

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
August 17, 2021
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: M. Sean Kincaid, MD

Others Present: Chris Bredeson, Jeff Friedman, Monique Gablehouse, Jessika Groce, Richard Meeks, Tina Mycroft, Ettore Palazzo, MD, Candace Scairpon, Mary Shepler, Jeff Tomlin, MD, Jason Wood, Richard Gould, Stephanie Lizza

Legal Counsel: Kevin Hansen

Guests: None present (**Exhibit A**)

**PUBLIC
MEETING AND
EXECUTIVE
SESSION**

Comm. McLaughlin called the August 17, 2021 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. At 6:26 p.m., Ms. Scairpon made a public announcement that the Board of Commissioners would arrive 1-2 minutes late. The Executive Session was concluded at 6:26 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:33 p.m. and welcoming those present.

Order of Business There were no changes to the agenda.

Public Comment There were no members of the public present that wished to provide comment at this time.

Presentations**Quarterly Financial Report**

Tina Mycroft, CFO, presented the Quarterly Financial Report which included a review of key service line drivers, EH YTD NOI waterfall, revenue, expense and non-operating financial variance drivers, quarterly trending, capital spend, etc. Ms. Mycroft responded to questions from the Board throughout.

Action Items**Consent Agenda**

Comm. DeYoung made a motion to approve the Consent Agenda with one minor edit to the 7/20 minutes.

The Consent Agenda included:

A) Board Minutes

- Regular Meeting - July 20, 2021
- Board Educational - August 6, 2021
- Special Meeting - August 10, 2021

B) Voucher No. 592 July, 2021, totaling \$76,369,910 (Exhibit B)C) Contractor Pay Requests

- EHMC Silver 1 & 2 Enabling Projects
 - o Lease Crutcher Lewis \$0
- EHMC FMC & OB Renovation
 - o Aldrich + Associates \$71,624.31
- EHMC Critical Care Unit to 3-Silver
 - o Aldrich + Associates \$16,637.25
- EHMC Imaging Replacement Projects
 - o BNBuilders Inc. \$0
- EH Hospice Roof
 - o Best Contracting Services, Inc. \$0
- Total Contractor Pay Requests: \$88,261.56

D) Medical Staff

- New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in Exhibit C and Delineation of Privileges

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**Infection Control
Annual Report**

Discussion

Frank Riedo, MD, Medical Director, Infection Control, recognized the Infection Control team and staff throughout the hospital noting that they work very hard to make our infection prevention programs work. Dr. Riedo responded to questions from the Board regarding the Annual Report.

Comm. Hirt made a motion to confirm that EvergreenHealth has thoroughly completed their review of the 2020 Infection Control and Prevention Annual Report.

Comm. Snyder seconded the motion.

The motion carried unanimously.

Dr. Riedo also gave an update on COVID noting that all 50 states are reporting significant increases in infection, we are seeing many younger people ill, and most infections and deaths are in individuals who are not vaccinated. Additionally, he noted that booster doses/3rd doses are currently approved for immunocompromised individuals (Moderna and Pfizer vaccines only at this time) and there are new reports that the government may soon recommend boosters at 8 months after the initial vaccination process was completed.

**Tax Levy Funded
Programs Policy**

Discussion

Comm. Edwards noted that Levy Committee wanted to codify the process for how levy funds are spent, so they created a policy that protects the 30% allocation for levy funded community programs, and any change to that percentage requires full Board approval. The policy covers a variety of factors including criteria for the programs, reporting to the board and what to do with any excess funds. This policy was also reviewed by the Governance Committee and had legal review. Comm. Edwards responded to questions from the Board.

Comm. DeYoung made a motion to approve the Tax Levy Funded Program Policy as presented in the Board packet.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**Public Records Act
Indexing**

Discussion

Kevin Hansen, Designated Legal Counsel, noted the Public Records Act statute requires the district to have an index of public records unless it determines that it would be unduly burdensome to maintain such a record. The District has a long-standing policy to opt out of establishing an index because of its burden on District operations. We now need to formalize that policy through a resolution.

Comm. Edwards made a motion to adopt and approve Resolution No. 920-21 to provide a formal order confirming the District's decision to opt out of creating and maintaining an index of public records and specifying the reasons why and the extent to which creating and maintaining an index would unduly burden or interfere with District operations.

Comm. Snyder seconded the motion.

The motion carried unanimously.

Written Report

Vendor Semi-Annual Consulting Services Report

Tina Mycroft, CFO, noted that this is an updated report from the past which covered general vendor expenses, this report focuses strictly on consulting services. Ms. Mycroft provided a brief explanation for some of the expenses included in the report and responded to questions from the Board about the report.

Leader At Risk Compensation (LARC) Mid-year Check-in

Jessika Groce, Interim Chief Human Resources Officer, responded to questions from the Board about the report.

