

# Action Item Iaiii

King County Public Hospital District No. 2  
d/b/a EvergreenHealth  
Board of Commissioners Meeting  
EvergreenHealth Medical Center, Kirkland, WA  
May 5, 2020  
Study Session Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: M. Sean Kincaid, MD, Chad Bentsen, MD

Others Present: Chris Bredeson, Richard Meeks, Aileen Mickey, Tina Mycroft, Ettore Palazzo, MD, Candace Scairpon, Mary Shepler, Kay Taylor, Jeff Tomlin, MD, John Green

Legal Counsel: Kevin Hansen

Guests: None present (Exhibit A)

Location: This meeting took place by phone, no in person location

## **PUBLIC MEETING AND EXECUTIVE SESSION**

Comm. McLaughlin called the May 5, 2020 Study Session Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 4:30 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of pending and potential litigation with legal counsel. Comm. McLaughlin further announced that the Executive Session would adjourn at approximately 5:30 p.m. and that the open Public Meeting would reconvene at that time.

The Executive Session commenced at 4:32 p.m. The Executive Session was concluded at 5:28 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 5:34 p.m. and welcoming those present.

## **Order of Business**

There were no changes to the agenda.

**Action Item**

**Snohomish Public Hospital District #1 Promissory Note**

Comm. Snyder made a motion to approve Resolution No. 912-20 regarding the issuance of a Promissory Note by Snohomish Public Hospital District #1 to Coastal Community Bank in an amount not to exceed \$4,200,000 for the purpose of providing funds to pay all or a portion of EvergreenHealth Monroe's payroll costs under the Paycheck Protection Program of the U.S. Small Business Administration's 7(a) Loan Program and Section 1106 of the CARES Act.

Comm. Edwards seconded the motion.

Comm. DeYoung abstained due to connectivity issues.

The motion carried with 6 positive votes.

Tina Mycroft, CFO, presented the topic including the reasons, parameters and timing.

**Discussion Items for Proposed Action on May 19, 2020**

**Hospital Plan of Care & Nursing Annual Report**

Mary Shepler, Chief Nursing Officer, provided an overview of the Nursing Annual Report. She noted this is a Joint Commission and LeapFrog requirement and requires the Board's approval. She reviewed the provision of care document requirements, staffing effectiveness, Nurse Sensitive Indicators, Focus Areas for 2020, etc. Ms. Shepler responded to questions from the Board throughout.

The Board commended Mary for her hard work and that of the nurses in the organization.

**AF&CC Charter Review**

Commissioner Butler, Chair of the Audit, Finance and Compliance Committee, provided a brief summary of the proposed and recommended changes to the Audit, Finance and Compliance Committee charter.

**CEO Objectives**

Jeff Tomlin, MD, CEO, reviewed the process for setting goals, including the timing of the strategic plans, development of metrics, organizational goals, divisional goals, etc. He reviewed the impacts of COVID-19 on the 2020 goals. Dr. Tomlin responded to questions from the Board throughout.

**Reports**

**Medical Staff Update**

Sean Kincaid, MD, President, Medical Staff, stated he appreciates Ms. Shepler's report and that he came to EvergreenHealth due to the collaborative effort here. The Medical Staff is excited to get back to some sort of normal procedural schedule. Dr. Kincaid responded to questions from the Board throughout.

**CEO/Administrative Update**

Dr. Tomlin provided an update regarding communications, Emergency Department visits, the CNN interview, etc.

Ms. Mycroft provided a brief update on the financial impacts of COVID-19 and next steps.

Ms. Taylor provided an update on Communications activities including Nurse's Week, Hospital Week, Continuing Your Care Program, etc.

**Adjourn**

The May 5, 2020 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 7:07 p.m.

ATTEST:

*Minerva Butler, Secretary/Commissioner*

Minerva Butler, Secretary/Commissioner  
May 20, 2020 12:59 PM PDT

**Exhibit A – Guests**

<b>Name</b>	<b>Residence</b>
-------------	------------------

<b>None</b>	
-------------	--

--	--

--	--