

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
October 20, 2020
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: M. Sean Kincaid, MD, Chad Bentsen, MD

Others Present: Chris Bredeson, Jeff Friedman, Richard Meeks, Ettore Palazzo, MD, Bob Sampson, Candace Scairpon, Mary Shepler, Kay Taylor, Jeff Tomlin, MD, Garrett Buckingham, Brad Younggren, MD, Lance Larson, Jack Peters, Brent Korte

Legal Counsel: Kevin Hansen

Guests: None present (**Exhibit A**)

PUBLIC MEETING AND EXECUTIVE SESSION

Comm. McLaughlin called the October 20, 2020 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:00 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. The Executive Session was concluded at 5:58 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:03 p.m. and welcoming those present.

Order of Business Comm. McLaughlin made an announcement that Action Items 4 and 5 will be combined into one action item.

Public Comment There were no members of the public present that wished to provide comment at this time.

Presentations
Emergency
Preparedness

Jeff Friedman, VP Operations, Lance Larson, Manager, Security and Emergency Preparedness, and Brad Younggren, Medical Director, Emergency Management, presented the Emergency Preparedness report which includes regulatory requirements, hazards and risk assessment details, risk mitigation strategies, preparedness resources, emergency plans, procedures, planning, and regional partners. Additionally, the team reviewed staff training, the schedule of exercises and events, and 2020 events. The team also discussed the COVID-19 response, which includes a review of the command center team structure, timeline, and supply management. The team responded to questions from the Board throughout. Dr. Tomlin recognized Mr. Larson and Dr. Younggren for all their work on Emergency Preparedness.

Action Items
Consent Agenda

The Consent Agenda included:

- A) Board Minutes
- Regular Meeting - September 15, 2020
 - Board Educational - September 18, 2020
 - Study Session - October 6, 2020
- B) Voucher No. 582 September, 2020, totaling \$58,539,452
(Exhibit B)
- C) **Contractor Pay Requests**
- **EHMC Aging Infrastructure & Seismic Improvements**
 - o Lease Crutcher Lewis \$19,370.99
 - **EHMC Silver 1 & 2 Enabling Projects**
 - o Lease Crutcher Lewis \$69,042.27
 - **EHMC Pharmacy USP 800 Upgrade**
 - o Duotec \$0
 - **EHMC FMC & OB Renovation**
 - o Aldrich + Associates \$9,824.87
 - **EHMC Rainier Enhanced Privacy Rooms Remodel**
 - o Regency NW Construction, Inc. \$0
 - **EHMC Critical Care Unit to 3-Silver**
 - o Aldrich + Associates \$735,307.30
 - **Total Contractor Pay Requests:** \$833,545.43
- D) Disposal of Surplus Equipment (as identified in **Exhibit C**)

Comm. Butler noted a change to the Action Item 1ai September 15, 2020 Regular meeting minutes, to the Capital Budget and Construction Report. Ms. Scairpon will make that change.

Comm. Butler made a motion to approve the Consent Agenda with the noted change.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**Political
Campaigns and
Election Policy**

Comm. Hirt made a motion to approve the Political Campaigns and Election Policy with updates made since the 10/6/2020 Board Study Session.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Imaging Equipment
Replacement
Projects**

Comm. DeYoung made a motion to delegate the necessary authority to the Chief Executive Officer, through his designees, to expend funds to purchase the imaging equipment specified in the 10/6/2020 Board Study Session report and complete the infrastructure modifications necessary for installation in an amount not to exceed a total project budget of \$2,001,939.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**CEO 2019 Final
R&R and Annual
Wage Increase**

Comm. Edwards made a motion that, as reviewed by the Board on October 6, 2020, the Board approve a merit and market adjustment to the CEO Base Salary compensation, effective November 1, 2020, and a 2020 Reward and Recognition Plan payment for calendar year 2019 as earned by the CEO, to be paid on or before November 20, 2020, and authorizing the Board Chair to execute a memorandum to the Chief Human Resources Officer detailing the basis for and amount of the adjustment and payment.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Governance
Committee
Proposal 1 –
Meeting Frequency**

Comm. Hirt made a motion to approve Governance Committee Proposal 1 – Meeting Frequency to remove the Study Sessions from the 2021 Board calendar effective January 1, 2021.

Comm. Snyder seconded the motion.

The motion carried unanimously.

Educational Dates

Comm. Butler reviewed the timing of Board Educational meetings, noting we would like to level out Board meeting dates to allow for a regular schedule for urgent items to be forward.

Comm. DeYoung made a motion to approve moving the Board Educational meetings from the 3rd Friday of every month to the 1st Friday of every month effective January 1, 2021.

Comm. Butler seconded the motion.

The motion carried unanimously.

