

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
November 15, 2021
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: Sean Kincaid, MD, Chad Bentsen, MD

Others Present: Chris Bredeson, Jeff Friedman, Monique Gablehouse, Jessika Groce, Lisa LaPlante, Richard Meeks, Tina Mycroft, Ettore Palazzo, MD, Candace Scairpon, Mary Shepler, Jeff Tomlin, MD, Jason Wood, Emily Barnes, Kayse Dahl, John Green, Shelly Henderson, Lance Larson, Jenna Loney, Lexi Overa, Kimberly Stone

Legal Counsel: Kevin Hansen

Guests: See Exhibit A

**PUBLIC
MEETING AND
EXECUTIVE
SESSION**

Comm. McLaughlin called the November 15, 2021 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:05 p.m. The Executive Session was concluded at 6:26 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:35 p.m. and welcoming those present.

Order of Business There were no changes to the agenda.

Public Comment Emily Barnes, a member of WSNA, expressed concerns about staffing, recruiting, and retention and thanked the Board for their time.

Jenna Loney, a float pool nurse, expressed concerns about staffing, support, and stress levels.

Comm. McLaughlin thanked the speakers for their time and Comm. Hirt shared that the Board often thanks staff at Board meetings, but they are not in attendance to hear those comments, so she expressed her appreciation for them while they were at the meeting tonight.

Presentations
**Reputation and
 Community
 Sentiment Report**

Shelly Henderson, Director of Brand Strategy, and Kayse Dahl, Manager of Marketing and Public Relations, presented the Reputation and Community Sentiment Report which included a review of community sentiment, earned media, research, provider selection, etc. and responded to questions from the Board throughout.

**Quarterly Finance
 Report**

Tina Mycroft, CFO, presented the quarterly finance report which included a review of key drivers, quarterly trending, capital spend, etc. Ms. Mycroft responded to questions from the Board throughout.

Action Items
Consent Agenda

Comm. DeYoung made a motion to approve the Consent Agenda.

The Consent Agenda included:

- A) Board Minutes
- Regular Meeting – October 19, 2021
 - Budget Hearing – November 5, 2021
- B) Voucher No. 595 October, 2021, totaling \$103,616,426
(Exhibit B)
- C) Contractor Pay Requests
- EHMC Silver 1 & 2 Enabling Projects
 - o Lease Crutcher Lewis \$60,157.15
 - EHMC FMC & OB Renovation
 - o Aldrich + Associates \$1,267,159.60
 - EHMC Imaging Replacement Projects
 - o BNBuilders Inc. \$0
 - EH Hospice ReRoof
 - o Best Contracting Services Inc. \$72,903.47
 - Total Contractor Pay Requests: \$1,400,220.22
- D) Medical Staff
- New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in **Exhibit C** and Delineation of

Privileges

Comm. Edwards seconded the motion.

The motion carried unanimously.

**Resolution No.
922-21 ~ 2022
Budget**

Comm. Butler made a motion to adopt Resolution No. 922-21 of the Board of Commissioners of King County Public Hospital District No. 2 establishing the District's final budget for calendar year 2022.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**Resolution No.
923-21 ~ Property
Tax Levy**

Comm. Edwards made a motion to adopt Resolution No. 923-21 of the Board of Commissioners of King County Public Hospital District No. 2 authorizing the 2022 Property Tax Levy in conformance with adoption of the District's 2022 Budget.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Resolution No.
924-21 ~ EHM Line
of Credit**

Comm. Butler made a motion to adopt Resolution No. 924-21 regarding Snohomish County Public Hospital District No. 1's issuance of a not-to-exceed-\$2,000,000-principal-amount Tax Anticipation Note 2022 (Taxable Line of Credit) to Coastal Community Bank for the purpose of paying District/EHM's operating and capital expenses pending the receipt by the District/EHM of regular property taxes in 2022.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**Board Chair Job
Description Update**

Comm. Hirt made a motion to approve the revised Board Chair job description as provided in the Board packet.

