

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
January 19, 2021
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: M. Sean Kincaid, MD, Chad Bentsen, MD

Others Present: Chris Bredeson, Jeff Friedman, Monique Gablehouse, Richard Meeks, Aileen Mickey, MD, Tina Mycroft, Ettore Palazzo, MD, Bob Sampson, Candace Scairpon, Kay Taylor, Jeff Tomlin, MD, Jack Peters, Gregg Aoyama, Joy Weller, Karen Plaister, Richard Gould, Stephanie Lizza

Legal Counsel: Kevin Hansen

Guests: None present (**Exhibit A**)

PUBLIC MEETING AND EXECUTIVE SESSION

Comm. McLaughlin called the January 19, 2021 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 6:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss matters allowed in executive session pursuant to RCW 42.30.110, including but not limited to discussion of medical staff privileges, pending litigation, property acquisition, personnel matters, and quality improvement review. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 6:01 p.m. The Executive Session was concluded at 6:30 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:34 p.m. and welcoming those present.

Order of Business There were no changes to the agenda.

Public Comment There were no members of the public present that wished to provide comment at this time.

**Board Officer
Elections**

Comm. McLaughlin asked Jeff Tomlin, MD, CEO, to conduct the election of Board Officers for 2021.

Chair:

Dr. Tomlin called for nominations to the office of Board Chair. Comm. DeYoung nominated Comm. McLaughlin. Comm. McLaughlin accepted the nomination. Comm. Hirt seconded the nomination. Dr. Tomlin asked for other nominations. Hearing none, the floor was closed for nominations. Dr. Tomlin asked for any discussion on the nomination. Comm. McLaughlin thanked everyone for their support and confidence. Comm. Butler thanked Comm. McLaughlin for his work and looks forward to another year. Comms. Hirt and Snyder agreed. Dr. Tomlin called for the vote for the office of Board Chair for 2021.

Comm. McLaughlin was re-elected to the office of Board Chair by an affirmative vote of 6 Commissioners.

Comm. McLaughlin abstained.

Secretary:

Dr. Tomlin then called for nominations for the office of Board Secretary. Comm. Butler nominated Comm. Snyder. Comm. McLaughlin seconded the nomination. Comm. Snyder accepted the nomination. Dr. Tomlin asked for any other nominations. Hearing none, Dr. Tomlin closed the floor for nominations. Dr. Tomlin asked for any discussion on the nomination. Comm. Butler noted she has enjoyed working with and getting to know Comm. Snyder through the Governance Committee and knows he is ready to take on a leadership position. Dr. Tomlin called for the vote for the office of Board Secretary for 2021.

Comm. Snyder was elected to the office of Board Secretary by an affirmative vote of 5 Commissioners.

Comms. DeYoung and Snyder abstained.

Comm. Snyder thanked the Board for their confidence, noting he looks forward to the year ahead.

Oath of Office:

Kevin Hansen, Designated Legal Counsel, administered the Oath of Office to Commissioners McLaughlin and Snyder and they assumed their duties in the capacities of Chair and Secretary, respectively. Dr. Tomlin congratulated both Commissioners and turned the floor over to Comm. McLaughlin.

Presentations**Price Transparency Update**

Tina Mycroft, CFO, Kay Taylor, Chief Marketing, Communications and Customer Engagement Officer, Stephanie Lizza, Director, Community Engagement, Gregg Aoyama, Director of Payer, Employer & D2B Initiatives, Karen Plaister, Director, Revenue Integrity, and Richard Gould, Executive Director, Revenue Cycle, presented the Price Transparency Update which included a review of the EvergreenHealth and Kirkland webpages dedicated to “What will your care cost?”, analytics for the cost of care webpages, an overview of the what the price transparency rule is, etc. The team noted organizations were required to be compliant with the rule by January 1, 2021, which Evergreen was. The team also explained the goal of the rule, what the standard hospital charges are, monitoring and enforcement plan, next steps, etc. The team responded to questions from the Board throughout.

2021 Governance Committee Calendar

Comm. Butler reviewed the 2021 Governance Committee calendar noting that this has a few items remaining from last year’s Board survey and the remaining items came from the Governance Committee’s 2020 work list. She noted the Committee would like the Board to be aware of the work they are doing and to receive any feedback the Board may have. The Committee responded to questions from the Board throughout.

2021 Audit, Finance and Compliance Committee Calendar

Comm. Butler and Ms. Mycroft presented the 2021 Audit, Finance and Compliance Committee calendar, noting that this Committee has a lot of work as detailed in its Charter, and that the calendar lays out the full year and allows the team to plan better. The team responded to questions from the Board throughout.

