

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
October 19, 2021
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: M. Sean Kincaid, MD

Others Present: Chris Bredeson, Jeff Friedman, Monique Gablehouse, Jessika Groce, Richard Meeks, Tina Mycroft, Ettore Palazzo, MD, Candace Scairpon, Mary Shepler, Jeff Tomlin, MD, Jason Wood, Garrett Buckingham, Anne Grill, Stephanie Lizza, Kai Neander, Kim Stone

Legal Counsel: Kevin Hansen

Guests: None present (**Exhibit A**)

**PUBLIC
MEETING AND
EXECUTIVE
SESSION**

Comm. McLaughlin called the October 19, 2021 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. The Executive Session was concluded at 6:28 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:33 p.m. and welcoming those present.

Order of Business

Comm. McLaughlin announced that Action Item 2, Levy Programs, Process and Allocation will be moved to the start of the meeting, and once completed the meeting will continue with the standard schedule.

Public Comment

There were no members of the public present that wished to provide comment at this time.

Action Item

Levy Programs,
Process and
Allocation

Discussion

Comm. Edwards noted that the Levy Funded and Sponsorship Programs Committee met recently and discussed the programs and are recommending them for approval by the Board. The Committee responded to questions from the Board throughout.

Comm. DeYoung made a motion to approve the 2022 Levy Funded Programs and associated allocations as provided in the Board packet.

Comm. Edwards seconded the motion.

The motion carried unanimously.

Presentations

**Customer
Engagement
Report**

Mary Shepler, CNO, and Anne Grill, Director, Patient Experience, provided a review of the current patient experience metrics which included a review of data before and during COVID, Kirkland hospital and ambulatory trending, EHMG specialty trending, EHK service line data, EH Monroe, survey alignment, content updates, SOGIE training, etc. They responded to questions from the Board throughout.

Action Items

Consent Agenda

Comm. Edwards made a motion to approve the Consent Agenda.

The Consent Agenda included:

A) Board Minutes

- a. Regular Meeting - September 21, 2021
- b. Board Educational - October 1, 2021

B) Voucher No. 594 September 2021, totaling \$65,766,767
(Exhibit B)C) Contractor Pay Requests

- EHMC Silver 1 & 2 Enabling Projects
 - Lease Crutcher Lewis \$0
- EHMC FMC & OB Renovation
 - Aldrich + Associates \$723,137.74
- EHMC Critical Care Unit to 3-Silver
 - Aldrich + Associates \$22,025.38
- EHMC Imaging Replacement Projects
 - BNBuilders Inc. \$0
- EH Hospice ReRoof
 - Best Contracting Services Inc. \$143,271.59

- o Total Contractor Pay Requests: \$888,434.71
 - a. Completion of Work – Critical Care Unit to 3 Silver
- D) Medical Staff
- a. New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in **Exhibit C** and Delineation of Privileges
 - b. Revised Slate of Officers
 - c. Privileging Form Update – Neurosurgery
 - d. Privileging Form Update – Ortho

Comm. Butler seconded the motion.

The motion carried unanimously.

Investment Policy Update

Comm. Butler made a motion to approve the revised Investment Policy as presented in the Board packet.

Comm. Snyder seconded the motion.

The motion carried unanimously.

Written Reports
Digital Health and Consumer Innovation Report

Jason Wood, CIO, noted that the team is working hard to plan for EPIC and responded to questions from the Board. The Board thanked him for a great report.

Investment Report

Tina Mycroft, CFO, responded to questions from the Board about the report.

Downside Risk Report

Ms. Mycroft provided a high-level overview of the reports and responded to questions from the Board.

Annual Contracting Report

Ms. Mycroft responded to questions from the Board about the report.

Discussion Items
Board Chair Job Description Update

Comm. Butler reviewed the proposed changes to the Board Chair job description, noting why the changes are proposed and that we are updating the Board Secretary job description as well and will bring both documents back to the Board for a vote at a future meeting. The Commissioners engaged in a brief discussion about the job description, noting they like the changes.

Rolling Agenda

Ms. Scairpon presented the rolling agenda for the months of November and December 2021 and January 2022.

Medical Staff Update

Dr. Kincaid reminded the Board that the annual medical staff meeting is Thursday and fully remote.

CEO/Administrative Update

Jeff Tomlin, MD, CEO, discussed the following:

- Healthcare worker vaccine mandate was effective on October 18th.
 - Jessika Groce, Interim Chief Human Resources Officer, gave an update on the status of employee vaccination compliance noting that as of 10/19 we have 94.25% of staff fully vaccinated. We are very pleased with our staff for stepping up and getting their vaccines. She responded to questions from the Board.
- Updates on contracting
- Bonds are complete
- Supply shortages
- Microsoft Vaccination clinic is ending at the end of October
- Booster shot update
- Survey and accreditation activity across the organization
- EHM finance update

Dr. Tomlin responded to questions from the Board throughout.

Commissioner Reports

Comm. McLaughlin and the Board discussed ways to reach out to staff to share the Board's appreciation for all their hard work and dedication to our patients and the organization. Comm. McLaughlin and Comm. Snyder will put a plan together.