Comm. Edwards seconded the motion.

The motion carried unanimously.

**Board Secretary
Job Description
Update**

Comm. Hirt made a motion to approve the revised Board Secretary job description as provided in the Board packet.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Employee
Appreciation**

Comm. DeYoung made a motion to approve up to \$4,100,000 to be used for a one-time, lump sum staff appreciation bonus of up to \$1,000 per employee.

Comm. Butler seconded the motion.

The motion carried unanimously.

Written Reports
**Annual Emergency
Preparedness
Report**

Lance Larson, Director of Security and Emergency Preparedness, noted COVID has been a major focus, and that we continue to prepare for earthquakes, supply chain shortages, and other disasters, and simultaneously continue to meet regulatory requirements. Mr. Larson responded to questions from the Board.

**IT and IT Security
Report**

Jason Wood, CIO, apologized for the technical issues meeting participants are experiencing with Microsoft Teams tonight. Microsoft has acknowledged a system issue with the program and is working to address it. He noted that much of the focus of the IT team is on the EPIC implementation, which he anticipates will go live in the Fall of 2022 and gave updates on IT security work underway. Mr. Wood responded to questions from the Board.

Discussion Items
Board Goals

Comm. McLaughlin reviewed the Board goals, noting that establishing Board goals is a best practice and also came out of the Board self-assessment as a requested action.

Rolling Agenda

Ms. Scairpon presented the rolling agenda for the months of December 2021 and January and February 2022.

**Medical Staff
Update**

Dr. Kincaid noted that they had an Annual Medical Staff meeting in October and thanked the Marketing team and the Board for their support. They had good attendance and hope to have it in person next year. Dr. Kincaid also noted that he is approaching the end of his term as Medical Staff President and noted that Chad Bentsen, MD, Medical Staff Vice President, will assume the role in the new year. Elections for the new Vice President will be held at the end of November.

**CEO/Administrative
Update**

Jeff Tomlin, MD, CEO, discussed the following:

- Contracting update.
- EvergreenHealth was recently named one of the top 50 most cost-efficient hospitals in the country by the Lown Institute, and the only one in Washington State.

Dr. Tomlin responded to questions from the Board throughout.

Board Engagement Activity

Comm. Snyder discussed the Board Engagement Activity, noting that there are a variety of options for the Board to participate in, in an effort to engage with staff to show appreciation and engage with the community.

Commissioner Reports

Comm. Butler – Thank you to Comm. McLaughlin for your leadership on the Board goals project, as well as the Monroe finance work. Also, at the Audit, Finance and Compliance Committee next week, we will kick off the annual audit, and the Governance Committee is completing a smaller update on the Bylaws and Board Delegation of Authority policy which will come to the Board in December.

Comm. Edwards – Highlighted the work done by the Community Advisors Planning and Recruitment Committee noting that we just finished a round of interviews for new Community Advisors. This was the first ever virtual recruitment event. He also noted that we did not hold a recruitment process last year.

Comm. DeYoung – Thank you to the WSNA nurses for coming tonight, it takes real courage to speak up. Thank you for all the work you do, you are a mainstay and we appreciate your hard work.

Comm. Pilcher – The Quality Committee is also a value committee; we need to be aware of what quality is costing us as we look at different programs. The Quality Committee will be looking into this.

Comm. Hirt – No Comment.

Comm. Snyder – Thank you to the staff for all the work in preparing the 2022 budget and also the Levy Committee for all of their work.

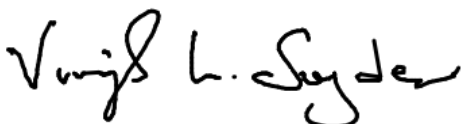
Comm. McLaughlin – No Comment.

Additionally, Dr. Tomlin and the Board engaged in a brief in discussion about the EHA Neuro Joint Venture.

Adjourn

The November 15, 2021 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 9:08 p.m.

