EvergreenHealth Phone #: 425.899.1920
Health Information Management Department
12040 NE 128th Street, Kirkland, WA, 98034

Hospital/Specialty Clinic Records Fax #: 425.899.1933
Primary/Urgent Care Records Fax #: 425.899.1918
Home Care Services Fax #: 425.899.3251
Monroe Fax #: 360.794.1421

Patient Request for Health Information

Patient Information (Please Print)

First Name:	Middle Initial:	Last Name:	
Name at Time of Treatment (if different than above):			
Date of Birth (MM/DD/YYYY):	Phone:	E-mail (optional):	
Street Address:	City:	State:	Zip:

What records do you want? (Check appropriate boxes below):

Date(s) of Service: _____through_____

☐ Discharge Summary ☐ Emergency Room Records ☐ Operative/Procedure Reports ☐ Billing Records
☐ Test Results (X-Rays, Lab/Pathology Results) Please specify: _____
☐ Other (Immunization Records, Medication Lists) Please specify: _____

How would you like your records delivered?

☐ Paper
☐ Mail
☐ In-Person Pickup
☐ Electronic (Email, CD, Portal, Other) Please specify: _____
Electronic copies of records are processed through the Health Information Management department.

Where do you want the information sent? (Fill in boxes below):

EvergreenHealth should provide my records to: ☐ Self ☐ Person listed below

Recipient Name:	Recipient Phone: Recipient Fax:
Recipient Mailing Address:	Recipient E-mail (if applicable):

Please print your name and sign below:

Name of Patient or Personal Representative (please print)	**Relationship (please print)**
Signature of Patient or Personal Representative	**Date**

☐ Completed. By: _____
(employee name)

EvergreenHealth recognizes a patient's right under HIPAA to access copies of his/her health information. There may be charges associated with processing a request and producing requested records.