Discussion Items

Redistricting Survey

Mr. Hansen noted the redistricting survey comes around every 10 years and the purpose is to balance the three internal districts within King County Public Hospital District #2. This process needs to be completed by November of 2022. He responded to questions from the Board.

Rolling Agenda

Ms. Scairpon presented the rolling agenda for the months of September, October, and November 2021. Ms. Scairpon noted that the November Regular meeting has changed to Monday, November 15th.

Medical Staff Update

Dr. Kincaid noted that physicians are working very hard to manage the current patient demand and are looking forward to the annual medical staff meeting which is now scheduled for October. The location remains to be determined pending the status of COVID cases.

CEO/Administrative Update

Jeff Tomlin, MD, CEO, discussed the following:

- Upcoming summer picnic
 - Will continue with the current plan, however extra precautions will be taken due to current COVID activity.
- Long-Term Care Act options for Commissioners
 - Since Commissioners are not employees, they are not eligible for our long-term care program.

- COVID vaccine mandate
 - Commissioners are not required to get the COVID vaccine since they are not employees.
- Commissioner Personal Email Use
 - Commissioners need to refrain from the use of personal email to conduct Evergreen business. We will look into providing options for Commissioners to conduct business on District owned devices to make this easier.
- Educationals
 - These meetings will be three hours for the remainder of the year.
- Update on CEO Goals
 - Provided key highlights to the CEO goals.

Dr. Tomlin responded to questions from the Board.

Commissioner Reports

Comm. Butler – Thank you to the Board for completing the Board self-evaluation. Thank you to the Levy committee, Comm. Edwards, Comm. DeYoung, and Comm. Hirt for codifying the levy process.

Comm. Edwards – The Community Advisors application process is now open online. The next Community Advisors meeting will be in September.

Comm. DeYoung – No report

Comm. Pilcher – I have created a list of reasons to get vaccinated that I'm happy to share with the Commissioners if desired.

Comm. Hirt – Thank you for your support as we work through and organize the Levy funds process.

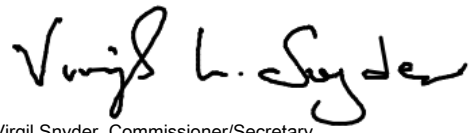
Comm. Snyder – Thank you to Comm. DeYoung for chairing the Strategic Planning and Construction Committee while I was on vacation. The Committee is starting to look at the business development pipeline more closely, so we are staying engaged and looking ahead.

Comm. McLaughlin – Jeff, on behalf of Board, thank you to you and the management team. We appreciate all you do; it's been a difficult year. We heard a lot about how people are feeling, and we should be feeling good about the quality and engagement of our staff.

Adjourn

The August 17, 2021 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 9:04 p.m.

ATTEST:

A handwritten signature in black ink that reads "Virgil H. Snyder". The signature is written in a cursive style with a large initial 'V' and a distinct 'S' at the end.

Virgil Snyder, Commissioner/Secretary
Sep 22, 2021 5:04 PM PDT

Exhibit A – Guests

Name	Residence
None	

Exhibit B - Monthly Voucher Summary

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
 dba EVERGREENHEALTH
 VOUCHER SUMMARY #592
 July 2021

	<u>CURRENT MONTH</u>	<u>6-MONTH ROLLING AVERAGE</u>
PATIENT & INSURANCE REFUNDS	342,852	383,594
ACCOUNTS PAYABLE - Warrants/Refunds	19,878,003	24,062,839
ACCOUNTS PAYABLE - EFT *	9,580,154	6,557,494
RISK MANAGEMENT CLAIMS - ACH	105,359	63,735
WORKERS COMPENSATION CLAIMS	177,104	149,410
FIRST CHOICE PPO CLAIMS	2,104,283	1,972,319
PAYROLL - Warrants **	386,159	277,651
PAYROLL - Direct Deposit **	33,815,619	23,125,615
PAYROLL TAXES	9,335,253	9,324,649
B & O TAXES	645,125	690,949
	<u>76,369,910</u>	<u>66,608,256</u>

Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Anderson, Arthur, MD	Nephrology / Medicine	Active	08/17/2021 – 07/31/2023
Clark, Michael, MD	OBG Hospitalist / W&C	Active	08/17/2021 – 07/31/2023
Cuthbert, Scott, DO	Family Medicine / PC	Active	08/17/2021 – 07/31/2023
Dial, Brian, MD	Orthopedic Surgery / Surgery	Active	08/17/2021 – 07/31/2023
Everingham, Iveta, RNFA	Bariatrics / Surgery	AHP	08/17/2021 – 07/31/2023
Goodman, Avi, MD	Hand Surgery / Surgery	Active	08/17/2021 – 07/31/2023
Jang, Eunjin, MD	Psychiatry / Medicine	Active	08/17/2021 – 07/31/2023
Khalaj, Sahar, DO	Internal Medicine / PC	Active	08/17/2021 – 07/31/2023
Kreps, Todd, PA-C	Orthopedics / Surgery	AHP	08/17/2021 – 07/31/2023
Kurata, Nicole, MD	Maternal-Fetal Med / W&C	Active	08/17/2021 – 07/31/2023
Lee, Andy, MD	Anesthesiology / Surgery	Active	08/17/2021 – 07/31/2023
Mohler, Micah, PA-C	Orthopedics / Surgery	AHP	08/17/2021 – 07/31/2023
Myers, Amy, ARNP	Cardiology / Medicine	AHP	08/17/2021 – 07/31/2023
Phillips, Clifton, PA-C	Neurosurgery / Surgery	AHP	08/17/2021 – 07/31/2023
Poon, Jason, MD	Neurology / Medicine	Active	08/17/2021 – 07/31/2023
Pulst-Korenberg, Alexandra, MD	Emer. Med / Hosp. Med	Active	08/17/2021 – 07/31/2023
Raghunathan, Vikram, MD	Hema/Onc / Medicine	Active	08/17/2021 – 07/31/2023
Stone-Zipse Jones, Alicia, DO	OB/GYN / W&C	Active	08/17/2021 – 07/31/2023
Sultan-Qurraie, Ali, MD	Neurology/CC / Medicine	Active	08/17/2021 – 07/31/2023
Ta, Kent, MD	Rheumatology / Medicine	Courtesy	08/17/2021 – 07/31/2023
Vohora, Adesh, MD	Family Medicine / PC	Active	08/17/2021 – 07/31/2023
Wei, Brandon, DO	Family Medicine / PC	Active	08/17/2021 – 07/31/2023
Williams, Jennifer, MD	Neonatology / W&C	Active	08/17/2021 – 07/31/2023
Zhang, Rose, MD	Psychiatry / Medicine	Active	08/17/2021 – 07/31/2023

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Armstrong, Analisa S., MD	Gen Surgery/Surgery	Active	08/17/2021 – 07/31/2023
Chen, Herbert W., MD	Diag Radiology/Hosp Med	Active	08/17/2021 – 07/31/2023
Connor, Mark P., MD	Adult Hospitalist/Hosp Med	Active	08/17/2021 – 07/31/2023
Demers, Eric J., MD	Neonatology/W&C	Active	08/17/2021 – 07/31/2023
Dobson, Michael A., MD	Diag Radiology/Hosp Med	Telemedicine	08/17/2021 – 07/31/2023
Drazin, Doniel, MD	Neurosurgery/Surgery	Active	08/17/2021 – 07/31/2023
Dydell, Jean R., MD	OBGyn/W&C	Active	08/17/2021 – 07/31/2023
Edwards, Lindsay A., MD	Peds Cardio/Medicine	Courtesy	08/17/2021 – 07/31/2023
Fang, Wayne S., MD	Diag Radiology/Hosp Med	Telemedicine	08/17/2021 – 07/31/2023
Gustafson, Eric, MD	Peds/PC	Active	08/17/2021 – 07/31/2023
Huh, Eun S., MD	Ophthalmology/Surgery	Active	08/17/2021 – 07/31/2023