ATTEST:



Virgil Snyder, Commissioner/Secretary
Dec 21, 2021 9:56 PM PST

Exhibit A – Guests

Name	Residence
Tara Barnes – WSNA	Unknown
Bret Percival – WSNA	Unknown

Exhibit B - Monthly Voucher Summary

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
 dba EVERGREENHEALTH
 VOUCHER SUMMARY #595
 October 2021

	<u>CURRENT MONTH</u>	<u>6-MONTH ROLLING AVERAGE</u>
PATIENT & INSURANCE REFUNDS *	232,693	355,839
ACCOUNTS PAYABLE - Warrants/Refunds **	28,521,043	24,261,051
ACCOUNTS PAYABLE - EFT ***	41,349,180	12,744,933
RISK MANAGEMENT CLAIMS - ACH	42,445	78,467
WORKERS COMPENSATION CLAIMS	142,834	168,995
FIRST CHOICE PPO CLAIMS	2,228,477	1,919,641
PAYROLL - Warrants	319,176	328,657
PAYROLL - Direct Deposit	21,827,158	23,577,106
PAYROLL TAXES	8,200,654	9,095,496
B & O TAXES	752,766	683,043
	<u>103,616,426</u>	<u>73,213,229</u>

Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Annoh, Naa-Afadua, ARNP	Urgent Care / Hosp. Med.	AHP	11/16/2021 – 10/31/2023
Cohenca, Nathalie, PA-C	Gastroenterology / Med.	AHP	11/16/2021 – 10/31/2023
deOliveira, Christina, ARNP	Hospice / PC	AHP	11/16/2021 – 10/31/2023
Foley, Lindsey, ARNP	Palliative Medicine / PC	AHP	11/16/2021 – 10/31/2023
Gallotti, Roberto, MD	Ped. Cardiology / Med.	Courtesy	11/16/2021 – 10/31/2023
Lee, Richy, MD	Ped. Surgery / Surgery	Courtesy	11/16/2021 – 10/31/2023
Legg, Stacy, PA-C	Fam. Medicine / PC	AHP	11/16/2021 – 10/31/2023
Ludwig, Andrew, MD	General Surgery / Surgery	Active	11/16/2021 – 10/31/2023
Martin, Kathryn, PA-C	Orthopedics / Surgery	AHP	11/16/2021 – 10/31/2023
Opalka, Moira, ARNP	Palliative Medicine / PC	AHP	11/16/2021 – 10/31/2023
Peysakhov, Dmitry, DMD	OMS / Surgery	Active	11/16/2021 – 10/31/2023
Rich, Samuel, PA-C	Orthopedics / Surgery	AHP	11/16/2021 – 10/31/2023
Saroya, Kamal, PA-C	Urgent Care / Hosp. Med.	AHP	11/16/2021 – 10/31/2023
Silva, William, MD	OBG Hospitalist / W&C	Active	11/16/2021 – 10/31/2023
Smilde, Lauren, ARNP	Hospice / PC	AHP	11/16/2021 – 10/31/2023
Warhola, Marc-Gregory, PA-C	Diagnostic Rad / Hosp. Med	AHP	11/16/2021 – 10/31/2023
Wingert, Nathaniel, MD	Orthopedics / Surgery	Active	11/16/2021 – 10/31/2023

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Bergart, Katharine E., PA-C	Urgent Care / Hosp Med	AHP	11/16/2021 – 10/31/2023
Brandes, Clayton B., MD	Orthopedics / Surgery	Courtesy	11/16/2021 – 10/31/2023
Goble, Sarah R., PA-C	Pain Med/Surgery	AHP	11/16/2021 – 10/31/2023
Goldstein, Laura G., MD	Neurology / Medicine	Active	11/16/2021 – 10/31/2023
Holm, Michelle J., MD	Emer Med/Hosp Med Dept	Active	11/16/2021 – 10/31/2023
Lohse, Grant R., MD	Orthopedics / Surgery	Courtesy	11/16/2021 – 10/31/2023
Mason, Ronald E., MD	Gastro. / Medicine	Active	11/16/2021 – 10/31/2023
McGowan, John D., MD	Diag. Radiology/Hosp Med	Active	11/16/2021 – 10/31/2023
Oh, Kyle J., MD	PM&R/Surgery	Active	11/16/2021 – 10/31/2023
Ostrowski, Kevin, MD	Urology/Surgery	Active	11/16/2021 – 10/31/2023
Partington, Marshall T., MD	Plastics/Surgery	Active	11/16/2021 – 10/31/2023
Price, J Scott, MD	Orthopedics / Surgery	Active	11/16/2021 – 10/31/2023
Ramos, Louis E., MD	Adult Hospitalist/Hosp Med	Active	11/16/2021 – 10/31/2023

