

King County Public Hospital District No. 2  
d/b/a EvergreenHealth  
Board of Commissioners Meeting  
EvergreenHealth Medical Center, Kirkland, WA  
September 21, 2021  
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: M. Sean Kincaid, MD

Others Present: Chris Bredeson, Jeff Friedman, Monique Gablehouse, Jessika Groce, Richard Meeks, Tina Mycroft, Ettore Palazzo, MD, Kae Peterson, Candace Scairpon, Mary Shepler, Jeff Tomlin, MD, Jason Wood, Garrett Buckingham, Joy Hanson, Angelika Koch-Leibmann, Caroline LaPlant, Stephanie Lizza

Legal Counsel: Kevin Hansen

Guests: None present (**Exhibit A**)

**PUBLIC MEETING AND EXECUTIVE SESSION**

Comm. McLaughlin called the September 21, 2021 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. At 6:29 p.m., Ms. Scairpon made a public announcement that the Board of Commissioners would arrive in approx. 5 minutes. The Executive Session was concluded at 6:29 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:35 p.m. and welcoming those present.

**Order of Business** Comm. McLaughlin announced that the Contractor Pay action item is for August not July and noted that action item 3 was removed from the agenda.

**Public Comment** There were no members of the public present that wished to provide comment at this time.

### **Presentations**

**MHA Intern Report** Caroline LaPlant, MHA Intern, presented her end of internship report in which she detailed her background, key learning opportunities, key projects, lessons learned, next steps, etc. Ms. LaPlant responded to questions from the Board throughout.

**Quality Dashboard** Ettore Palazzo, MD, Chief Medical and Quality Officer, presented the Quarterly Quality Dashboard which included a review of a variety of metrics including antimicrobial stewardship, opiate prescription supply, preventable harm index, etc. Dr. Palazzo also discussed the impact of COVID on these metrics, responded to questions from the Board throughout and thanked the staff for all their work on our quality goals.

**Levy Programs, Process and Allocation** Stephanie Lizza, Director, Community Engagement and Legislative Affairs, Tina Mycroft, CFO, and Monique Gablehouse, COO, Post-Acute Care, presented the Levy programs, process and allocation materials which included a review of 2021 Levy Program Report, a discussion of the 2022 allocations and the Levy Process. The Board and the presenters engaged in discussion throughout.

### **Action Items**

#### **Consent Agenda**

Comm. DeYoung made a motion to approve the Consent Agenda with a revision to the Medical Staff Officers list as previously discussed.

The Consent Agenda included:

- A) Board Minutes
  - Regular Meeting - August 17, 2021
  - Board Educational - September 3, 2021
  
- B) Voucher No. 593 August, 2021, totaling \$61,590,255  
**(Exhibit B)**
  
- C) Contractor Pay Requests
  - EHMC Silver 1 & 2 Enabling Projects
    - o Lease Crutcher Lewis \$0
  - EHMC FMC & OB Renovation
    - o Aldrich + Associates \$860,668.15
  - EHMC Critical Care Unit to 3-Silver
    - o Aldrich + Associates \$28,854.30
  - EHMC Imaging Replacement Projects
    - o BNBuilders Inc. \$0
  - EH Hospice Reroof

- o Best Contracting Service, Inc. \$256,333.85
- Total Contractor Pay Requests: \$1,145,856.30

D) Medical Staff

- New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in **Exhibit C** and Delineation of Privileges
- Revised slate of officers
- Pain management privileging form update

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Levy Programs,  
Process and  
Allocation**

As a result of the discussion earlier in the meeting, this topic was held and will be brought forward at a later date for a vote.

**Resolution No. 921-  
21 – LTGO Bond**

Ms. Mycroft gave an overview of the resolution and explained that further edits are needed before a vote takes place. This will be deferred to a future meeting.

**Utilization  
Management Plan**

Comm. Pilcher made a motion to approve the 2021 Utilization Management Plan as presented in the Board packet.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**Foundation Bylaws**

Comm. DeYoung made a motion to accept the updated Foundation Bylaws as presented in the Board packet.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**Written Reports  
Capital Budget and  
Construction  
Report**

Ms. Mycroft and Garrett Buckingham, Director of Design and Construction, responded to questions from the Board. The Board welcomed Mr. Buckingham back to the organization and shared they are excited to have him.