**Medical Staff –
EHMC – New
Appointments,
Reappointments,
Status Changes
and Privileges**

Comm. Snyder made a motion to accept the MEC recommendations for New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in **Exhibit D** and Delineation of Privileges.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**Discussion Items
Rolling Agenda**

Ms. Scairpon presented the rolling agenda for the months of November and December 2020, and January 2021. It was noted that the December Educational has been canceled, and that the Board calendar changes approved tonight need to made and will adjust the schedule.

**Medical Staff
Update**

Dr. Kincaid noted three of five department chairs have been vacated, and nominations are currently being accepted with results available in November. A formal invitation for the Medical Staff Dinner on November 6 is forthcoming.

**CEO/Administrative
Update**

Dr. Tomlin spoke to the following topics:

- Public Endorsements on Behalf of the Board/Organization
- Affiliations and partnerships
- Affirmative action with the NIH

**Commissioner
Reports**

Comm. Snyder – No report

Comm. Edwards – Took advantage of the opportunity to visit the AF&CC committee as a silent observer and recommend it to the other Commissioners.

Comm. DeYoung – Thank you to Barb Jensen and Brad Younggren, MD for their hard work on Emergency Preparedness.

Comm. Pilcher – No Report

Comm. Hirt – I agree with Comm. DeYoung, I appreciate all the work that's been done over the years to get us to where we are now.

Comm. Butler – Thank you to everyone, and I call for everyone on the executive team to acknowledge our strong position and the hard work that has been done to get here. Thank you to Dr. Tomlin and Comm. McLaughlin, this discussion was quite excellent.

Comm. McLaughlin – No Report

Adjourn

The October 20, 2020 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 8:32 p.m.

ATTEST:

Minerva Butler, Secretary/Commissioner

Minerva Butler, Commissioner/Secretary
Dec 1, 2020 4:25 PM PST

Exhibit A – Guests

Name	Residence
None	

Exhibit B - Monthly Voucher Summary

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
 dba EVERGREENHEALTH
 VOUCHER SUMMARY #582
 September 2020

	CURRENT MONTH	6-MONTH ROLLING AVERAGE
PATIENT & INSURANCE REFUNDS	273,694	272,415
ACCOUNTS PAYABLE - Warrants/Refunds *	23,769,203	21,275,813
ACCOUNTS PAYABLE - Wire Transfers	5,177,787	6,711,483
RISK MANAGEMENT CLAIMS - ACH	23,508	23,369
WORKERS COMPENSATION CLAIMS **	1,136,274	371,219
FIRST CHOICE PPO CLAIMS	1,122,621	1,179,586
PAYROLL - Warrants	257,648	217,633
PAYROLL - Direct Deposit	20,174,425	21,165,997
PAYROLL TAXES	6,023,928	6,569,516
B & O TAXES	580,364	548,803
	<u>58,539,452</u>	<u>58,335,835</u>

Exhibit C – Surplus Equipment

Description	Quantity	Dollar Amount Each	Total Dollar Amount	Department
1061 Gynnie	4	\$100.00	\$400.00	Labor & Delivery
stryker zoom 1025 gurney	3	\$40.00	\$120.00	Unknown
stryker 1061 Gynnie	1	\$40.00	\$40.00	Unknown
Stryker Secure II, model 3002	1	\$40.00	\$40.00	Unknown
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	

Total: \$600.00

Exhibit D ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Casto, Allie, PA-C	Physician Asst. / Medicine	AHP	10/20/2020 – 09/30/2022
Dockins, John, MD	Bariatric Surgery / Surgery	Active	10/20/2020 – 09/30/2022
Griffith Cull, Megan, PA-C	Physician Asst. / Surgery	AHP	10/20/2020 – 09/30/2022
Holand, Bryan, DPM	Podiatry / Surgery	Active	10/20/2020 – 09/30/2022
Joos, Zachery, MD	Ophthalmology / Surgery	Active	10/20/2020 – 09/30/2022
Kok, Mitchell, MD	Diagnostic Rad. / Hosp. Med.	Telemedicine	10/20/2020 – 09/30/2022
Komenda, Gregory, MD	Orthopedics / Surgery	Courtesy	10/20/2020 – 09/30/2022
Korah, Shilpa, PharmD	Pharmacy / PC	AHP	10/20/2020 – 09/30/2022
Manning, John, MD	Orthopedics / Surgery	Active	10/20/2020 – 09/30/2022
Marshall, Silas, MD	Orthopedics / Surgery	Courtesy	10/20/2020 – 09/30/2022
Oros, Vasile, PA-C	Physician Asst. / Surgery	AHP	10/20/2020 – 09/30/2022
Turner, Adam, PA-C	Physician Asst. / Hosp. Med.	AHP	10/20/2020 – 09/30/2022
Umar, Shaheen, MD	Diagnostic Rad. / Hosp. Med.	Telemedicine	10/20/2020 – 09/30/2022
Winant, Leanna, MD	Family Medicine / PC	Active	10/20/2020 – 09/30/2022