Hwang, Irene Y., MD	Peds/PC	Courtesy	08/17/2021 – 07/31/2023
Hyde, Stephen G., MD	OBGyn/W&C	Active	08/17/2021 – 07/31/2023
Johnston, Guoli, MD	OBGyn/W&C	Active	08/17/2021 – 07/31/2023
Keller, Cynthia M., MD	Peds/PC	Active	08/17/2021 – 09/30/2021
Kirkman, Bryce J., DO	PM&R/Surgery	Active	08/17/2021 – 07/31/2023
Lamperti, Katharine G., MD	Hospice/PC	Active	08/17/2021 – 07/31/2023
Laskey, Jacob R., MD	Psychiatry/Medicine	Active	08/17/2021 – 07/31/2023
Lee, Jennifer M., MD	Pain Med/Surgery	Active	08/17/2021 – 07/31/2023
Lin, Kathleen, MD	Infertility/W&C	Active	08/17/2021 – 07/31/2023
Lu, Yuxin, MD	Anatomic/Patho/Hosp Med	Active	08/17/2021 – 07/31/2023
Mansoor, Simin, MD	Neurology/Medicine	Active	08/17/2021 – 07/31/2023
Mantei, Kristin M., MD	Anatomic/Patho/Hosp Med	Active	08/17/2021 – 07/31/2023
Marchelya, Laura M., ARNP, AGACNP	Adult Hospitalist/Hosp Med	AHP	08/17/2021 – 07/31/2023
Marshall, Nancy A., MD	Adult Hospitalist/Hosp Med	Active	08/17/2021 – 07/31/2023
Marxen, Victoria L., MD	Geriatrics/Medicine	Active	08/17/2021 – 07/31/2023
Mayeda, Paul K., MD	Family Medicine/PC	Active	08/17/2021 – 07/31/2023
McConnell, Fiona, MD	Peds/PC	Active	08/17/2021 – 07/31/2023
Mehta, Ami D., MD	Peds/PC	Active	08/17/2021 – 07/31/2023
Menzie, Lisa D., ARNP	Adult Hospitalist/Hosp Med	AHP	08/17/2021 – 07/31/2023
Mertz, Robert H., MD	Neonatology/W&C	Active	08/17/2021 – 07/31/2023
Miles, Sarah V., PA-C	Urology/Surgery	AHP	08/17/2021 – 07/31/2023
Morgenroth, Nonna O., MD	Family Med/PC	Active	08/17/2021 – 07/31/2023
Myers, Kirk V., DO	Interven Radiology/Hop Med	Active	08/17/2021 – 07/31/2023
Noorhasan, Marisela, MD	Endocrine/Medicine	Active	08/17/2021 – 07/31/2023
Perlmutter, Sandra L., ARNP	Cardiology/Medicine	AHP	08/17/2021 – 07/31/2023
Riedo, Francis X., MD	Infectious Disease/Hosp Med	Active	08/17/2021 – 07/31/2023
Squire, Michael L., MD	Diag Radiology/Hosp Med	Telemedicine	08/17/2021 – 07/31/2023
Stibbins, Thomas R., MD	Anesthesiology/Surgery	Active	08/17/2021 – 07/31/2023
Thurlow, Peter C., MD	Diag Radiology/Hosp Med	Active	08/17/2021 – 07/31/2023
Turella, Andrew F., MD	Anesthesiology/Surgery	Active	08/17/2021 – 07/31/2023
Voria, Pooja R., MD	Diag Radiology/Hosp Med	Active	08/17/2021 – 07/31/2023
Woodward, Joseph F., MD	Plastics/Surgery	Active	08/17/2021 – 07/31/2023

REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE: The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY/DEPT	STATUS	PRIVILEGE(S)/STATUS REQUESTED/CHANGE
Cayabyab, Maria S., DO	OBG Hospt/W&C	Active	Privilege form is replaced with revised and updated OBGyn Privilege Form
Jordan, Lisbeth, MD	OBG Hospt/W&C	Active	Privilege form is replaced with revised and updated OBGyn Privilege Form

Reardon, Eileen, MD	OBG Hospt/W&C	Active	Privilege form is replaced with revised and updated OBGyn Privilege Form
Slack, Stephen, MD	OBG Hospt/W&C	Active	Privilege form is replaced with revised and updated OBGyn Privilege Form
Stursova-Wolf, Katerina, MD	Peds/PC	Leave	Requesting Leave extension for one year

RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.		
NAME	SPECIALTY/DEPT	STATUS
Adams, Bob, DO	Sports Med/Surgery	Active
Baquero, Pilar, MD	OBGyn/W&C	Active
Bassett, Kent L., MD	Ophthalmology/Surgery	Active
BonDurant, Amy E., MD	Gyn Oncology/W&C	Active
Bramwell, Steven, MD	Orthopedics/surgery	Active
Brockenbrough, Kimberly, MD	Radiology/HospMedDept	Telemedicine
Corbett, Nancy A., PA-C	Gen Surgery/Surgery	AHP
Corwin, David J., MD	Pathology/Hosp/Med/Dept	Active
Ebisu, John, MD	Surgery/Surgery Dept	Active
Freelen, Christopher, B. PA-C	Radiology/HospMedDept	AHP
Gallagher, Dionne, MD	OBGyn/W&C	Active
Hardie, Derek, PA-C	Orthopedics/surgery	AHP
Hendon, Natalie M., MD	Neurology/Medicine	Active
Hosseini, Ghomi, Reza, MD	Psychiatry/Medicine	Active
Hruska, Chad J., MD	Pathology/HospMed	Active
King, Kenneth, DPM	Podiatry/surgery	Active
Lund, James, MD	Internal Medicine/Primary Care	Active
Mengert, Terry J., MD	Emergency Med/HospMedDept	Active
Mickey, Aileen, MD	Hospitalist/Intensivist/HospMed	Active
Palmer, John R., PA-C	Thoracic Surgery/Surgery	AHP
Pearson, Kathryn	Internal Medicine/Primary Care	Active
Skroch, Michael, PA-C	Intensivist/HospMedDept	AHP
Stults, Janna, CNM	Midwifery/W&C	AHP
Trask IV, William S., DO	Anesthesiology/Surgery	suspended
Tsai, Albert F., MD	Psychiatry/Medicine	Active
Urriola, Alina M., MD	Primary Care/Primary Care	Active