Action Items
Consent Agenda

Comm. Butler made a motion to approve the Consent Agenda.

The Consent Agenda included:

- A) Board Minutes
 - Regular Meeting - December 15, 2020
- B) Voucher No. 585 December, 2020, totaling \$78,071,700
(Exhibit B)
- C) Contractor Pay Requests
 - EHMC Aging Infrastructure & Seismic Improvements
 - o Lease Crutcher Lewis \$0
 - EHMC Silver 1 & 2 Enabling Projects
 - o Lease Crutcher Lewis \$0

- EHMC FMC & OB Renovation
 - o Aldrich + Associates \$53,755.11
- EHMC Rainier Enhanced Privacy Rooms Remodel
 - o Regency NW Construction, Inc. \$33,511.89
- EHMC Critical Care Unit to 3-Silver
 - o Aldrich + Associates \$889,053.50
- Total Contractor Pay Requests: \$976,320.50

D) Medical Staff

- New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in Exhibit C and Delineation of Privileges

Comm. Edwards seconded the motion.

The motion carried unanimously.

**Routine Threshold
Capital Requests**

Ms. Mycroft gave a brief overview of the routine threshold capital requests which includes a nuclear medicine camera (replacement), Alaris pumps (replacement), IT Closet Hardware (upgrade/replacement), Cerner EMR (upgrade/optimization), and Cerner Ambulatory EMR (implementation of remaining clinics not yet on Cerner), for a total of \$6.051M.

Comm. DeYoung made a motion to approve the 2021 routine capital funding to complete the upgrade or replacement of the capital items referenced in the Board materials.

Comm. Edwards seconded the motion.

The motion carried unanimously.

**Board Retirement
Plan and Deferred
Compensation
Committee**

Comm. Butler noted the Retirement Plan and Deferred Compensation Committee is at more of an operational level. She and Bob Sampson, Chief HR Officer, believe it is best to sunset the Committee at the Board level and transition it to an operational Committee. A review of the Committee charter was completed and items which require Board review in the future will go through the Audit, Finance and Compliance Committee before going to the Board.

Comm. Edwards made a motion to approve the request to sunset the Board Retirement Plan and Deferred Compensation Committee as a Board Committee as defined in section 4.5.2 of the Board Bylaws.

Comm. Snyder seconded the motion.

The motion carried unanimously.

Change in Board Representation for EvergreenHealth Radia Board

Comm. Butler noted the Radia Board is running very smoothly, and she and Jeff Friedman, VP Operations, feel it is time to transition the Commissioner position on the Radia Board to a member of the management team. Comm. Hirt noted it made sense early on to have a Commissioner on the Radia Board, but she no longer sees a need and fully trusts the work taking place.

Comm. Hirt made a motion to allow the Board of Commissioners to designate that all members of EvergreenHealth's Board of Managers positions in the Evergreen Radia Joint Venture may be filled by members of the EvergreenHealth management Team as selected by the CEO, and that Commissioners are not required for the Joint Venture Board.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

Medical Staff Revised Slate of Officers

Comm. Edwards made a motion to accept the Medical Staff Revised Slate of Officers as presented.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**Written Report
Annual Credentialing Report**

Dr. Kincaid responded to questions from the Board.

**Discussion Items
Rolling Agenda**

Ms. Scairpon presented the rolling agenda for the months of February, March, April 2021. Ms. Scairpon also noted that the OPMA Proclamation has been extended for the duration for the declared emergency or until rescinded by the state whichever comes first. Updates will be provided as they become available. The Board also briefly discussed the 2020 Community Service Award.

Medical Staff Update

Dr. Kincaid noted there is lots of enthusiasm for signing up for the second dose of the COVID-19 vaccine and expressed the Medical Staff's appreciation for those working on the process. Thank you

to the Board for approving the Da Vinci robots – an old one went down and the new one was picked up immediately.

CEO/Administrative Update

Dr. Tomlin gave notice of the following:

- COVID update
 - Dr. Palazzo gave an update on COVID cases at the state, county and Evergreen level, as well as hospitalizations. Additionally, he provided an update on vaccination rates at Evergreen and nationally and provided a future state look at the vaccination process.

Commissioner Reports

Comm. Snyder – Shared a story of a temporary employee who went out of their way looking for a drip in a high traffic hallway to ensure it was located and fixed so no one got hurt. Comm. Snyder communicated his “thanks” to Chris Bredeson, COO, who personally found and thanked the employee for going out of their way to ensure the safety of all.