Randall-Gay, Brianne P., PA-C	OB/GYN / W&C	AHP	11/16/2021 – 10/31/2023
Reardon, Eileen M., MD	OBG Hospt/W&C	Active	11/16/2021 – 10/31/2023
Remington, Bradley L., MD	Plastics/Surgery	Active	11/16/2021 – 10/31/2023
Rittenberg, Steven W., MD	Internal Medicine / PC	Active	11/16/2021 – 10/31/2023
Robon, Matthew, MD	Orthopedics / Surgery	Courtesy	11/16/2021 – 10/31/2023
Rogers, Heidi L., MD	Family Med/Primary Care	Active	11/16/2021 – 10/31/2023
Schocket, Luanne E., MD	OB/GYN / W&C	Active	11/16/2021 – 10/31/2023
Siew, David D., MD	Adult Hospitalist/Hosp Med	Active	11/16/2021 – 10/31/2023
Simon, Dyan M., MD	Neonatology / W&C	Active	11/16/2021 – 10/31/2023
Sloane, T Robin, MD	Gastro. / Medicine	Active	11/16/2021 – 10/31/2023
Smoots, Daniel W., MD	Diag. Radiology/Hosp Med	Telemedicine	11/16/2021 – 10/31/2023
Soriano, Brian, MD	Peds Cardiology/Medicine	Courtesy	11/16/2021 – 10/31/2023
Steffes, Susanne L., ARNP	Cardiology/Medicine	AHP	11/16/2021 – 10/31/2023
Stickney, Jeff L., MD	Orthopedics / Surgery	Active	11/16/2021 – 10/31/2023
Stroh, Jan E., MD	Anesthesiology / Surgery	Active	11/16/2021 – 10/31/2023
Stuart, Scott R., MD	Adult Hospitalist/Hosp Med	Active	11/16/2021 – 10/31/2023
Takayama, Thomas K., MD	Urology/Surgery	Active	11/16/2021 – 10/31/2023
Vanderheiden, Scott M., MD	Diag. Radiology/Hosp Med	Active	11/16/2021 – 10/31/2023
Westman, David G., MD	Diag. Radiology/Hosp Med	Active	11/16/2021 – 10/31/2023
Yon, Sabrina M., MD	Family Med/Primary Care	Active	11/16/2021 – 10/31/2023

REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE: The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY/DEPT	STATUS	PRIVILEGE(S)/STATUS REQUESTED/CHANGE
Hansen, Nathan, DPM	Podiatry/Surgery	Active	Ankle Arthroscopy

RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.

NAME	SPECIALTY/DEPT	STATUS
Batts, Katherine, PA-C	General Surgery/Surgery	AHP
Cotton, Kimberly, A., ARNP	Neuroscience/Medicine	AHP
DePasquale, Susan, F., ARNP	Neuroscience/Medicine	AHP
Drescher, Charles, MD	Gyn Oncology/W&C	Active

Kvochak, Elizabeth K., PA-C	Emer Med/Hosp Med Dept	AHP
Lee III, George R., MD	Neuroscience/Medicine	Telemedicine
Payne, Patricia, ARNP	Gynecology/W&C	AHP
Watkins, Brad, MD	Bariatrics/Surgery	Active