**Discussion Items  
Board Self-  
Assessment  
Results**

Comm. Butler gave a brief summary of the report which included improvements from the prior year in strategic planning and opportunities for improvement. The Governance Committee will

explore these and will also put together a list of possible educational topics. The Board engaged in a brief discussion about the report.

**Rolling Agenda**

Ms. Scairpon presented the rolling agenda for the months of October November and December 2021.

**Medical Staff Update**

Dr. Kincaid shared his appreciation to Garrett Buckingham for staying with the organization and noted that he is a valuable member of the community and friend to the Medical Staff. He also noted that the last several months have been difficult as we work through the high volumes and that the Annual Medical staff meeting has been shifted to a virtual event.

**CEO/Administrative Update**

Jeff Tomlin, MD, CEO, discussed the following:

- Reviewed the status of employee COVID vaccinations
- FEMA reporting is in progress

Dr. Tomlin responded to questions from the Board throughout.

**Commissioner Reports**

Comm. Butler – None

Comm. Edwards – Thank you to the admin team members for their work on the Levy Committee. Thank you to Candace, Stephanie and Tina.

Comm. DeYoung – Thank you to the staff for their work throughout this extra push through the pandemic. Thank you to Mary Shepler, Ettore Palazzo, MD, and Frank Riedo, MD for keeping the hospital running.

Comm. Pilcher – Echo’s Comm. DeYoung’s comments.

Comm. Hirt – Echo Comm. DeYoung’s comments as I think about what our staff are going through caring for our patients and I appreciate all the effort going into this.

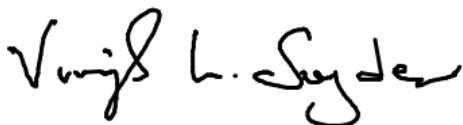
Comm. Snyder – Agree with Comm. Hirt. This 5<sup>th</sup> wave is a lot more pressing than previous waves.

Comm. McLaughlin – Thank you to everyone for the discussions tonight.

**Adjourn**

The September 21, 2021 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 8:41 p.m.

ATTEST:



Virgil Snyder, Commissioner/Secretary  
Oct 19, 2021 8:49 PM PDT

**Exhibit A – Guests**

| <b>Name</b> | <b>Residence</b> |
|-------------|------------------|
| None        |                  |
|             |                  |
|             |                  |

**Exhibit B - Monthly Voucher Summary**

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2  
 dba EVERGREENHEALTH  
 VOUCHER SUMMARY #593  
 August 2021

|                                     | CURRENT MONTH     | 6-MONTH<br>ROLLING<br>AVERAGE |
|-------------------------------------|-------------------|-------------------------------|
| PATIENT & INSURANCE REFUNDS         | 349,569           | 400,027                       |
| ACCOUNTS PAYABLE - Warrants/Refunds | 23,330,432        | 24,385,173                    |
| ACCOUNTS PAYABLE - EFT *            | 5,204,910         | 7,740,988                     |
| RISK MANAGEMENT CLAIMS - ACH        | 5,833             | 60,727                        |
| WORKERS COMPENSATION CLAIMS         | 143,252           | 151,513                       |
| FIRST CHOICE PPO CLAIMS             | 1,692,507         | 1,994,306                     |
| PAYROLL - Warrants                  | 325,581           | 274,105                       |
| PAYROLL - Direct Deposit            | 21,686,515        | 23,231,152                    |
| PAYROLL TAXES                       | 8,219,745         | 9,195,255                     |
| B & O TAXES                         | 631,913           | 683,495                       |
|                                     | <u>61,590,255</u> | <u>68,116,740</u>             |

**Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice**

| <b>INITIAL APPOINTMENTS:</b> The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file. |                                |                    |                              |
|---|--------------------------------|--------------------|------------------------------|
| <b>NAME</b>   | <b>SPECIALTY/DEPT.</b>         | <b>STATUS REQ.</b> | <b>REQUESTED APT. PERIOD</b> |
| <b>Altobelli, Mary, MD</b>  | Pediatrics / Primary Care      | Active             | 09/21/2021 – 08/31/2023      |
| <b>Chan, Grace, MD</b>  | Pediatrics / Primary Care      | Active             | 09/21/2021 – 08/31/2023      |
| <b>Choi, Jonathan, MD</b>   | Neurosurgery / Surgery         | Active             | 09/21/2021 – 08/31/2023      |
| <b>Godbout, Erin, MD</b>  | Ophthalmology / Surgery        | Active             | 09/21/2021 – 08/31/2023      |
| <b>Inagaki, Elica, MD</b>   | Vascular Surgery / Surgery     | Active             | 09/21/2021 – 08/31/2023      |
| <b>Nath, Audrey, MD</b>   | Neurology / Medicine           | Telemedicine       | 09/21/2021 – 08/31/2023      |
| <b>Nickerson, Phillip, MD</b>   | Adult Hospitalist / Hosp. Med. | Active             | 09/21/2021 – 08/31/2023      |