Comm. Edwards – Thank you to everyone who is part of getting information out to the community. You are giving them true and accurate information.

Comm. DeYoung – Thank you to Dr. Tomlin for his work with the COVID vaccine, he’s been working hard, he’s been out there on the floor connecting with people and making sure they have what they need. The Community is very happy and thankful that we are doing a good job. Thank you to Kay Taylor and Ettore Palazzo, MD, this makes you feel good knowing we have people doing what’s right for the community.

Comm. Pilcher – No report

Comm. Hirt – Shared a story about a mother whose husband works for Evergreen in the ICU, the mom thanked Comm. Hirt for how the organization has taken care of employees.

Comm. Butler – Agree with Comm. Edwards comments and Comm. DeYoung’s comments. Thank you to the team, the work on the communications is critical, the community is counting on us.

Comm. McLaughlin – Thank you for the tremendous work going on at the hospital led by Dr. Tomlin. We hope the vaccine supply will increase and meet the demand. Congrats on the increase in the patient experience scores.

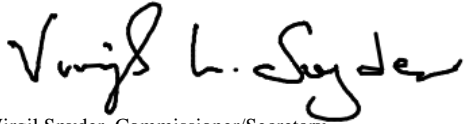
Second Executive Session

The Board adjourned into a second executive session at 8:57 p.m. The second executive session concluded at 10:03 p.m.

Adjourn

The January 19, 2021 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 10:03 p.m.

ATTEST:

A handwritten signature in black ink that reads "Virgil L. Snyder". The signature is written in a cursive style with a large initial 'V'.

Virgil Snyder, Commissioner/Secretary
Feb 17, 2021 5:40 PM PST

Exhibit A – Guests

Name	Residence
None	

Exhibit B - Monthly Voucher Summary

KING COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
 dba EVERGREENHEALTH
 VOUCHER SUMMARY #585
 December 2020

	CURRENT MONTH	6-MONTH ROLLING AVERAGE
PATIENT & INSURANCE REFUNDS *	374,623	280,144
ACCOUNTS PAYABLE - Warrants/Refunds *	25,044,950	23,078,379
ACCOUNTS PAYABLE - Wire Transfers	6,427,100	6,356,048
RISK MANAGEMENT CLAIMS - ACH	21,059	26,644
WORKERS COMPENSATION CLAIMS	204,603	372,131
FIRST CHOICE PPO CLAIMS **	2,466,679	1,601,000
PAYROLL - Warrants ***	491,103	295,511
PAYROLL - Direct Deposit ***	31,703,509	24,041,147
PAYROLL TAXES ***	10,672,488	7,471,677
B & O TAXES	665,586	641,764
	<u>78,071,700</u>	<u>64,164,446</u>

Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Baltes, Emily, MD	OB/GYN / W&C	Active	01/19/2021 – 12/31/2022
Bras, Orion, PA-C	Physician Assistant / Surgery	AHP	01/19/2021 – 12/31/2022
Clippert, Caryn, PA-C	Physician Assistant / Surgery	AHP	01/19/2021 – 12/31/2022
Gupta, Prashant, MD	Urgent Care / Hosp. Med.	Active	01/19/2021 – 12/31/2022
Gwinn, Ryder, MD	Neurosurgery / Surgery	Active	01/19/2021 – 12/31/2022
MacDonald, John, PA-C	Physician Assistant / Surgery	AHP	01/19/2021 – 12/31/2022
Sarnoski, Kathryn, MD	OB/GYN / W&C	Active	01/19/2021 – 12/31/2022
Simon, Adam, PA-C	Physician Assistant / Surgery	AHP	01/19/2021 – 12/31/2022
Steed, Jordan, PA-C	Physician Assistant / Surgery	AHP	01/19/2021 – 12/31/2022
Williams, Nathan, PA-C	Physician Assistant / Surgery	AHP	01/19/2021 – 12/31/2022