Comm. Butler – No Comments

Comm. Edwards – Thank you to Mr. Wood and Comm. Snyder for their great leadership on the Digital Health and Consumer Innovation Committee, they have helped us grow and find a path forward.

Comm. DeYoung- Thank you to the nurses, physicians and other staff for the work they are doing for the patients and the hospital. The community really appreciates it.

Comm. Pilcher – I have received feedback from community members regarding great care they have received at Evergreen, the teams are doing a great job and the care is high quality.

Comm. Hirt – I'm pleased to hear that the culture of the organization is felt by those who visit, it confirms we are doing the right thing.

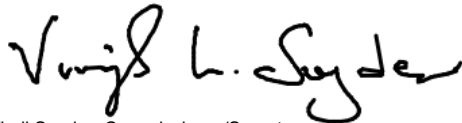
Comm. Snyder – I echo Comm. Hirt's and Comm. DeYoung's sentiments. I'm glad to hear our vaccination rates are so good, and I'm glad the Commissioners are excited about thanking staff.

Comm. McLaughlin - Thank you Dr. Tomlin and team for all that you do. This was a great meeting and discussion.

Adjourn

The October 19, 2021 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 8:41 p.m.

ATTEST:

A handwritten signature in black ink that reads "Virgil L. Snyder". The signature is written in a cursive style with a large, looped initial "V".

Virgil Snyder, Commissioner/Secretary
Nov 15, 2021 9:13 PM PST

Exhibit A – Guests

Name	Residence
None	

Exhibit B - Monthly Voucher Summary

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
 dba EVERGREENHEALTH
 VOUCHER SUMMARY #594
 September 2021

	<u>CURRENT MONTH</u>	<u>6-MONTH ROLLING AVERAGE</u>
PATIENT & INSURANCE REFUNDS *	399,367	393,185
ACCOUNTS PAYABLE - Warrants/Refunds *	26,099,916	24,020,649
ACCOUNTS PAYABLE - EFT **	5,500,002	7,622,904
RISK MANAGEMENT CLAIMS - ACH	75,664	72,365
WORKERS COMPENSATION CLAIMS ***	240,707	168,922
FIRST CHOICE PPO CLAIMS	1,643,046	1,974,781
PAYROLL - Warrants ****	511,761	305,672
PAYROLL - Direct Deposit	22,096,814	23,517,290
PAYROLL TAXES	8,470,470	9,217,362
B & O TAXES	729,020	687,303
	<u>65,766,767</u>	<u>67,980,434</u>

Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Beals, Kathryn, PA-C	PA Orthopedics / Surgery	AHP	10/19/2021 – 09/30/2023
Brahmbhatt, Hetal, MD	Psychiatry / Medicine	Telemedicine	10/19/2021 – 09/30/2023
Christal, Aric, MD	Orthopedics / Surgery	Courtesy	10/19/2021 – 09/30/2023
Dougherty, Michelle, MD	Neurology / Medicine	Telemedicine	10/19/2021 – 09/30/2023
LaFleur, James, PA-C	PA Orthopedics / Surgery	AHP	10/19/2021 – 09/30/2023
Lee, Joan, MD	Ped. Card. / Medicine	Active	10/19/2021 – 09/30/2023
Mathur, Salil, MD	Family Medicine / PC	Active	10/19/2021 – 09/30/2023
Nguyen, Luan, MD	Pathology / Hosp. Med.	Active	10/19/2021 – 09/30/2023
Ottolenghi, Joseph, MD	OBG Hospitalist / W&C	Active	10/19/2021 – 09/30/2023
Rothstrom, Matthew, PA-C	PA Orthopedics / Surgery	AHP	10/19/2021 – 09/30/2023
Sangeorzan, Adam, MD	Orthopedics / Surgery	Active	10/19/2021 – 09/30/2023
Smith, Carrie, PA-C	PA-Diag. Rad./Hosp. Med	AHP	10/19/2021 – 09/30/2023

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Anand, Sonia, MD	Neurology / Medicine	Telemedicine	10/19/2021 – 09/31/2023
Berry, Karli L., ARNP	Bariatrics / Surgery	AHP	10/19/2021 – 09/31/2023
Cheng, Imelda C., ARNP	Sleep Med / Medicine	AHP	10/19/2021 – 09/31/2023
Clark, Jennifer J., PA-C	Urgent Care / Hosp Med	AHP	10/19/2021 – 09/31/2023
Cordes, Amanda R., PA-C	Orthopedics / Surgery	AHP	10/19/2021 – 09/31/2023
Crutsinger, Jenna L., DNP, ARNP	Family Medicine / PC	AHP	10/19/2021 – 09/31/2023
Ehsan, Mitra, MD	Colon Rectal Surg/ Surgery	Courtesy	10/19/2021 – 09/31/2023
Foley, Christopher P., PharmD	Pharmacy/Primary Care	AHP	10/19/2021 – 09/31/2023
Fowers, Taylor N., PA-C	Orthopedics / Surgery	AHP	10/19/2021 – 09/31/2023
Gaal, Austin J., DDS	Oral Maxillofacial/Surgery	Active	10/19/2021 – 09/31/2023
Huang, Ronald L., MD	Adult Hospitalist/Hosp Med	Active	10/19/2021 – 09/31/2023
Janisch, Amanda J., PharmD	Pharmacy/Primary Care	AHP	10/19/2021 – 09/31/2023
Johnson, Marion C., MD	General Surgery / Surgery	Active	10/19/2021 – 09/31/2023
Koh, David A., MD	Peds/PC	Active	10/19/2021 – 09/31/2023
Lavender, Kimberly, ARNP	Gastro. / Medicine	AHP	10/19/2021 – 09/31/2023
McCallie, Brian J., MD	Diag. Radiology/Hosp Med	Telemedicine	10/19/2021 – 09/31/2023