| <b>REAPPOINTMENTS:</b> The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files. |                            |                    |                              |
|--|----------------------------|--------------------|------------------------------|
| <b>NAME</b>  | <b>SPECIALTY/DEPT.</b>     | <b>STATUS REQ.</b> | <b>REQUESTED APT. PERIOD</b> |
| <b>Binford, Robert S., MD</b>  | Thoracic Surgery/Surgery   | Active             | 09/21/2021 – 08/31/2023      |
| <b>Chun, Terrence U., MD</b>   | Peds Cardio/Medicine       | Courtesy           | 09/21/2021 – 08/31/2023      |
| <b>Coleman, Anne, MD</b>   | Peds/PC                    | Active             | 09/21/2021 – 08/31/2023      |
| <b>Cox, Diane R., PA-C</b>   | Neurosurgery/Surgery       | AHP                | 09/21/2021 – 08/31/2023      |
| <b>Davis, Maia J., MD</b>  | Adult Hospitalist/Hosp Med | Active             | 09/21/2021 – 08/31/2023      |
| <b>Dean, Eric W., MD</b>   | Hema/Onc / Medicine        | Active             | 09/21/2021 – 08/31/2023      |
| <b>DeSmet, Briana M., PA-C</b>   | Urgent Care / Hosp. Med    | AHP                | 09/21/2021 – 08/31/2023      |
| <b>Egresi, Shane R., PA-C</b>  | Cardiology/Medicine        | AHP                | 09/21/2021 – 08/31/2023      |
| <b>Farmakis, Shannon G., MD</b>  | Diag Radiology/Hosp Med    | Telemedicine       | 09/21/2021 – 08/31/2023      |
| <b>Han, Genesis, MD</b>  | Peds/PC                    | Active             | 09/21/2021 – 08/31/2023      |
| <b>Hayward, Dustin M., MD</b>  | Neurosurgery/Surgery       | Active             | 09/21/2021 – 08/31/2023      |
| <b>Hulst, Jonah B., MD</b>   | Orthopedics / Surgery      | Courtesy           | 09/21/2021 – 08/31/2023      |
| <b>Keller, Cynthia M., MD</b>  | Peds/PC                    | Active             | 09/21/2021 – 08/31/2023      |
| <b>Kupferman, Susan P., MD</b>   | Gynecology/W&C             | Active             | 09/21/2021 – 08/31/2023      |
| <b>Mack Harmon, Stephanie A., PA-C</b>   | Urgent Care / Hosp. Med    | AHP                | 09/21/2021 – 08/31/2023      |
| <b>McMillan, Sarah E., MD</b>  | Plastics/Surgery           | Active             | 09/21/2021 – 08/31/2023      |
| <b>Meredith, Shao-Ti, ARNP</b>   | Family Medicine / PC       | AHP                | 09/21/2021 – 08/31/2023      |
| <b>Nelson, David W., MD</b>  | Thoracic Surgery/Surgery   | Active             | 09/21/2021 – 08/31/2023      |
| <b>Ninan, Anita S., MD</b>   | OBGyn/W&C                  | Active             | 09/21/2021 – 08/31/2023      |
| <b>O'Brien, Colin, PA-C</b>  | Urgent Care / Hosp. Med    | AHP                | 09/21/2021 – 08/31/2023      |
| <b>Padgett, Ryan G., MD</b>  | Emerg Med/HospMedDept      | Active             | 09/21/2021 – 08/31/2023      |
| <b>Petrin, James H., MD</b>  | Dermatology/Medicine       | Active             | 09/21/2021 – 08/31/2023      |
| <b>Roberts, Neil E., MD</b>  | Orthopedics / Surgery      | Active             | 09/21/2021 – 08/31/2023      |