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Atienza, Vernan I., MD	Geriatrics/Med	Active	01/19/2021 – 12/31/2022
Au, Brandon K., MD	Adult Hosp/Hosp Med	Active	01/19/2021 – 12/31/2022
Batts, Katherine PA-C	Gen Surg/Surgery	Leave	01/19/2021 – 12/31/2022
Bramwell, Steven T., MD	Ortho/Surgery	Active	01/19/2021 – 12/31/2022
Burks, Robert S., MD	Anesthesiology/Surgery	Active	01/19/2021 – 12/31/2022
Carter, Amy E., MD	Peds/PC	Active	01/19/2021 – 12/31/2022
Cermak, Marie A., RPh	Pharmacy/PC	AHP	01/19/2021 – 12/31/2022
Chattra, James A., MD	Peds/PC	Active	01/19/2021 – 12/31/2022
Colston, Howard L., MD	Anesthesiology/Surgery	Active	01/19/2021 – 12/31/2022
Conwell, Jeffrey A., MD	Peds Cardio/Med	Courtesy	01/19/2021 – 12/31/2022
Cufley, Travis Jo G., ARNP	Family Med/PC	AHP	01/19/2021 – 12/31/2022
Cullen, Yan Rong, DPM	Podiatry/Surgery	Active	01/19/2021 – 12/31/2022
Davis, Andrew P., MD	Ophthalmology/Surgery	Active	01/19/2021 – 12/31/2022
DeGroot, Michael A., MD	Diag Radio/Hosp Med	Telemedicine	01/19/2021 – 12/31/2022
Dion, Mary L., MD	Anesthesiology/Surgery	Active	01/19/2021 – 12/31/2022
Eggert, Randall J., DDS	Oral/Maxillofacial Surgery	Active	01/19/2021 – 12/31/2022
Ferris, Brian L., MD	Vascular Surgery/Surgery	Active	01/19/2021 – 12/31/2022
Gregush, Ronald V., MD	Orthopedics/Surgery	Active	01/19/2021 – 12/31/2022
Gross, Austin M., MD	ED/Hosp Med	Active	01/19/2021 – 12/31/2022
Handley, Jack K., MD	ED/Hosp Med	Active	01/19/2021 – 12/31/2022
Hibbert, James G., MD	Colon/Rectal Surgery	Active	01/19/2021 – 12/31/2022
Isackson, Rebecca S., DO	ED/Hosp Med	Active	01/19/2021 – 12/31/2022
Kamm, Katherine G., PA-C	Orthopedics/Surgery	AHP	01/19/2021 – 12/31/2022
Kaukonen, Larisa A., MD	ED/Hosp Med	Active	01/19/2021 – 12/31/2022
Ken, Lynda, MD	Pediatric Hospitalists/PC	Active	01/19/2021 – 12/31/2022

Kihichak, Luba, MD	Family Med/PC	Active	01/19/2021 – 12/31/2022
Kincaid, Michael S., MD	Anesthesiology/Surgery	Active	01/19/2021 – 12/31/2022
Kiyasu, Elizabeth K., MD	Hospice/PC	Active	01/19/2021 – 12/31/2022
Kjos, Martha J., PA-C	Family Med/PC	AHP	01/19/2021 – 12/31/2022
Lacotta, Mark W., RPh	Pharmacy/PC	AHP	01/19/2021 – 12/31/2022
Larsen, Amy, PA-C	Neurosurgery/Surgery	AHP	01/19/2021 – 12/31/2022
Lukas, Jason J., MD, PhD	Heme/Onc/Med	Active	01/19/2021 – 12/31/2022
Rodgers, Mary B., MD	Peds/PC	Active	01/19/2021 – 12/31/2022
Rodrigues, Derek M., MD	Cardiology/Med	Active	01/19/2021 – 12/31/2022
Valentine, Mark C., MD	Dermatology/Med	Courtesy	01/19/2021 – 12/31/2022
Williams-Cox, Janet M., ARNP, MSN	Family Med/PC	AHP	01/19/2021 – 12/31/2022

RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.		
NAME	SPECIALTY/DEPT	STATUS
Baer, Carol, MD	Peds/PC	Active
Brodkin, Carl A., MD	Occupational Medicine/PC	Active
Chmelik, Elizabeth, MD	Psychiatry/Med	Active
Coday, Mary, MD	Ophthalmology/Surgery	Active
Cooley, Janine R., MD	Family Medicine/PC	Active
D'Souza, Jovita, ARNP	Family Medicine/PC	AHP
Ellis, Diane, MD	W&C/OB-GYN	Active
Flowers, Otero, MD	Peds/PC	Courtesy
Harris, Jacob D., MD	Diag Radio/Hosp Med	Telemedicine
Jensen, Devin, PA-C	Ortho/Surgery	AHP
Ombrellaro, Mark, MD	Vascular Surgery/Surgery	Leave
Naini, Ali, MD	Neurosurgery/Surgery	Leave
Shah, Chirag, MD	GYN Onc/W&C	Active
Sun, Steven, MD	Hand Surgery/Surgery	Active
Swartz, Mia, MD	Urology/Surgery	Active
Venard, Neil, MD	Psychiatry/Med	Telemedicine
Wilson, Thomas, MD	Family Medicine/PC	Active