweizer, Lauren, ARNP	Gynecology/W & C	AHP
Souter, Vivienne L., MD	MFm/W&C	Active
Van Swearingen, Ingrid	Family Med/Primary Care	Active

Exhibit D – Surplus Equipment

Description	Quantity	Dollar Amount Each	Department
GE LE9 Ultrasound SN LE9-202439-US6	1	\$5,500.00	Vascular Clinic, Coral 500
Veinlite LEDX	1	\$350.00	Vascular Clinic, Coral 500