|                            |                            |          |                         |
|----------------------------|----------------------------|----------|-------------------------|
| Rudd, Elizabeth A., PA-C   | Urgent Care / Hosp. Med    | AHP      | 09/21/2021 – 08/31/2023 |
| Salazar, Marco A., MD, PhD | Urology/Surgery            | Active   | 09/21/2021 – 08/31/2023 |
| Skucas, Andrius P., MD     | Anesthesiology/Surgery     | Active   | 09/21/2021 – 08/31/2023 |
| Stein, Emily F., MD        | Peds/PC                    | Courtesy | 09/21/2021 – 08/31/2023 |
| Van Hoff, Linda A., ARNP   | Family Med/PC              | AHP      | 09/21/2021 – 08/31/2023 |
| Vincent, Peter M., DPM     | Podiatry/Surgery           | Active   | 09/21/2021 – 08/31/2023 |
| Vossler, Mark R., MD       | Cardiology/Medicine        | Active   | 09/21/2021 – 08/31/2023 |
| Wang, Josephine S., MD     | OBGyn/W&C                  | Active   | 09/21/2021 – 08/31/2023 |
| Weldin, Joshua D., MD      | Peds Cardio/Medicine       | Courtesy | 09/21/2021 – 08/31/2023 |
| Wright, Paige L., MD       | Peds/PC                    | Active   | 09/21/2021 – 08/31/2023 |
| Yen, Tony, MD              | Adult Hospitalist/Hosp Med | Active   | 09/21/2021 – 08/31/2023 |
| Yim, Eric T., MD           | Pulmonary/CC/Hosp Med      | Active   | 09/21/2021 – 08/31/2023 |
| Zabriskie, Vinette, MD     | Gynecology/W&C             | Active   | 09/21/2021 – 08/31/2023 |

**REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE:** The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

| NAME                              | SPECIALTY/DEPT           | STATUS | PRIVILEGE(S)/STATUS REQUESTED/CHANGE     |
|-----------------------------------|--------------------------|--------|--|
| Arjal, Russ, MD                   | Gastroenterology/Surgery | Active | Requesting 12 months of Leave of absence |
| Heidorn-Nelson, Gretchen E., PA-C | Emerg Med/HospMedDept    | AHP    | Hip Block                                |
| Island, David L., PA-C            | Emerg Med/HospMedDept    | AHP    | Hip Block                                |
| Lee, Jennifer M., MD              | Pain Med/Surgery         | Active | Vertiflex Procedure                      |
| Moore, Robin R., PA-C             | Emerg Med/HospMedDept    | AHP    | Hip Block                                |
| Phillips, Clifton, PA-C           | Neurosurgery / Surgery   | AHP    | Add PA-Neurosurgery                      |
| Stowe, David G., PA-C             | Emerg Med/HospMedDept    | AHP    | Hip Block                                |

**RESIGNATIONS:** The following resignations from the Medical Staff or AHP's are accepted and approved.

| NAME                      | SPECIALTY/DEPT                        | STATUS |
|---------------------------|---------------------------------------|--------|
| Bae, Crystal S., MD       | Emergency Med/HospMed                 | Active |
| Chung, Philip H., MD      | Behavioral Hlth/MedDept               | Active |
| Corwin, David J., MD      | Anatomic/Clinical Pathology/ Hosp Med | Active |
| Jackson, Teresa L., MD    | Primary Care/Primary Care             | Active |
| Larsen, Amy, PA-C         | Neurosurgery/Surgery                  | AHP    |
| Maxwell, Vanessa B., ARNP | Gastroenterology/MedDept              | AHP    |
| McAllister, Craig, MD     | Orthopedics/Surgery                   | Active |
| Milam, Phillip E., MD     | Primary Care/Primary Care             | Active |



|                                 |                        |              |
|---------------------------------|------------------------|--------------|
| <b>Snyderman, Steven H., MD</b> | Psychiatry/Med Dept    | Telemedicine |
| <b>Simnad, Virginia I., MD</b>  | Neurology/Med Dept     | Active       |
| <b>Walund, Dean C., MD</b>      | Anesthesiology/Surgery | Active       |
| <b>Wynn, Gary H., MD</b>        | Psychiatry/Med Dept    | Telemedicine |