McCulloch, Madison, MD	Diag. Radiology/Hosp Med	Active	10/19/2021 – 09/31/2023
Miller, Elizabeth A., MD	Urology/Surgery	Active	10/19/2021 – 09/31/2023
Min, George G., MD	Plastics / Surgery	Active	10/19/2021 – 09/31/2023
Morgan, Patricia D., DNP, ARNP	Psychiatry /Medicine	AHP	10/19/2021 – 09/31/2023
Nakahara, Joseph K., MD	Peds/PC	Active	10/19/2021 – 09/31/2023
Nold, Kellen A., PA-C	Neurosurgery/Surgery	AHP	10/19/2021 – 09/31/2023
Olson, Andrew C., MD	Diag. Radiology/Hosp Med	Telemedicine	10/19/2021 – 09/31/2023
Pham, Khanh N., MD	Urology/Surgery	Active	10/19/2021 – 09/31/2023
Porter, Jennifer K., MD	OB-Gyn/W&C	Active	10/19/2021 – 09/31/2023
Rao, Laxmi D., MD	Neonatology/W&C	Active	10/19/2021 – 09/31/2023
Rizvi, Anum, PharmD	Pharmacy/Primary Care	AHP	10/19/2021 – 09/31/2023
Rodriguez, Raphael N., MD	Anesthesiology/Surgery	Active	10/19/2021 – 09/31/2023
Rothenberger, Jennifer S., PA-C	Neurosurgery/Surgery	AHP	10/19/2021 – 09/31/2023
Salerno, Jack C., MD	Peds Cardiology/Medicine	Courtesy	10/19/2021 – 09/31/2023
Sasaki, Steven S., MD	Anesthesiology/Surgery	Active	10/19/2021 – 09/31/2023
Scott, Trevor P., MD	Orthopedics / Surgery	Courtesy	10/19/2021 – 09/31/2023
Shoup, William B., MD	Family Med/Primary Care	Active	10/19/2021 – 09/31/2023
Sirkis, Hartley M., MD	Diag. Radiology/Hosp Med	Active	10/19/2021 – 09/31/2023
Skanse, Laura J., PA-C	Neurosurgery/Surgery	AHP	10/19/2021 – 09/31/2023
Stambaugh, Lloyd E., MD	Diag. Radiology/Hosp Med	Active	10/19/2021 – 09/31/2023
Thomas, Bernadette A., MD	Nephrology/Medicine	Active	10/19/2021 – 09/31/2023
Tomlin, Jeffrey J., MD	Anesthesiology/Surgery	Administrative	10/19/2021 – 09/31/2023
Turner, Joseph E., MD	OB-Gyn/W&C	Active	10/19/2021 – 09/31/2023
Vernon, Margaret M., MD	Peds Cardiology/Medicine	Courtesy	10/19/2021 – 09/31/2023
Wei-Behr, Jun, MD	Adult Hospitalist/Hosp Med	Active	10/19/2021 – 09/31/2023
Wen, Julie E., MD	Peds/PC	Active	10/19/2021 – 09/31/2023
Won, Alvina, MD	Bariatrics / Surgery	Active	10/19/2021 – 09/31/2023
Zehnder, Ryan J., MD	PM&R (outpt) / Surgery	Active	10/19/2021 – 09/31/2023

REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE: The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY/DEPT	STATUS	PRIVILEGE(S)/STATUS REQUESTED/CHANGE
Chesley, Rachel C., DNP, ARNP	Primary Care/Primary Care	AHP	Requesting 6 months of Leave of absence

Richie, Alexis K., ARNP	Cardiology/Med Dept	AHP	Stress Echo, proctoring complete
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RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.		
NAME	SPECIALTY/DEPT	STATUS
Connelly, Steven N. MD	Emerg Med/HospMed Dept	Active
Coulter, Amy, MD	Vascular Surg/Surgery	Active
Driscoll, Meghan J. MD	Path/Lab/HospMed Dept	Courtesy
Kong, Stanley K., ARNP	Neuro/Med Dept	AHP
Nicholson, Lisa, MD	OB-Gyn/W&C	Active
Patel, Uresh S., MD	Radiology/ HospMed Dept	Active
Turcer, Filip, MD	Radiology/ HospMed Dept	Active