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Anderson, Kurt A., MD	Ortho/Surgery	Active	10/20/2020-09/30/2022
Anderson, Shane S., MD, PhD	Anato/Clinical Pathology/Hosp Med Dept	Active	10/20/2020-09/30/2022
Baker, David A., MD	Adult Hosp/Hosp Med Dept	Active	10/20/2020-09/30/2022
Bilger, Marie L., MD	Peds/PC	Active	10/20/2020-09/30/2022
Birchfield, George R., MD	Hospice/PC	Active	10/20/2020-09/30/2022
Booms, Catherine A., MD	Adult Hosp/Hosp Med Dept	Active	10/20/2020-09/30/2022
Chong, Maria, MD	Diag Radio/Hosp Med Dept	Active	10/20/2020-09/30/2022
Cindea, Stacie L., ARNP	Family Med/PC	AHP	10/20/2020-09/30/2022
Clinch, Kelly A., MD	Gen Surg/Surgery	Active	10/20/2020-09/30/2022
Delorit, Michele A., MD	OB-Gyn/W&C	Active	10/20/2020-09/30/2022
Fallah, Maheen, MD	OB-Gyn/W&C	Active	10/20/2020-09/30/2022
Gerard, James P., MD	ED/Hosp Med Dept	Active	10/20/2020-09/30/2022
Goel, Rajiv, MD	Hand Surg/Surgery	Courtesy	10/20/2020-09/30/2022
Gordon, Michelle L., MD	Adult Hosp/Hosp Med Dept	Active	10/20/2020-09/30/2022
Graham, Robin S., MD	Peds/PC	Active	10/20/2020-09/30/2022
Hawkins, Robert A., MD	Diag Radio/Hosp Med Dept	Telemedicine	10/20/2020-09/30/2022
Heydt, Jennifer L., MD	ENT/Surgery	Active	10/20/2020-09/30/2022

Johnson, Germaine R., MD	Diag Radio/Hosp Med Dept	Telemedicine	10/20/2020-09/30/2022
Johnson, Shana L., CNM	Midwifery/W&C	AHP	10/20/2020-09/30/2022
Kaneshiro, Neil K., MD	Peds/PC	Active	10/20/2020-09/30/2022
Karimi, Nassim R., MD	Gastroenterology/Med Dept	Active	10/20/2020-09/30/2022
Kullnat, Megan W., MD	Peds/PC	Active	10/20/2020-09/30/2022
Lee, Lawrence J., MD	Diag Radio/Hosp Med Dept	Telemedicine	10/20/2020-09/30/2022
Lin, Paul C., MD	Infertility/W&C	Active	10/20/2020-09/30/2022
Neill, Megan M., MD	Dermatology/Med Dept	Active	10/20/2020-09/30/2022
Nguyen, VanLy, MD	OB-Gyn/W&C	Active	10/20/2020-09/30/2022
Patz, John D., DO	Family Med/PC	Active	10/20/2020-09/30/2022
Regan, Jennifer A., MD, PhD	Allergy & Immunology/Med Dept	Courtesy	10/20/2020-09/30/2022
Stukovsky, Stephen S., MD	Family Med/PC	Courtesy	10/20/2020-09/30/2022
Taylor, Eva R., MD	Peds/PC	Courtesy	10/20/2020-09/30/2022
Tepper, Michelle D., PA-C	UC/Hosp Med Dept	AHP	10/20/2020-09/30/2022
Zhu, Liqun, MD	Family Med/PC	Active	10/20/2020-09/30/2022

REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE: The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY/DEPT	STATUS	PRIVILEGE(S)/STATUS REQUESTED/CHANGE
Chimes, Garrett, MD	PM&R/Surgery	Courtesy	Courtesy to Active Status
Golden, Jane, MD	Heme/Onc/Med	Active	Reinstatement of Privileges from LOA
Hyman, Gary, MD	PM&R/Surgery	Courtesy	Courtesy to Active Status

RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.

NAME	SPECIALTY/DEPT	STATUS
Andrews, Elysia Bethany L., PA-C	Interventional Radiology/Hosp Med Dept	AHP
Atluri, Mahesh, DO	Diag Radio/Hosp Med Dept	Telemedicine
Chowdhary, Abhineet, MD	Neurosurgery/Surgery	Active
Domzalski, Jerome, MD	Diag Radio/Hosp Med Dept	Active
Emmons, Christi, ARNP	Family Med/PC	AHP
Howard, Kristen, ARNP	Bariatrics/Surgery	AHP
Jeyamohan, Shiveindra, MD	Neurosurgery/Surgery	Active
Kassow, Courtney L., PA-C	Bariatrics/Surgery	AHP
Arash Mirzaie Amirabadi, PA	Physician Asst / Hosp Med	AHP
Mohler, Micah, PA-C	Ortho/Surgery	AHP
Pringle, Lauren, MD	Diag Radio/Hosp Med Dept	Telemedicine